

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, June 2, 2014

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Jason Mach from North Park Evangelical Covenant Church presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, James Kidd, Aaron Wilson, Tom Yoe and Erick Beck

Absent: Trustee Kate Tammen

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Planning and Zoning Coordinator Carrie Houston
Public Safety Coordinator Rocco Wagner

The Journal of Proceedings for the Regular Board Meeting from May 19, 2014 were approved as amended per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Steve Johnson presented the Treasurer's Report showing the totals of the MFT funds of **\$185,251.76** and the Build Machesney Roads funds of **\$223,802.02**. The total of all funds is **\$8,220,679.88**. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote. Further, he thanked everyone who attended the Young at Heart festival as well as the volunteers and the sponsors.

Clerk Mitchell announced that Mayor Bolin had a presentation to make at the podium. Mayor Bolin presented Deputy Tracy Porter a plaque in appreciation of 26 years of dedicated law enforcement service to the residents of Winnebago County and Machesney Park. Winnebago County Sheriff Richard Meyers, Winnebago County Chief Deputy Kurt Ditzler, Sheriff Loves Park Chief Scott and Machesney Park Public Safety Coordinator Rocco Wagner expressed their appreciation for his services over the years. Deputy Porter thanked Mayor Bolin for the recognition and the Village and County for their support of his service.

Clerk Mitchell introduced President Mike Nicholas and Director of Investor Relations Jimsi Kuborn from Rockford Area Economic Development Council who gave a presentation to the Board regarding RAEDC updates.

Trustee Snodgrass presented warrants in the amount of \$490,481.79 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Kidd, Wilson, Yoe and Beck), 0 nays, 1 absent (Trustee Tammen).

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported about his activities during the last couple weeks throughout the Village and surrounding communities. Further, congratulated Administrative Assistant Penny Olson for her 25 years of service and Superintendent of Public Works Chad Hunter for his 15 years of service at the Village. He also congratulated Attorney Tom Green celebrating his 30 year anniversary today. Further, postponed the State of Village Address to the June 16th board meeting.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

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Attorney Tom Green had no report this evening.

Village Administrator Tim Savage reported on the effort to extend the Gateway TIF by twelve years has been approved through both the House of Representatives and Senate so we expect it to go the Governor soon for signature. Also, the Village has received news regarding the State Capitol bill has been approved in the amount of \$100,000,000 of which will provide Machesney Park an additional \$98,609 to MFT fund for road improvements. Also, he thanked Representative Cabello and Representative Sosnowski for working to get those funds.

Village Engineer Chris Dopkins gave updates on the Rock River Reclamation District sewer project on Bobolink, Huron and Nelson, the Queen Oaks project and the Colonial, Ramona Terrace resurfacing projects.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Public Safety Coordinator Rocco Wagner had no report this evening.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported the committee met this evening and moved one ordinance regarding the annual prevailing wage and one resolution regarding Northeast Perryville and IL 173 redevelopment project to the June 16th Board Meeting.

District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee left no report this evening.

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee, reported the committee met this evening and moved four items to the June 16th Board Meeting. Also, he will be attending the Disaster Bond Hearing concerning Practice Velocity in Springfield on June 6th and invited anyone interested to join him.

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee invited everyone to the Senior Follies (*a fund raiser for Lifescape*) held at Harlem High School on Wednesday, June 11th at 2:00 pm & 6:30 pm, and Thursday, June 12th at 2:30 pm. Tickets in advance are \$12 and can be purchased at Lifescape or \$15 at the door.

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee, left no report this evening.

District #6 Trustee Beck, Vice-Chairman of the Planning and Economic Development Committee, reported on his involvement with the Young at Heart Festival and thanked the staff and the committee on the successful event.

- 7. Attorney's Report
- 8. Village Administrator
- 9. Village Engineer
- 10. P/Z Coordinator
- 11. Public Works Supt.
- 12. Acct./HR Mgr.
- 13. Pub. Safety Report
- 14. Committee Reports
- 15. District #1 Report
- 16. District #2 Report
- 17. District #3 Report
- 18. District #4 Report
- 19. District #5 Report
- 20. District #6 Report

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CONSENT AGENDA*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Hearing none, Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Yoe and seconded by Trustee Snodgrass.

Ordinance 12-14, Variance for an Accessory Building Height at 10403 Ventura, for second reading. Staff Report: Village Administrator Tim Savage reported that this Ordinance is for a Variance for an accessory building height from 15 feet maximum to a height of 17 feet and 8 inches at 10403 Ventura. This is the second and final reading. Motion approved on roll call vote. 6 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 1 absent (Trustee Tammen)

Resolution 33-R-14, Investment Authorization. Staff Report: Village Administrator Tim Savage reported that this Resolution authorizes the Village Treasurer to invest funds in various institutions and investment vehicles. Motion approved on roll call vote. 6 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 1 absent (Trustee Tammen)

Resolution 35-R-14, IGA Winnebago County Perryville Signs. Staff Report: Village Administrator Tim Savage reported that this Resolution is an agreement between the Village and Winnebago County Highway Department for shared maintenance for five separate intersections on signals in the Perryville Road. Motion approved on roll call vote. 6 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 1 absent (Trustee Tammen)

UNFINISHED BUSINESS

NEW BUSINESS

Mayor Bolin called for a motion to approve Resolution 31-R-14, Authorize Executive Recruitment Services. The motion was made by Trustee Yoe and seconded by Trustee Beck. Staff Report: Village Administrator Tim Savage the resolution authorizing the services of Sikich to provide executive recruitment services for the selection of the recently vacated Community Development Coordinator position. Discussion: Recommendation to consider someone locally for the position, as well as clarification on the benefits of hiring a recruitment services. Motion approved on roll call vote. 6 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 1 absent (Trustee Tammen)

PUBLIC COMMENT: None

Trustee Beck moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:32 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

21. Consent Agenda*

22. Ord. 12-14/2nd/Var
10403 Ventura/Pass

23. Res 33-R-14/Invest.
Authorization/Pass

24. Res 35-R-14/IGA
Perryville Sign/Pass

25. Unfinished Bus./None

26. New Business

27. Res. 31-R-14/
Exec Recruit Service/
Pass

28. Public Comment

29. Adjourn

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

** The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*