

*VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings - Regular Meeting, November 17, 2014*

The meeting was called to order at 6:06 PM by Mayor Jerry Bolin. Everett Harris from the Zion Development presented the Invocation, which was followed by the Pledge of Allegiance led by Girl Scout Troop 3032, Sara Nelson, Leader.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe, and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Coordinator Lucia Matlock
Planning and Zoning Coordinator Carrie Houston
Village Engineer Chris Dopkins
Student Liaison Justin Porter
Public Safety Coordinator Rocco Wagner

The Journal of Proceedings for the Regular Board Meeting from November 3, 2014 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Snodgrass. Motion carried by voice vote.

1. Minutes Approved

Village Treasurer Steve Johnson updated the Board regarding the Treasurer's Report showing a total of all funds of \$6,526,292.56. In addition, Treasurer Johnson thanked Trustee Wilson for MC'ing the Field of Honor Program, thanked those that participated in the Loves Park Lions Club Grocery Grab and invited everyone to attend the Festival of Lights this coming Sunday. Trustee Kidd moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Wilson. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that she arrived at Village Hall around 7:30 a.m. today and began accepting election petition forms at 8:00 a.m. Petitions are being accepted for Districts 2 - 5 - 6 until 5pm on Monday, November 24.

3. Communications

Clerk Mitchell also thanked Aaron Wilson for reminding us last meeting that Salvation Army will benefit from the Nickel Tuesdays beginning on November 25 at Kelly-Williamson Mobil Stations. They will donate .05 for each gallon of gas purchased during on Tuesdays during this promotion.

The Village Lighting Contest will begin after Thanksgiving. If you see outside home decorations that are outstanding, please call the Village Clerk's Office at 815-877-5432 and submit the addresses. The top three winners will be announced at the December 15 Board Meeting with prizes from Machesney Park merchants being awarded at that time.

Clerk Mitchell introduced Trustee Robbin Snodgrass who read a proclamation for National Hunger and Homelessness Awareness Week which was presented by Mayor Bolin to Everett Harris from Zion Development. Everett is a member of the Rockford/Winnebago/Boone Continuum on Care Public Relations Committee.

Clerk Mitchell introduced Trustee Kate Tammen who read a proclamation honoring Diana Rudeen, recently elected President of the State of Illinois VFW Ladies Auxiliary. Mayor Bolin will be presenting the proclamation at a celebration at the VFW on Saturday evening.

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Trustee Snodgrass presented warrants in the amount of \$1,007,140.31 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported the Village Toy Drive is in full swing. New unwrapped toys can be dropped off at Village Hall any weekday between 8:00 a.m. and 4:30 p.m. Several businesses are also collecting toys for the Village Toy Drive. Further, he invited the community to stop by Village Hall this Thursday, November 20 from 5:00 a.m. until 7:00 a.m. and bring a toy for a child and be on Channel 13's early morning show.

Mayor Bolin also reported that in addition to Village Hall, gifts for children can also be dropped off in Toy Boxes at Red Mango, Starbucks and Panera until December 12.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator Lucia Matlock had no report this evening.

Village Engineer Chris Dopkins gave updates on the Village construction projects.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter provided an update on the Leaf Vacuuming Program in the Village.

Human Resources and Accounting Manager Michelle Johannsen left no report this evening.

Student Liaison Justin Porter reported about upcoming athletic programs at Harlem High School. They included Varsity Girls Basketball and the Varsity Boys Wrestling Tournament during Thanksgiving.

Public Safety Coordinator Rocco Wagner reported for the period of October 31 through November 13, 2014 there were 627 total calls for service and 163 traffic arrests that included 3 DUIs and 46 criminal arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported the committee met this evening and approved tonight's Warrants and had reached consensus regarding the establishment of a Joint Enterprise Zone with the City of Loves Park.

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Comm. Dev. Coordinator

10. Village Engineer

11. P/Z Coordinator

12. Public Works Supt.

13. Acct./HR Mgr.

14. Student Liaison

15. Pub. Safety Report

16. Committee Reports

17. District #1 Report

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District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

18. District #2 Report

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee voiced his concern about several issues of concern.

19. District #3 Report

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee reported that his committee met this evening and approved two resolutions that will be brought to the December 1 Board meeting with a positive recommendation. Further, he reported that several Village associates attended the recent Park District fundraiser and is impressed by the Village Christmas Tree.

20. District #4 Report

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee left no report this evening.

21. District #5 Report

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee had no report this evening.

22. District #6 Report

CONSENT AGENDA* - There were no Items on the Consent Agenda this evening.

23. Consent Agenda*

UNFINISHED BUSINESS - None

24. Unfinished Business

NEW BUSINESS:

25. New Business

Mayor Bolin called for a motion to approve Ordinance 29-14, Zoning Map Amendment from CC District to R1 for the property located at 7827 N. Second Street for first reading. The motion was made by Trustee Beck and seconded by Trustee Wilson. *Staff Report: Planning and Zoning Coordinator Carrie Houston explained the rationale for this request.* Motion approved on roll call vote. 7 ayes (Trustees Wilson, Yoe, Snodgrass, Tammen, Kidd, Beck and Mayor Bolin), 0 nays, 0 absent

26. Ord 29-14/1st/ZMA
7827 N 2nd St/Pass

Trustee Tammen made a motion to waive the rules to bring this ordinance back for second reading this evening; seconded by Trustee Beck. Motion approved on roll call vote. 6 ayes (Trustees Wilson, Yoe, Snodgrass, Tammen, Kidd, and Beck), 0 nays, 0 absent

27. Waive Rules/Pass

Mayor Bolin called for a motion to approve Ordinance 29-14, Zoning Map Amendment from CC District to R1 for the property located at 7827 N. Second Street for second reading. The motion was made by Trustee Beck and seconded by Trustee Snodgrass. Motion approved on roll call vote. 7 ayes (Trustees Wilson, Yoe, Snodgrass, Tammen, Kidd, Beck and Mayor Bolin), 0 nays, 0 absent

28. Ord 29-14/2nd/ZMA
7827 N 2nd St/Pass

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Ordinance 30-14, Second Amendment to the 251/173 TIF for first reading. The motion was made by Trustee Kidd and seconded by Trustee Snodgrass. Staff Report: **Village Administrator Tim Savage explained** that after review with the Taxing Bodies, the Village went to the state legislature and ask for the TIF extension for an additional twelve years. The legislation was presented at the state level, passed and was signed in late August and now the Village has to make the Plan and Project consistent with the legislation. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin)

PUBLIC COMMENT: Resident Michael Ellis from Jennie Drive voiced his concern about an abandoned property near him that is not being cared for and is being misused; and asked for the Village assistance in getting it taken care of.

CLOSED SESSION:

Mayor Bolin called for a motion to go into Closed Session pursuant to 5 ILCS 120/2 (c) (5), (6) – (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (6) The setting of a price for sale or lease of property owned by the public body. Trustee Kidd made the motion and Trustee Beck seconded to go into closed session. Motion approved. On roll call: 6 ayes (Trustees Beck, Snodgrass, Tammen, Kidd, Wilson, and Yoe), 0 nays, 0 absent

The Board went into Closed Session at 6:39 p.m. and returned to Open Session at 7:16 p.m. Roll Call was taken.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage

Attorney Green reported that during closed session nothing was voted on and no action was taken.

Trustee Tammen moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 7:17 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

29. Ord 30-14/251/173
TIF/1st Reading/Pass

30. Public Comment
M. Ellis

31. Closed Session

32. Open Session

33. Adjourn

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.