

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 3, 2014

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Village Clerk Lori Mitchell of Machesney Park presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe, and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Community Development Coordinator Gregory Anderson
Superintendent of Public Works Chad Hunter
Public Safety Coordinator Rocco Wagner
Student Liaison Abraham Herrera

The Journal of Proceedings for the Regular Board Meeting February 18, 2014 were approved as amended per typewritten copies submitted by the Clerk on a motion by Trustee Yoe and seconded by Trustee Beck. Motion carried by voice vote.

Treasurer Steve Johnson presented the Treasurer's Report showing the totals of the MFT funds of **\$51,816.90** and Road funds of **\$303,426.93**. The total of all funds is **\$6,748,492.93**. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Yoe. Motion carried by voice vote.

Clerk Mitchell reported the Village received a communication from Commonwealth Edison providing updated information about changes in the residential special hardship Program. Complete information can be obtained from the Clerk's Office.

Clerk Mitchell introduced Harlem School District Superintendent Dr. Julie Morris and Assistant Superintendent Josh Aurand, who addressed the Board asking for monetary support for Harlem Field Turf Campaign – The New Green, which will transform the Clyde F. Peterson Stadium from traditional grass to artificial turf at Harlem High School. The presentation covered the features of the transformation and the benefits for the students as well as the community.

Clerk Mitchell introduced Gateway Performing Arts Center Owner/Instructor Ellen Mahan along with her son Andrew made a presentation to the Board explaining the services they offer. They are launching their 1st community production "Godspell" performed at the Nordlof Center in Rockford, May 2 – 4. Further, invitation to become a sponsor and attend a preview show on Thursday, May 1.

Trustee Beck presented warrants in the amount of \$412,575.39 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported on events and appointments he has participated in during the last two weeks. Reporting on his enjoyable visit to Miss McAbee's class room for the reading of Dr. Suess' - The Foot Book at Marquette Elementary School. Further, welcomed reporter Jennifer Wheeler from the Register Star.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 3, 2014

Journal of Proceedings
March 3, 2014
Page Two

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins reported the Queen Oaks project is moving forward and the Rock River Reclamation District is accepting bids on their portion of the project which needs to be completed before the rebuilding of the road. Further, looking forward to bring authorization to bid the improvements to the Public Improvements and Safety Committee this month.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Community Development Coordinator Gregory Anderson had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen reported that the budget workshop will be held on Saturday, March 15th at 9:00 a.m. in the board room to discuss the Proposed Fiscal Year 2014-2015 Budget.

Public Safety Coordinator Rocco Wagner reported that for the period of February 14 to 27, there were 816 total calls for service and 264 traffic arrests that included 5 DUI's and 61 criminal arrests. In addition, there were 48 parking tickets issued mostly for snow removal.

Student Liaison Abraham Herrera reported on the several items, Sage Hecox won Wrestling State Championship and the Girls Bowling Team placed 7th at State. Further, Harlem Vet Project received three Parks Pinnacle awards for the Vet Doc Class, Teachers and the High School.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Vice-Chairman of the Public Improvement and Safety Committee and Administration and Finance Committee had no report this evening.

District #2 Trustee Tammen, Chairperson of the Public Improvements and Safety Committee had no report this evening.

District #3 Trustee Kidd, Vice-Chairman of the Planning and Economic Development Committee, reported that he received several calls regarding the Utility Tax with recommending other options to make up the revenue.

District #4 Trustee Wilson, Vice-Chairman of the Administration and Finance Committee reported on several activities in the area; Rockford Rescue Mission – Walk a Mile in My Shoes raised \$21,000. Harlem Fans Associate and the Harlem Scholarship Foundation celebrated their dinner dance last Saturday bringing in close to \$20,000. Special Olympics Polar Plunge was Saturday raising \$114,000 with 470 plungers and Dr. Seuss reading at Marquette School.

District #5 Trustee Yoe, Chairperson of the Planning and Economic Development Committee, reported that PED met this evening and approved three items to move forward to the Board at its next meeting.

7. Attorney's Report

8. Village Admin

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Comm. Dev. Dir. Rpt.

13. Acct./HR Mgr.

14. Pub. Safety Report

15. Student Liaison

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 3, 2014

Journal of Proceedings
March 3, 2014
Page Three

District #6 Trustee Beck, Chairperson of the Administration and Finance Committee, reported that A&F Committee met this evening and approved Warrants and moved two items to tonight's meeting.

CONSENT AGENDA*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Mayor Bolin called for a motion to approve the items under the Consent Agenda. The motion was made by Trustee Yoe and seconded by Trustee Beck. *Staff Report: Community Development Coordinator Gregory Anderson summarized the items listed under the Consent Agenda:*

Ordinance 05-14, an Ordinance of the Village of Machesney Park, Illinois amending Chapter 14 of the Village Code of Ordinances regarding the regulation of Garage and Yard Sales for second reading. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Ordinance 07-14, amending Chapter 7 of the Village's Code of Ordinances regarding Village Government, adopting the Budget Officer System for first reading. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 15-R-14, authorizing the Village President to execute an Amendment to the Intergovernmental Agreement for the Maintenance of Traffic Signals within the Village of Machesney Park. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 16-R-14, authorizing the Village President to sign the engineering contract for the 2014 Pavement Maintenance Program. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 17-R-14, authorizing the Village President to sign the engineering contract for the IL 173 Median Improvements. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 19-R-14, authorizing the Village Administrator to execute the Renewal Addendum to extend phone and internet services through Earthlink Business for one year expiring April 12, 2015. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 20-R-14, Operating Transfers as indicated in the budget. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

UNFINISHED BUSINESS – None

22. District #6 Report

23. Consent Agenda*

24. Ord. 05-14, Amend Ch 14/2nd Rdg./Pass

25. Res. 07-14/Budget System/1st Rdg/ Pass

26. Res. 15-R-14/IGA Traffic Signals/Pass

27. Res. 16-R-14/2014/Eg Maintenance/Pass

28. Res. 17-R-14, Eng 173 Medians/Pass

29. Res. 19-R-14/Phone & Internet 1 yr/Pass

30. Res. 20-R-14/Operat. Transfers/Pass

31. Unfinished Bus/None

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 3, 2014

Journal of Proceedings
March 3, 2014
Page Four

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION:

Mayor Bolin called for a motion to go into Closed Session pursuant to 5 ILCS 120/2(c)(1), Evaluation of Personnel. Trustee Wilson made the motion and Trustee Tammen seconded to go into closed session. Motion approved. On roll call: 6 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass and Tammen), 0 nays, 0 absent

The Board went into Closed Session at 6:30 and returned to Open Session at 6:39. Roll call was taken.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe and Erick Beck

Also
Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green

Attorney Green reported that during closed session nothing was voted on and no action was taken.

Trustee Snodgrass moved to adjourn; seconded by Trustee Wilson. Motion carried by voice vote. Meeting adjourned at 6:39 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

32. New Business - None

33. Public Comment

34. Closed Session

35. Adjourn

**VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 3, 2014**

* *The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*