

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, August 4, 2014

The meeting was called to order at 6:16 PM by Mayor Jerry Bolin. Pastor Heath Tibbets from First Baptist Church of Machesney Park presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, Aaron Wilson, James Kidd, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Public Safety Coordinator Rocco Wagner

The Journal of Proceedings for the Regular Board Meeting from July 21, 2014 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Steve Johnson updated the Board regarding the Treasurer's Report which reflects MFT funds totaling \$45,741.30 and Build Machesney Roads funds totaling \$335,705.73. The total of all funds is \$10,137,979.46. Trustee Yoe moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Beck. Motion carried by voice vote.

Clerk Mitchell reported the Village received a communiqué from Nicor informing residents that August 11 is "National 811 Day." Nicor reminded us that it is very important to contact JULIE by dialing 811 before digging to reduce the risk of striking underground utility lines and potentially causing environmental or property damage, costly delays or personal injury. This is a free service and calling 811 before digging is the law.

The Village also received an email from Winnebago County Health Department urging parents to make sure areas school children have required health services before school starts. They will be conducting their 5th Annual Back-To-School Health Clinic on Wednesday, August 13 from 2-7 p.m. To receive more information, call 815-720-4213. To make appointments for physicals, immunizations and dental exams, call 815-720-4370.

The Village is asking all residents to be alert as school is starting next week. The first day of student attendance is August 13 in the Harlem School District. Please watch out for our children.

Trustee Snodgrass presented warrants in the amount of \$329,529.46 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin congratulated all the recipients of the IHDA lottery drawing and a special thank you to Tammy Scott, the grant writer, for all her hard work. Also, reminding everyone to attend National Night Out, August 5th. Further, commented on the success of the Machesney Park Family Festival on Saturday, July 26th and encouraging other non-profit organization to bring events to Machesney Park. This is our home, this is where we live, and it is where most of us work. Let's make it work for us!

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

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Attorney Tom Green had no report this evening.

Village Administrator Tim Savage reported on the recent updates to the Electrical Aggregation Program and the notice residents may have received from ComEd that their contract had come to an end as of June 30th 2014 and Direct Energy will no longer be their supplier. The Village has been monitoring the market and receiving bids since May. Given the current market pricing as compared to the ComEd's default rate, it is in the best interest of our program participants to temporarily accept ComEd's default rate if the Village does not secure a better rate by the end of August. At that time, the Village will be in a contract with ComEd for 10 months and will again start shopping for better rates in the summer of 2015. The Village will be sending a letter this week to all the residents explaining in more detail regarding the changes in the program. Further, reported that the Village has been successful at obtaining a grant from the Metropolitan Planning Agency to construct a pedestrian and bike path along Alpine Road from Lowes south to Roosevelt Road and continuing to our southern boundary at Schucks. The path should be constructed in 2015. *Discussion:* Mayor Bolin commended Mr. Savage on all his hard work on these projects.

Village Engineer Chris Dopkins gave updates on the Village construction projects: on Queen Oaks Drive, the Rock River Water Reclamation District's contractor is approximately two-thirds complete and our contractor will be mobilizing the site tomorrow. Colonial/Ramona, the contractor continues to make good progress and working through some minor issues. The resurfacing projects has made a lot of progress in the last week, most of the streets west of 251 have been resurfaced along with the intersection work on Alpine Rd. and Gladys Dr. Work continues in Timberlyne Hollow and Silo Ridge subdivisions. Talmadge Ave. project bid opening will be August 15th. IL 173 contractors continue to make up some time that was lost due to utility issues. Both Centennial Dr. and Burden Rd are both closed and Burden Rd. should be opened soon and then Forest Hills Rd. will be closed for 10 to 12 days to get improvements completed on the north side. On Bobolink, the contractor is done with the paving and will continue with restoration this week. Finally, Velocity Dr. was paved and striped but work will continue this week to deal with some issues.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Public Safety Coordinator Rocco Wagner reported for the period of July 18 through July 31 there were 736 total calls for service and 224 traffic arrests that included 3 DUIs and 47 criminal arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported the committee met this evening and approved Warrants and three resolutions which will go to the August 18 Board Meeting for approval. Also, encouraging everyone to check out the classes offered in the Rock Valley College Community Education Fall 2014 catalog and the Community Ed brochure along with all the events at the college. Finally, encouraging everyone to contact her with any questions or concerns regarding the re-zoning issue in Hawks View subdivision.

District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

7. Attorney's Report

8. Village Administrator

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Acct./HR Mgr.

13. Pub. Safety Report

14. Committee Reports

15. District #1 Report

16. District #2 Report

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District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee, reported that PED met this evening and moved one ordinance with a positive recommendation to the August 18th Board meeting. Also, commenting on the meeting to be held Tuesday, August 5th at 6:30 regarding sewer hook-up on Tarrang Ct.

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee reported thanked the resident from Hawks View area for attending the Board meeting. Further, reported that 9 of the 42 winners of the State Street Mile were residents of Machesney Park.

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee, had no report this evening.

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee, had no report this evening.

CONSENT AGENDA*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Trustee Kidd asked to remove Item D, Resolution 55-R-14 from the Consent Agenda to New Business. Mayor Bolin called for a motion to approve the remaining items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Kidd. Motion approved by voice vote.

Ordinance 19-14, an ordinance of the Village of Machesney Park, Winnebago County, Illinois, approving a variance for Front Yard Setback for the property at 1327 Catalina Road for second reading. *Staff Report: Village Administrator Tim Savage explained the request.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 52-R-14, Authorize Purchase of Three Squad Cars. *Staff Report: Village Administrator Tim Savage explained the reason for the purchase.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 53-R-14, Authorize Police Contract. *Staff Report: Village Administrator Tim Savage explained this resolution authorizes the police contract for law enforcement services with Winnebago County.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Resolution 56-R-14, Authorization to Bid Talmadge. *Staff Report: Village Administrator Tim Savage reported this resolution authorizes the Village engineer to publicly bid the reconstruction of Talmadge.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

UNFINISHED BUSINESS - None

17. District #3 Report

18. District #4 Report

19. District #5 Report

20. District #6 Report

21. Consent Agenda*

22. Ord. 19-14/Var
Catalina/2nd Pass

23. Res 52-R-14/Squad
Cars/Pass

24. Res 53-R-14/Police
Contract/Pass

25. Res. 56-R-14, Bid
Talmadge/Pass

26. Unfinished Bus./None

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NEW BUSINESS –

Mayor Bolin called for a motion to approve Resolution 55-R-14, Village Street Striping Services. The motion was made by Trustee Wilson and seconded by Trustee Yoe. *Staff Report: Public Works Superintendent Chad Hunter reported after advertising in the Register Star for request for proposals due by July 14th. The Village received two responses and the staff recommendations were to enter into a three year contract with Trickie Enterprises. Discussion: Concerns regarding costs and public bid opening which were clarified by the Superintendent and Village Administrator.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Mayor Bolin called for a motion to approve Ordinance 22-14, Disposal of Property for first reading. The motion was made by Trustee Yoe and seconded by Trustee Tammen. *Staff Report: Public Works Superintendent Chad Hunter reported this ordinance will allow the Village to trade in the current 2001 Bobcat for a replacement Skid Steer Loader. Discussion: Regarding the multiple breakdowns as well as the efficiency of the staff.* Motion approved on roll call vote. 7 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass, Tammen and Mayor Bolin), 0 nays and 0 absent

Trustee Yoe made a motion to waive the rules and bring Ordinance 22-14 back for second reading this evening. Motion was seconded by Trustee Snodgrass. Motion approved on roll call vote. 6 ayes (Trustees Wilson, Yoe, Beck, Snodgrass, Tammen and Kidd), 0 nays and 0 absent

Mayor Bolin called for a motion to approve Ordinance 22-14, Disposal of Property for second reading. The motion was made by Trustee Wilson and seconded by Trustee Snodgrass. Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Mayor Bolin called for a motion to adopt Resolution 54-R-14, Authorize Purchase of Skid Steer Loader. The motion was made by Trustee Yoe and seconded by Trustee Beck. *Staff Report: Public Works Superintendent Chad Hunter reported this resolution is to authorize the Village Administrator to purchase a 2014 John Deere 320E Skid Steer Loader from Westside Tractor Sales.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

Mayor Bolin called for a motion to fund the Machesney Park Family Festival in the amount of \$1,000. The motion was made by Trustee Yoe and seconded by Trustee Beck. *Staff Report: Attorney Tom Green and Village Administrator Tim Savage reported this is motion to fund the Machesney Park Family Festival in the amount of \$1000.* Discussion: The Board requested reports after the event to clarify how the funds were used. Motion approved on roll call vote. 5 ayes (Trustees Tammen, Yoe, Beck, Snodgrass and Mayor Bolin), 2 nays (Trustees Kidd and Wilson) and 0 absent

PUBLIC COMMENT: None

Trustee Wilson moved to adjourn; seconded by Trustee Tammen. Motion carried by voice vote. Meeting adjourned at 7:02 p.m.

27. New Business

28. Res. 55-R-14/Street Striping/Pass

31. Ord. 22-14/Disp of Property/1st Rd/Pass

32. Waive Rules/Pass

33. Ord. 22-14/Disp of Property/2nd/Pass

34. Res. 54-R-14/Purch Skid Steer Load/Pass

35. Fund Mach Pk Family Fest/Pass

36. Public Comment

37. Adjourn

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APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

** The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*