

*VILLAGE OF MACHESNEY PARK, ILLINOIS  
HELD IN THE FRANK G. BAUER MUNICIPAL HALL  
Journal of Proceedings - Regular Meeting, May 18, 2015*

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Rev. Jared Kemp from North Park Church of Christ presented the invocation, which was followed by the Pledge of Allegiance led by Village Trustee Steve Johnson.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Building Clerk Laura LaRosa  
Treasurer Tom Yoe  
Village Attorney Tom Green  
Village Administrator Tim Savage  
HR & Accounting Coordinator Michelle Johannsen  
Village Engineer Nick Arps  
Student Liaison Justin Porter  
Public Safety Supervisor, Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from May 4, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Beck and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe gave the Treasurer's Report, reporting the Village received \$54,653.86 in Motor Fuel Tax Funds, showing a total of all funds to be \$9,850,779.71. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Johnson. Motion carried by voice vote.

Harlem Student Gabby Riley and Teacher Kim Kozel gave a presentation explaining the Best Buddies program they want to bring to Harlem High School. They are requesting \$1,000 from the Village to assist in starting the project.

Village Clerk Lori Mitchell left her report with Student Liaison Justin Porter. Justin gave a report on student scholarships.

Trustee Beck presented the warrants in the amount of \$489,387.30 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

#### ADMINISTRATIVE REPORTS

Mayor Jerry Bolin made a presentation to Student Liaison Justin Porter. He rewarded Justin with a plaque as a thank you for his work as Student Liaison and spoke of his outstanding accomplishments.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator Lucia Matlock made an announcement of the Meijer Super Center ribbon cutting on May 19 at 2:00.

Village Engineer Nick Arps reported on upcoming road projects.

Planning and Zoning Coordinator Carrie Houston left no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Comm. Dev. Coordinator
10. Village Engineer
11. P/Z Coordinator

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Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Student Liaison Justin Porte reported about student activities at Harlem High School.

Public Safety Supervisor, Sgt. Doug Bushman reported that for May 1st through 14th, 2015, there were 908 total calls for service by the Machesney Park Division of the Sheriff's Department, 259 reports were taken and there were 221 arrests.

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass had no report this evening.

District #2 Trustee Johnson, reminded everyone about the Young at Heart festival being held May 22 through May 25.

District #3 Trustee Kidd had no report this evening.

District #4 Trustee Wilson, reported he will be an emcee at the Young at Heart parade Saturday morning. He announced Ben Hamlin, a Machesney Park founder, former Village Treasurer, and served in WWII, passed away Sunday, May 17.

District #5 Trustee Bailey had no report this evening.

District #6 Trustee Beck, Chairperson of the Administrative and Finance Committee reported the A&F Committee met this evening and reported that along with warrants, approved two ordinances and one resolution that will be on the next Board Meeting Agenda.

CONSENT AGENDA\* - Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items to be considered separately. The Consent Agenda was accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Kidd and seconded by Trustee Beck. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Ordinance 13-15, Text Amendment, R3 and R4 Design Standards, 1<sup>st</sup> Reading. Staff Report: Village Administrator Tim Savage explained that this ordinance defines the design standards for R3 and R4 Zoning Districts. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Resolution 39-R-15, Award Copper, Emerald, Ruby Reconstruction Bid. *Village Administrator Tim Savage reported it is recommended to award this bid to Northern Illinois Service Co. for \$1,298,813.19.* Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

12. Public Works Supt.

13. Acct./HR Mgr.

14. Student Liaison

15. Pub. Safety Report

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

23. Consent Agenda\*

Ordinance 13-15/Design Standards/1<sup>st</sup> Rdg/Pass

Resolution 39-R-15/Award Copper, Emerald, Ruby/Pass

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UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Bolin called for a motion to approve Ordinance 24-15, Amend Chapter 9, Article 9j.214(J) Increase Number of "BB" Licenses, 1<sup>st</sup> Reading. The motion was made by Trustee Kidd and seconded by Trustee Johnson. Staff Report: *Planning and Zoning Coordinator Carrie Houston reported that this text amendment would allow up to five "BB" licenses. She stated it will require two readings.* Motion approved by roll call vote. 6 ayes (Trustees Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 1 nay, (Trustee Snodgrass), and 0 absent

Resolution 42-R-15, Authorize Utility Tax Advisory Referendum. The motion was made by Trustee Kidd and seconded by Trustee Johnson. Staff Report: *Village Administrator Tim Savage reported this resolution will determine if the Village should continue to rebuild roads and related infrastructure for the benefit of residents with 100% of its funds generated through the current utility tax. Discussion followed. Trustee Johnson asked to withdraw his second. Mayor Bolin accepted the withdrawal of the motion's second by Trustee Johnson.*

Further, Mayor Bolin called for a second three times. Motion failed due to lack of second.

PUBLIC COMMENT: None

CLOSED SESSION: None

**Trustee Kidd moved to adjourn;** seconded by Trustee Wilson. Motion carried by voice vote. Meeting adjourned at 6:42 p.m.

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk  
by Laura LaRosa, Building Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

***These minutes are not official unless signed and sealed by the Village Clerk.***

\* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.

24. Unfinished Business –  
None

25. New Business

26. Ord. 24-15/1<sup>st</sup> Rdg/  
Pass

27. Res. 42-R-15/UtTax/  
Failed

26. Public Comment- None

27. Closed Session - None

28. Adjourn