

*VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings - Regular Meeting, September 2, 2014*

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Village Clerk Lori Mitchell presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Tom Yoe.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, Aaron Wilson, James Kidd, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Student Liaison Justin Porter
Public Safety Coordinator Rocco Wagner

The Journal of Proceedings for the Regular Board Meeting from August 18, 2014 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Yoe and seconded by Trustee Tammen. Motion carried by voice vote.

HR and Accounting Manager Michelle Johannsen updated the Board regarding the Treasurer's Report which reflects Build Machesney Roads funds totaling \$310,376.81. The total of all funds is \$10,434,190.49. Trustee Yoe moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Beck. Motion carried by voice vote.

Clerk Mitchell reported the Village is asking all residents to join us in collecting gym shoes for elementary school students in the Harlem School District in conjunction with a program initiated by GPS Faith Community Church. We have a drop off box in the lobby at Village Hall and welcome all donations.

The Wall That Heals, a replica of the Vietnam Memorial, will be coming to the Field of Honor in Loves Park on September 11 - 14 which is opened 24 hours a day. POW/MIA Candlelight Remembrance Ceremony will be held on Friday, September 12th at 7:00 pm at Loves Park City Hall.

Also, a Firefighter Memorial Service will held Saturday, September 13th at 11:00 pm at the North Park Fire Station on 605 Ramona Terrace.

Clerk Mitchell announced the winners of the Yards of Distinction Program for August/September. This has been a great program this year and many yards are flourishing because of the cooler, wet weather we have had this summer. Congratulations to all the homeowners who have brought so much beauty to Machesney Park:

- District #1 - The Ensminger Residence, 1077 Darwin Drive
- District #2 - The Schroeder Residence, 11738 Ventura Blvd.
- District #3 - The Brick Residence, 8419 Centaur Drive
- District #4 - The Schmitt Residence, 10005 Gentian Drive
- District #5 - The Gilligan Residence, 106 Superior
- District #6 - The Papini Residence, 108 Sycamore Lane
- Business - Interstate Graphics, 7817 Burden Road

Trustee Snodgrass presented warrants in the amount of \$943,509.31 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

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ADMINISTRATIVE REPORTS

Mayor Jerry Bolin had no report this evening.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins gave updates on the Village construction projects: Ramona Terrace – the contractor is rebuilding the road between 4th and Elm and should be reaching Elkhorn by the end of the week. Colonial Drive – the underground improvements are complete up to Elm and work will continue heading west toward the service drive. Also, a fire hydrant will be replaced later this week and North Park Water District will notify all affected residents. Queen Oaks Drive – Rock River Water Reclamation District has all the main lines in and are finishing services this week. Our contractor is installing storm sewer improvements in the 10000 block and reworking a water main and relocating a hydrant. The crew from Colonial Drive will be assisting on Queen Oaks Drive to complete the work in one day. The contractor will continue on the storm sewer improvements and they are making very good progress. Timberlyne Hollow subdivision is completely paved and the contractor is working in Silo Ridge. Milling has begun on Bunting, Comfortcove and the Terrang Trail area. IL 173 Construction has shifted from Stage 1 to Stage 2 for the most part. The south leg of Kimber Drive (Home Depot entrance) and Forest Hills Road are closed to traffic for the next couple of weeks or so. The contractor will be working on Perryville and pulling out the pavement on the south side of IL 173. Bobolink, Heron and Nelson Project – the contractor is working on final restoration and are hoping to finish later this week. IL 251 Project – will begin next Monday. IL 173 Median Project – 1st stage is finishing up. The 173 work is out to bid and opening bids on September 12th. Velocity Drive – the weather has prolonged the project and hopes are to get to the improvements this week. Stones Landing – working on the plans for the boat ramp. We will be bringing resolution to bid to the board in two weeks.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Student Liaison Justin Porter had no report this evening.

Public Safety Coordinator Rocco Wagner reported for the period of August 14 through August 28 there were 814 total calls for service and 172 traffic arrests that included 6 DUIs and 45 criminal arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported the committee met this evening and approved Warrants along with two resolutions being moved to the September 15 Board Meeting. Also, there was a discussion to move the road project up with positive recommendation. Further, she had a meeting with Hawks View subdivision residents that have some concerns regarding the zoning changes and hope to have these concerns addressed in September.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Acct./HR Mgr.

13. Student Liaison

14. Pub. Safety Report

15. Committee Reports

16. District #1 Report

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District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

17. District #2 Report

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee reported that Mr. Ellis is here and would like to thank the Village Administrator.

18. District #3 Report

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee had no report this evening.

19. District #4 Report

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee had no report this evening.

20. District #5 Report

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee had no report this evening.

21. District #6 Report

CONSENT AGENDA*

22. Consent Agenda*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. The Consent Agenda is accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Tammen. Motion approved by voice vote.

Ordinance 21-14, an ordinance of the Village of Machesney Park, Winnebago County, Illinois, approving a variance for Front Yard Setback for the property at 11070 Raleigh Court for second reading. *Staff Report: Village Administrator Tim Savage explained the request.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

23. Ord. 21-14/Var
11070 Raleigh Ct/
2nd Rdg/Pass

Resolution 61-R-14, Award Snow and Ice Control Contracts. *Staff Report: Village Administrator Tim Savage explained this resolution is awarding the Snow and Ice Control Contract to Foss Landscapes, Inc. for Area A in the Village and to Trickie Enterprises for Area B of the Village.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

24. Res 61-R-14/Award/
Snow and Ice Control
/Pass

UNFINISHED BUSINESS - None

25. Unfinished Bus./None

NEW BUSINESS -

26. New Business

Mayor Bolin called for a motion to approve Ordinance 23-14, Disposal of Property for first reading. The motion was made by Trustee Kidd and seconded by Trustee Tammen. *Staff Report: Accounting Manager Michelle Johannsen explained that this is for various street signs and vehicles. The vehicles will go to the municipal auction next week, thus she is asking the Board to waive the rules and bring this ordinance back for second reading this evening.* Motion approved on roll call vote. 7 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass, Tammen and Mayor Bolin), 0 nays and 0 absent

27. Ord. 23-14/1st Rdg.,
Disp of Prop/Pass

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Trustee Robbin Snodgrass made a motion to waive the rules to bring this ordinance back for second reading this evening. Trustee Beck seconded the motion. Discussion regarding the timing. Motion approved on roll call vote. 6 ayes (Trustees Wilson, Yoe, Beck, Snodgrass, Tammen and Kidd), 0 nays and 0 absent

28. Waive Rules/Pass

Mayor Bolin called for a motion to approve Ordinance 23-14, Disposal of Property for second reading. The motion was made by Trustee Yoe and seconded by Trustee Snodgrass. Motion approved on roll call vote. 7 ayes (Trustees Yoe, Beck, Snodgrass, Tammen, Kidd, Wilson, and Mayor Bolin), 0 nays and 0 absent

29. Ord. 23-14/2nd Rdg.,
Disp of Prop/Pass

PUBLIC COMMENT: Erick Beck of 7228 N 2nd Street commented on the funding granted to the Village for the path along Alpine Road. He thanked the staff and the Mayor for all of their efforts toward the project.

30. Public Comment

Trustee Yoe moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:19 p.m.

31. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING - FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee - First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission - Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

** The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*