

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, February 18, 2014*

The meeting was called to order at 6:02 PM by Mayor Jerry Bolin. Pastor Rob James from GPS Church in Machesney Park presented the Invocation, which was followed by the Pledge of Allegiance led by Boy Scout Troop #206, Scout Master Dave Logan.

Present: Mayor Jerry Bolin  
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe, and Erick Beck

Also Present: Village Clerk Lori Mitchell  
Village Treasurer Steve Johnson  
Village Attorney Tom Green  
Village Administrator Tim Savage  
HR and Accounting Manager Michelle Johannsen  
Community Development Coordinator Gregory Anderson  
Superintendent of Public Works Chad Hunter  
Public Safety Coordinator Rocco Wagner

**The Journal of Proceedings for the Regular Board Meeting February 3, 2014** were approved per typewritten copies submitted by the Clerk on a motion by Trustee Yoe and seconded by Trustee Snodgrass. Motion carried by voice vote.

**Treasurer Steve Johnson** presented the Treasurer's Report showing the totals of the MFT funds of **\$51,816.90**. The total of all funds is **\$6,495,415.20**. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Clerk Mitchell reported the Village received a communication from the Salvation Army, Cops 'n Kids Program. The memo stated that there are 745 children in the local Head Start Programs that need to receive books. The Salvation Army is encouraging the community to donate to literacy in our community by giving the gift of reading to a child in need. Checks can be mailed to the Salvation Army, PO Box 4159, Rockford, IL 61110.

The Village received notice from Comcast thanking Mayor Bolin for appearing on the Comcast Newsmakers Program. His segment will air on CNN Headline News beginning Monday, March 10 and run the entire week. The segment is also available on line at [www.comcastnewsmakers.com](http://www.comcastnewsmakers.com) and on Comcast Xfinity On Demand.

Clerk Mitchell introduced Dawn Busbe from Harlem Community Center who addressed the Board seeking support for funding that had been lost from United Way.

**Trustee Beck presented warrants in the amount of \$438,446.06** reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

**ADMINISTRATIVE REPORTS**

**Mayor Jerry Bolin** spoke to the issue of the Utility Tax, explaining that during the election, he voiced his opposition to the Utility Tax because residents had not been completely informed. Since his election, he has devoted many resources to informing the public about the Utility Tax. He asked for a motion to place this topic on an advisory referendum for November 2014 to seek the advice of the community. Trustee Kidd made a motion to place an advisory referendum on the November Ballot. The motion died for lack of second.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

Utility Tax

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**Attorney Tom Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Village Engineer Chris Dopkins** had no report this evening.

**Planning and Zoning Coordinator Carrie Houston** had no report this evening.

**Public Works Superintendent Chad Hunter** reported that we currently have bid packets available for the Village Garbage Service, the Village Hall Cleaning Service, and Village Mowing Service. The Village Will be opening the Garbage Bids on March 7 and the Mowing and Cleaning Bids on March 10.

**Community Development Coordinator Gregory Anderson** had no report this evening.

**Human Resources and Accounting Manager Michelle Johannsen** had no report this evening.

**Public Safety Coordinator Rocco Wagner** reported that for the period of January 31, 2014 to February 13, 2014, there were 842 total calls for service and 274 traffic arrests that included three DUIs and 52 criminal arrests. In addition, there were 60 parking tickets issued mostly for snow removal.

**Student Liaison Abraham Herrera** was absent this evening due to school events.

#### COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Snodgrass, Vice-Chairman of the Public Improvement and Safety Committee and Administration and Finance Committee** had no report this evening.

**District #2 Trustee Tammen, Chairperson of the Public Improvements and Safety Committee** reported that the Public Improvements and Safety Committee met this evening and moved two items to the Board for its March 3 Board Meeting.

**District #3 Trustee Kidd, Vice-Chairman of the Planning and Economic Development Committee,** had no report this evening.

**District #4 Trustee Wilson, Vice-Chairman of the Administration and Finance Committee** thanked the YMCA Men's Club for inviting him to talk about the Village and weather. The also stated that he valued the input from his constituents who share thoughts and information with him.

**District #5 Trustee Yoe, Chairperson of the Planning and Economic Development Committee,** had no report this evening.

**District #6 Trustee Beck, Chairperson of the Administration and Finance Committee,** reported that A&F Committee met this evening and approved Warrants and moved two items to the Board for its next meeting.

7. Attorney's Report

8. Village Admin

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Comm. Dev. Dir. Rpt.

13. Acct./HR Mgr.

14. Pub. Safety Report

15. Student Liaison

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

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**CONSENT AGENDA\***

**Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Mayor Bolin called for a motion to approve the items under the Consent Agenda.** The motion was made by Trustee Yoe and seconded by Trustee Wilson. *Staff Report: Village Administrator Tim Savage summarized the items listed under the Consent Agenda:*

Ordinance 05-14, an Ordinance of the Village of Machesney Park, Illinois amending Chapter 14 of the Village Code of Ordinances regarding the regulation of Garage and Yard Sales for first reading. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 07-R-14, IHDA Incumbency Certificate, authorizing certain individuals to execute the appropriate documents required in connection with the Grant. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 11-R-14, authorizing the renewal of Dental Insurance with Humana, Traditional Pref INFS 09 w/Ortho Plan, for the period of March 1, 2014 to February 28, 2015 at an annual premium not to exceed \$7,201.44. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 12-R-14, authorizing the Mayor of Machesney Park to enter into an agreement for consulting services with Illinois Community Choice Aggregation Network (ICCAN). Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 13-R-14, to assume maintenance of Copper Drive between the IL 251 West Service Drive and the Town Center Ring Road. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 14-R-14, to enter into an Intergovernmental Cooperation Agreement (IGA) for the Construction of the IL 173 Medians. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

**UNFINISHED BUSINESS – None**

23. Consent Agenda\*

24. Ord. 05-14, Amend Ch 7 & 8/2<sup>nd</sup> Rdg./Pass

25. Res. 07-R-14/IHDA Incumb Cert/ Pass

26. Res. 11-R-14/Renewal Dental Ins/Pass

27. Res. 12-R-14/ICCAN/ Pass

28. Res. 13-R-14, Assume Maint Copper Dr/Pass

29. Res. 14-R-14/IGA/ IL 173 Medians/Pass

30. Unfinished Bus/None

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**NEW BUSINESS:**

**Resolution 18-R-14**, committing funding to hold specified events within the Village as initiated by the AdHoc Committee on Events in the initial amount of \$12,000, with periodic reports. Motion by Trustee Beck and seconded by Trustee Wilson. Staff Report: Trustee Savage explained that this item has been forwarded by the AdHoc Committee requesting seed money to get their events for 2014 started. There was questions about what this money would be used to support. Mayor Bolin explained the first event would involve the local fire departments cooking pork chops, some of the local churches including GPS Church would be providing volunteers and music. Further, he stated that although the commitment is not yet acquired, but there is a good chance that the main event might be Pistol Pete. There was further discussion prior to the vote. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

**PUBLIC COMMENT:** None

**CLOSED SESSION:** None

**Trustee Yoe moved to adjourn;** seconded by Trustee Tammen. Motion carried by voice vote. Meeting adjourned at 6:37 p.m.

APPROVED:

\_\_\_\_\_  
Lori J. Mitchell, MMC  
Village Clerk

31. New Business

32. Res. 18-R-14/Fund  
AdHoc Events/Pass

33. Public Comment

34. Closed Session/None

35. Adjourn

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

*\* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*