

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 2, 2015

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Rob James from GPS Faith Community presented the Invocation, which was followed by the Pledge of Allegiance led by members of the Young at Heart Royal Court.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Treasurer Steve Johnson
Village Attorney Tom Green
Village Administrator Tim Savage
HR & Accounting Coordinator Michelle Johannsen
Community Development Coordinator Lucia Matlock
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Planning and Zoning Coordinator Carrie Houston
Student Liaison Justin Porter
Public Safety Supervisor, Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from February 17, 2015 and the Budget Meeting from February 17, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Snodgrass and seconded by Trustee Yoe. Motion carried by voice vote.

Treasurer Steve Johnson reported that the Village received \$55,614.17 for the Motor Fuel Tax Fund, \$284,130.53 for the Building Machesney Roads Fund. Further a total of all funds was \$6,037.426. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Clerk Mitchell congratulated Harlem School District Superintendent Dr. Julie Morris for receiving the YWCA Leader Luncheon Racial Justice Award today.

Clerk Mitchell introduced Tim Dimke, Executive Director of the Rockford Park District for his Annual Update on the Rockford Park District Reclaiming First Project. He reviewed the things that were done with the Village's contribution to the project. Further, he addressed the goals for the downtown Sportscore and provided a view of what the new facility will look like. It has an expected completion date of summer 2016. Mr. Dimke also spoke to the economic value for the tourism side of the construction. He also reported that the Park District is making strides in branding the Sportscore nationally. He thanked the Board for the money it contributed last year and asked the members to consider a long-term commitment which would enable the Park District to issue the bonds to fund this project.

Trustee Snodgrass presented the warrant in the amount of \$492,460.05 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their passage; seconded by Trustee Yoe. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Trustee Erick Beck made a motion to lay over Ordinance 05-15. The motion died for lack of second.

Mayor Jerry Bolin reported that Planning and Zoning Member Jamero Hughes will be moving the end of March and is resigning from the Commission. On the recommendation of Chairman Jim Hankins, Mayor Bolin presented the name of Shane Klinger for appointment to the Planning and Zoning Commission. The Board will vote on this appointment at its next meeting and Mr. Klinger will take seat on April 27, 2015.

1. Minutes Approved

2. Treasurer's Report

3. Communications

Tim Dimke, Rkfd Park Dist.

4. Warrants/Approved

5. Administrative Reports

Lay over 05-15/Failed

6. Mayor's Report

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Mayor Bolin read a thank you from Field Fastener thanking the Village for its recent support.

Further, Mayor Bolin read a thank you from Coordinator Ashley Gregory, from North Park Church of Christ thanking the Village for its support of the Toy Drive. The letter said that because of Village efforts, 300 children and 200 families had a happy Christmas, with each child receiving three gifts and stocking stuffers.

The Village also received a thank you from the Carlson Boys and Girls Club thanking the Village for its support of programming for more than 150 youth at the Machesney Park site.

Mayor Bolin read a letter which he sent to Governor Rauner urging him to reconsider the cuts to municipalities. In particular he noted that if the Governor follows through with his proposal, it would result in a loss of \$1,163,200.50 to the Village of Machesney Park. He further shared with the governor facts about the Machesney Park Budget and where the monies come from that we use to service our residents: 46% is from Sales Tax, 32% is from Income Tax and the rest is from fees, permits, etc.

Mayor Bolin also said that he would be presenting a resolution to the A&F Committee and Board on March 16 addressing our concerns for the Governor's budget cuts.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator Lucia Matlock reported that the Village will be participating in the Harlem School District's "Get to Know Your Neighbor Program" Saturday, March 7, 2015, from 10:00 a.m. until 2:00 p.m. at Harlem High School.

Village Engineer Chris Dopkins had no report this evening.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen reminded the Board of the Budget Retreat on Saturday, March 7 at 8:30 a.m. Further, she announced that the proposed Budget will available for public viewing on March 27 with the Public Hearing on April 6.

Student Liaison Justin Porter had no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for February 13 through February 26, there were 775 total calls for service by the Machesney Park Division of the Sheriff's Department, 216 reports were taken and there were 260 arrests.

7. Attorney's Report
8. Village Administrator
9. Comm. Dev. Coordinator
10. Village Engineer
11. P/Z Coordinator
12. Public Works Supt.
13. Acct./HR Mgr.
14. Student Liaison
15. Pub. Safety Report

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COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Chairperson of the Administration and Finance Committee reported that the A&F Committee met this evening and recommended approval of warrants, four ordinances which are on the consent agenda for first reading for tonight. Further, one resolution was recommended for approval and one was removed from the agenda.

District #2 Trustee Tammen, Vice-Chairperson of the Administration and Finance Committee had no report this evening.

District #3 Trustee Kidd, Chairman of the Planning and Economic Development Committee reported that the Planning and Economic Development Committee met this evening and recommended approval for five Ordinances and one Resolution all of which will be presented at the next Board Meeting Agenda on March 16.

District #4 Trustee Wilson, Chairman of the Public Improvements and Safety Committee had no report this evening.

District #5 Trustee Yoe, Vice Chairman of the Public Improvements and Safety Committee had no report this evening.

District #6 Trustee Beck, Vice Chairman of Planning and Economic Development Committee had no report this evening.

CONSENT AGENDA* - Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. No items were removed. The Consent Agenda is accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Snodgrass and seconded by Trustee Yoe. Motion approved by voice vote.

Ordinance 16-15, Ordinance for Disposal of Property, Second Reading. Staff Report: Village Administrator Tim Savage reported this ordinance is to dispose of a 2011 Ford F350 Super Duty Truck, a 207 Pontiac Bonneville, a Brother IntelliFax 4100 Fax Machine and some other items that will be sold at auction. Motion approved on roll call vote: 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Ordinance 06-15, Amend Chapter 9, Article 9.214(B), Increase the Number of "B" Licenses, First Reading. Staff Report: Village Administrator Tim Savage reported that this ordinance increases the number of "B" licenses to 14. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Ordinance 17-15, Budget Amendment, First Reading. Staff Report: Village Administrator Tim Savage reported that this ordinance amends twelve line items identified in Exhibit A in the FY 2014-15 Budget. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

23. Consent Agenda*

Ord 16-15, Disp of Prop/
2nd Rdg/Pass

Ord. 06-15, Amd Ch 9, Art
9.214(B)/1st Rdg/ Pass

Ord. 17-15, Budget
Amend FY15/1st Rdg/
Pass

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Ordinance 18-15, Authorize Debt Certificates for Roads, First Reading. Staff Report: Village Administrator Tim Savage reported that this ordinance authorizes Debt Certificates for Roads in the amount of \$3.5 million to be placed with JP Morgan Chase at a 1.52% interest rate. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Ord. 18-15/Debt Certs
Roads/\$3.5M/1st/Pass

Ordinance 20-15, Post Issuance Recordkeeping and Compliance, First Reading. Staff Report: Village Administrator Tim Savage reported this was recommended by the Bond Counsel to ensure appropriate records are being kept for the issuance of the bonds. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Ord.20-15/Post Issuance
Recordkeeping& Compl.
1st Rdg/Pass

Resolution 09-R-15, Authorization to Bid Copper/Emerald/Ruby Improvements. Staff Report: Village Administrator Tim Savage indicated this resolution will authorize the engineer to bid the Copper, Emerald, and Ruby improvements. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Res. 09-R-15/Bid Copper
Emerald/Ruby/Pass

Resolution 10-R-15, IGA Between the Harlem School District and the Village of Machesney Park. Staff Report: Village Administrator Tim Savage reported that this IGA grants temporary construction easements for construction of the Alpine Path. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Res. 10-R-15, IGA HSD &
VMP/Pass

Resolution 11-R-15, Reconstruction of the Alpine Road Service Drive Between Juniper and Nelson Drives. Staff Report: Village Administrator Tim Savage reported that this is for the design engineering for the Alpine Road Service Drive between Juniper and Nelson Drives. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Res. 11-R-15/ Recon-
struction of Alpine Road
Service Drive/Pass

Resolution 12-R-15, Authorization to Bid IL251/Melbourne Avenue Traffic Signals Improvement. Staff Report: Village Administrator Tim Savage reported this resolution addresses the construction of the new intersection at Melbourne Avenue and the traffic signal. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

Res. 12-R-15, Bid
Melbourne & Signal/ Pass

Resolution 13-R-15, Amendment to the Machesney Crossing Rebate Agreement. Staff Report: Village Administrator Tim Savage reported this resolution is the second amendment to a redevelopment agreement at Machesney Crossing that defines reimbursement to the Village by the developer in the amount of \$300,000 for the installation of the traffic signalization. Motion approved on roll call vote. 7 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, Beck and Mayor Bolin), 0 nays, and 0 absent

06-R-15/Dental and Life
Insurance/Pass

UNFINISHED BUSINESS - None

24. Unfinished Business
None

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NEW BUSINESS:

Ordinance 05-15, Amend Chapter 9, Article 9.114, Remove Reference to Sunday Hours, First Reading. The motion was made by Trustee Wilson and seconded by Trustee Tammen. Staff Report: Planning and Zoning Coordinator Carrie Houston reported this ordinance will remove the reference to Sunday hours in the Code because it currently states Sunday hours are from 9:00 a.m. until 2:00 a.m. and there are restaurants in the Village that open for breakfast much earlier than 9:00 a.m. This ordinance would make the times consistent throughout the week. Discussion: Trustee Beck spoke about his objection to this change and said he would vote no. Motion approved on roll call vote. 5 ayes (Trustees Tammen, Kidd, Wilson, Yoe, and Mayor Bolin), 2 nays (Trustees Snodgrass and Beck), and 0 absent

Ordinance 19-15, Authorize Promissory Note for JCPenney Property, First Reading. Staff Report: Village Administrator Tim Savage reported this ordinance authorizes a promissory note not to exceed \$900,000 for the purchase of the JCPenney property. The note will be placed with Illinois Bank and Trust at an interest rate of 2.2% spread over a ten-year term and there is no penalty for prepayment. Discussion: Trustee Kidd explained that he would be voting no because of the uncertainty of the economy and he thinks we can get a better deal for another property for the Public Works facility elsewhere. Trustee Wilson explained that he would be voting no on this resolution because he thinks the price is too high. Trustee Beck stated that he feels this is a good investment for the Village and he will vote yes for the resolution. Motion approved on roll call vote. 5 ayes (Trustees Snodgrass, Tammen, Yoe, Beck and Mayor Bolin), 2 nays (Trustees Wilson and Kidd), and 0 absent

PUBLIC COMMENT: None

CLOSED SESSION: Mayor Bolin called for a motion to go into Closed Session citing 5 ILCS 120/2(c)(1), Evaluation of Personnel. Trustee Kidd made the motion and it was seconded by Trustee Snodgrass. Motion approved on roll call vote. 6 ayes (Trustees Snodgrass, Tammen, Kidd, Wilson, Yoe, and Beck) 0 nays, 0 absent

The Board went into closed session at 6:55 and returned to open session at 7:57 p.m.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Kate Tammen, James Kidd, Aaron Wilson, Tom Yoe and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage

Attorney Green reported that during closed session no decisions were made and nothing was voted on except for the approval of closed session minutes.

25. New Business

26. Ord. 05-15/Amd Ch 9
Sunday Hrs/1st/Pass

27. Ord. 19-15/ JC
Penney/Pass

28. Public Comment

29. Closed Session

30. Open Session

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Trustee Tammen moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote.
Meeting adjourned at 7:59 p.m.

31. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.