

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, February 2, 2015

The meeting was called to order at 6:29 PM by Mayor Jerry Bolin. Clerk Lori Mitchell presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Kate Tammen.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, and Tom Yoe

Absent: Trustee Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR & Accounting Coordinator Michelle Johannsen
Community Development Coordinator Lucia Matlock
Planning and Zoning Coordinator Carrie Houston
Student Liaison Justin Porter
Public Safety Supervisor, Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from January 20, 2015 were approved as amended per typewritten copies submitted by the Clerk on a motion by Trustee Yoe and seconded by Trustee Kidd. Motion carried by voice vote.

Village Treasurer Steve Johnson reported receipt of MFT funds of \$59,175.93, and Build Machesney Roads Funds of \$271,533.06 and a total of all funds of \$5,992,158.96. Trustee Yoe moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Tammen. Motion carried by voice vote.

Clerk Mitchell congratulated the Harlem-Roscoe Fire Department for receiving an ISO Classification of 3. The classifications are designated with 10 being the lowest and 1 being the best. What this means for residents in the Harlem Roscoe District is homeowner's insurance companies look at this score because it shows the effectiveness of the Fire Department. This is exciting news for Chief Shoevlin and the Harlem Roscoe Fire Department.

Clerk Mitchell introduced Vet's Roll founder Mark Finnegan and Bruce Jacobson who gave a presentation about this program that enables Veterans to travel to Washington DC to visit the War Memorials for Free each year. Mr. Finnegan reported that this year's trip will be in May with the homecoming on May 20. There are 104 Veterans traveling this year.

Trustee Snodgrass presented the warrant list in the amount of \$716,796.03 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, and Yoe), 0 nays, 1 absent (Trustee Beck)

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin thanked the Public Works Staff and the Road Crews for doing an excellent job of clearing the roads during the snow storm last weekend.

Attorney Tom Green had no report this evening.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

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Village Administrator Tim Savage had no report this evening.

Community Development Coordinator Lucia Matlock had no report this evening.

Village Engineer Chris Dopkins left no report this evening.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter thanked the Public Works employees and contractors for doing an excellent job of clearing the streets during the snow storm last weekend.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Student Liaison Justin Porter reported about Boys and Girls athletics at Harlem High School.

Public Safety Supervisor, Sgt. Doug Bushman reported that for January 16 through January 29, there were 816 total calls for service by the Machesney Park Division of the Sheriff's Department, 227 reports were taken and there were 288 arrests. Of the arrests, 245 were traffic related (including 3 DUI Arrests) and 43 were criminal. Further he congratulated Deputy Luke Wagner who received the Officer of the Year Award last weekend at the Saturday evening Celebration at VFW Post 979 on Windsor Road. Luke made 40 DUI arrests last year and saved four lives from drug overdoses through the use of NarCan last year.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported that the A&F Committee met this evening and recommended approval of warrants and Resolution 06-R-15, authorizing Dental Insurance and Life and AD&D Insurance through Principal Life Insurance Company. The resolution will be on the next Board Meeting Agenda.

District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee gave a report about touring the JC Penney facility with his recommended appraiser (Nick Pumilia) and recommended a facility on Shappart Drive as a potential public works facility.

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee had no report this evening.

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee had no report this evening.

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee left no report this evening.

8. Village Administrator

9. Comm. Dev. Coordinator

10. Village Engineer

11. P/Z Coordinator

12. Public Works Supt.

13. Acct./HR Mgr.

14. Student Liaison

15. Pub. Safety Report

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

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CONSENT AGENDA* - Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. No items were removed. The Consent Agenda is accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Yoe and seconded by Trustee Kidd. Motion approved by voice vote.

Resolution 02-R-15, Resolution to Bid Various Road Improvements. Staff Report: Village Administrator Tim Savage reported on the road improvements being considered. Motion approved on roll call vote. 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

Resolution 05-R-15, Release of Executive Session Minutes. Staff Report: Village Administrator Tim Savage reported that this is the semi-annual review of Executive Session Minutes as required by State Statute. One set of minutes are recommended for release on this resolution. Motion approved on roll call vote. 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

UNFINISHED BUSINESS - None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by Trustee Snodgrass. Motion carried by voice vote. Meeting adjourned at 6:49 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

23. Consent Agenda*

**Res 02-R-15/Road Imp/
Pass**

**Res 05-R-15/Ex Sess.
Min/Pass**

24. Unfinished Business

25. New Business

26. Public Comment

27. Closed Session

28. Adjourn

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.