

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, August 18, 2014

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Trustee Robbin Snodgrass presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, Aaron Wilson, James Kidd, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Student Liaison Justin Porter
Public Safety Coordinator Rocco Wagner

The Journal of Proceedings for the Regular Board Meeting from August 4, 2014 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Yoe and seconded by Trustee Snodgrass. Motion carried by voice vote.

1. Minutes Approved

Treasurer Steve Johnson updated the Board regarding the Treasurer's Report which reflects the total of all funds is \$9,766,744.99. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Beck. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported the Village has completed construction of a pavilion at Schoonmaker Park. Per resolution that is being considered by the Board tonight, the shelter will be presented to the Harlem Township and dedicated in honor of local humanitarian Bill Burkman. The pavilion will be presented in a dedication ceremony at 10:00 a.m. on Thursday, August 28.

3. Communications

Clerk Mitchell also announced that due to the businesses in the Village during the last few weeks, the Yards of Distinction will not be announced this evening, but will be announced through the media in the next couple weeks.

Clerk Mitchell introduced our Student Liaison from Harlem High School, Justin Porter. Justin is a senior at Harlem and was recommended by our former Liaison, Abraham Herrera, for the role this school year. We look forward to hearing the news from Harlem this year. He will give his report later this evening.

Clerk Mitchell also announced that since our next Board Meeting falls on Labor Day, the Committee and Board meetings will be rescheduled for Tuesday, September 2 at their regular times.

Clerk Mitchell introduced Lauren and Skyler Davis, Director of Winnebago Buy Local who received a proclamation from Mayor Bolin proclaiming August, 2014 as Winnebago Buy Local Month in Machesney Park. Trustee Aaron Wilson read the proclamation.

Trustee Snodgrass presented warrants in the amount of \$295,967.51 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

4. Warrants/Approved

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ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported on the success of National Night Out held on August 5th and thanked Coordinator Penny Olson, the residents, and all who participated in the event. Also, congratulations go out to Mike Dunn, Executive Director of Chicago Rockford International Airport on Gov. Quinn and Senator Durbin's announcement for a \$40 million, 200,000 square foot MRO Facility to be built at the airport. This will create 600 laborer jobs and create 500 permanent jobs upon completion. This has been a longtime vision and dream for Mr. Dunn and he has worked endless hours for this achievement. Further, Mayor Bolin reported on several activities he attended during the past weeks.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins gave updates on the Village construction projects: Ramona Terrace Project – the contractor is installing the main line storm sewer. Nicor will be installing new gas main on Ramona Terrace as well. Colonial Drive Project – the contractor is now on the east side of the street with the storm sewer improvement and making very good progress. Queen Oaks Drive – contractors are getting close to Ralston Road with the improvements and making good progress. Resurfacing Projects – contractor is working in Timberlyne Hollow and Silo Ridge subdivision this week. RRWRD advises that residents are not approving sewer project on Terrang so will work with WCC to get the resurfacing scheduled. IL173 Construction – the north leg of Forest Hills Road is closed between Menards/Walgreens/Panda Express entrance on IL 173. Traffic is detoured around to Burden Rd. Due to a construction setback, the north leg of Kimber Dr. remains a right-in /right-out. The contractor plan to work on the south leg of Kimber Drive at the beginning of Stage Two in order to restore the intersection to full access as soon as possible. This project is approximately 3 to 4 weeks behind schedule due to construction setbacks but the good news is a lot of the storm sewer work and underground work has taken place during Stage One construction which is about 90% finished so things should move a little quicker until the fall weather. Bobolink/Heron/Nelson Project – the contractor has been rough grading and continues with the restoration. IL 251 Project - from Forest Hills Road to IL 173 is scheduled to be surfaced this year beginning the 2nd week in September. Velocity Drive – the contractor has been replacing pavement.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Student Liaison Justin Porter reported that Harlem High School is back in session and this week's activities include Orange & Black Night on Friday at 5:30 and next week's activities include a football game with Freeport on Friday at 5:30.

Public Safety Coordinator Rocco Wagner reported for the period of August 1 through August 13 there were 685 total calls for service and 131 traffic arrests that included 2 DUIs and 37 criminal arrests.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Acct./HR Mgr.

13. Student Liaison

14. Pub. Safety Report

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COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported the committee met this evening and approved Warrants along with one ordinance and one resolution that will be moved on to the September 2 Board Meeting. Also, she congratulated the Prosser's on the grand opening of the Chop House this evening. And, Rock Valley College opened today for fall classes.

District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee, thanked Chris Dopkins for the meeting held a few weeks ago. The residents were very impressed. Minns Road is open and many residents are requesting speed bumps. Congratulated Lauren and Skyler Davis.

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee reported that his committee met this evening and approved Resolution 60-R-14 to Award the Talmadge Avenue Improvements Bid and move it on to this evening's Board Meeting for consideration. Attended the Rock River Valley Tooling and Machining Assn. Apprentices after-hours. Also, attended the Winnebago County Fair and commented on the many Machesney Park residents that are involved with 4-H. Also, he attended the first day of school at Olson Park and met the new principal, Dee Dee Johnson. Further, he was elected Vice President of the Harlem Scholarship Foundation.

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee, had no report this evening.

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee, had no report this evening.

CONSENT AGENDA*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. The Consent Agenda is accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Yoe and seconded by Trustee Beck. Motion approved by voice vote.

Ordinance 21-14, an ordinance of the Village of Machesney Park, Winnebago County, Illinois, approving a variance for Front Yard Setback for the property at 11070 Raleigh Court for first reading. *Staff Report: Village Administrator Tim Savage explained the request.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda*

23. Ord. 21-14/Var
11070 Raleigh Ct/
1st Rdg/Pass

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Resolution 59-R-14, Donate Bill Burkman Shelter to Harlem Township. *Staff Report: Village Administrator Tim Savage explained that the Village had the shelter constructed and is dedicating it in honor of Bill Burkman. The pavilion will be donated to Harlem Township to maintain.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

24. Res 59-R-14/Bill Burkman Shelter Dedicated /Pass

Resolution 60-R-14, Award Talmadge Avenue Improvements. *Staff Report: Village Administrator Tim Savage explained this resolution awards the Talmadge Avenue Improvements Bid to Stenstrom Excavating in the amount of \$266,142. Discussion: Trustee Beck commented on all the efforts and hard work from the staff in awarding the Tallmadge Ave improvements.* Motion approved on roll call vote. 7 ayes (Trustees Tammen, Kidd, Wilson, Yoe, Beck, Snodgrass and Mayor Bolin), 0 nays and 0 absent

25. Res 60-R-14/Award Talmadge Bid/Pass

UNFINISHED BUSINESS - None

26. Unfinished Bus./None

NEW BUSINESS –

27. New Business

Mayor Bolin called for a motion to approve Resolution 57-R-14, Reject all Bids, Snow and Ice Control. The motion was made by Trustee Wilson and seconded by Trustee Tammen. *Staff Report: Public Works Superintendent Chad Hunter reported that based on the bids received, both bids were deemed non-responsive. This resolution authorizes the Village to reject all bids and waive the formal bid process so the Village can negotiate a contract with interested contractors.* Motion approved on roll call vote. 7 ayes (Trustees Kidd, Wilson, Yoe, Beck, Snodgrass, Tammen and Mayor Bolin), 0 nays and 0 absent

28. Res. 55-R-14/Street Striping/Pass

PUBLIC COMMENT:

29. Public Comment

Mikal Ellis of Jennie Drive submitted a petition for house improvements to a home that was involved in a fire a few years ago. The property is in bad condition and needs repair.

Mikal Ellis

Chuck Marsden of Minns Drive requesting a large hole to be filled in the 1000 block of Minns Drive and expressing his opinion regarding the Utility Tax.

Chuck Marsden

Trustee Yoe moved to adjourn; seconded by Trustee Beck. Motion carried by voice vote. Meeting adjourned at 6:30 p.m.

30. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

** The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.*