

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, June 1, 2015

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Rod lensendorf from First Born Ministries presented the invocation, which was followed by the Pledge of Allegiance led by Village Trustee James Kidd.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
HR and Accounting Manager Michelle Johannsen
Community Development Coordinator Lucia Matlock
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from May 18, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Beck and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe gave the Treasurer's Report, reporting the Village received \$229,964.40 in Building Machesney Road Funds, and showing a total of all funds to be \$9,951,895.79. Trustee Kidd moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Johnson. Motion carried by voice vote.

Village Clerk Lori Mitchell introduced next year's Student Liaison, Nick McCormick. Nick will be a senior at Harlem High School next year, he is a member of the Harlem Concert, Marching and Jazz Bands, an honor student and will be serving as president of the National Honor Society. He was a procession leader for this year's graduation ceremony, a member and Captain of both the Golf Team and Tennis Team. He will certainly serve Harlem High School well as Student Liaison to the Village Board.

Clerk Lori Mitchell informed the Board that Closed Session Minutes have been prepared for Board Members to come to her office to view prior to the next Board Meeting. There will be a Closed Session to review the Minutes and reach a consensus for release prior to the vote in Open Session.

Clerk Mitchell also announced the Yards of Distinction Program has begun for 2015. She asked Board, Staff and Community Members to submit addresses for consideration prior to June 12. The June winners will be announced at the June 15, 2015, Board Meeting.

Trustee Beck presented the warrants in the amount of \$437,048.10 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported the good news that the regional unemployment rate is down 5.8%.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator Lucia Matlock had no report this evening.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Comm. Dev. Coordinator

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Village Engineer Chris Dopkins provided a construction update for the projects in the Village.

10. Village Engineer

Planning and Zoning Coordinator Carrie Houston had no report this evening.

11. P/Z Coordinator

Public Works Superintendent Chad Hunter had no report this evening.

12. Public Works Supt.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

13. Acct./HR Mgr.

Public Safety Supervisor, Sgt. Doug Bushman reported that for May 15th through May 28th, there were 816 total calls for service by the Machesney Park Division of the Sheriff's Department, 261 reports were taken and there were 275 arrests.

14. Pub. Safety Report

COMMITTEE AND TRUSTEE REPORTS

16. Committee Reports

District #1 Trustee Snodgrass thanked Jake Schmidt and Sgt. Bushman for their assistance recently.

17. District #1 Report

District #2 Trustee Johnson reported that he attended the Meijer's Ribbon Cutting and he further thanked the volunteers and sponsors for the Young at Heart Festival.

18. District #2 Report

District #3 Trustee Kidd thanked VA Tim Savage and Public Works Superintendent Chad Hunter for their help recently.

19. District #3 Report

District #4 Trustee Wilson, reported regarding the Planning and Economic Development Committee meeting this evening.

20. District #4 Report

District #5 Trustee Bailey had no report this evening.

21. District #5 Report

District #6 Trustee Beck, Chairperson of the Administrative and Finance Committee reported the A&F Committee met this evening and reported that along with warrants, approved one resolution that is on tonight's agenda.

22. District #6 Report

CONSENT AGENDA* - Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items to be considered separately. The Consent Agenda was accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Kidd and seconded by Trustee Beck. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

23. Consent Agenda*

Ordinance 13-15, Text Amendment, R3 and R4 Design Standards, 2nd Reading. Staff Report: Village Administrator Tim Savage explained this ordinance defines the design standards for R3 and R4 Zoning Districts. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Ordinance 13-15/Design Standards/2nd Rdg/Pass

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Ordinance 28-15, Property Acquisition for Public Right of Way, 9720 Orlando, 1st Reading. Village Administrator Tim Savage explained this ordinance is to purchase a small section of property to be used for right of way. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Ordinance 30-15, Prevailing Wage Ordinance 1st Reading. Village Administrator Tim Savage explained this ordinance identifies the prevailing rate of wages as identified by the State of Illinois. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Resolution 40-R-15, Authorize Engineering 2015 Resurfacing Program. Village Administrator Tim Savage explained this resolution will authorize the engineering for the 2015 resurfacing program. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Resolution 41-R-15, IGA Harlem School Resource Officers. Village Administrator Tim Savage explained this resolution is an Intergovernmental Agreement with the Harlem School District for School Resource Officers. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Resolution 43-R-15, Authorize Bidding 2015 Resurfacing Program. Village Administrator Tim Savage explained this resolution will authorize the Village to go out for bids for the 2015 resurfacing program. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Resolution 44-R-15, Award Bid for Route #173 Median Pavers. Village Administrator Tim Savage explained this resolution awards the competitive bid for the Route #173 Median Pavers to Cooling Land Concepts. Motion approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Bolin called for a motion to approve Resolution 31-R-15, Class "BB" Liquor License, 8289 Burden Road, Napoli. The motion was made by Trustee Kidd and seconded by Trustee Wilson. Staff Report: *Planning and Zoning Coordinator Carrie Houston reported this resolution will grant a BB License for Lucky Slots in the Fisher's Building permitting the business to have a video gaming facility on premise.*

Trustee Beck made a motion to lay over Items B and E until the June 15 Meeting. Attorney Green noted that these items have not been introduced and therefore the motion is out of order. Trustee Beck withdrew his motion.

Discussion: Trustee Snodgrass expressed her concerns about this resolution and asked the Board to vote against this license. Village Administrator Tim Savage noted this request was not for Napoli, but was in the building where Napoli is located.

Motion approved by roll call vote. 5 ayes (Trustees Johnson, Kidd, Wilson, Bailey, and Mayor Bolin), 2 nays, (Trustee Snodgrass and Beck), and 0 absent

Ordinance 28-15/ Acquisition of ROW/1st Rdg/Pass

Ordinance 30-15/Prev Wage/1st Rdg/Pass

Resolution 40-R-15/Eng. 2015 Resurf Prog/ Pass

Resolution 41-R-15/IGA Harlem Res Off/Pass

Resolution 43-R-15/Bid 2015 Resurfac Prog/Pass

Resolution 44-R-15/Award Bid for 173 Medians/Pass

24. Unfinished Business – None

25. New Business

26. Res 31-R-15/BB Lq Lc/ 8289 Burden Rd/Pass

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Trustee Beck made a motion to lay over New Business Items B and E until the June 15 Board Meeting, motion was seconded by Trustee Snodgrass. Discussion: Village Administrator Savage asked for clarification on this motion as Items B relates to Item C and not to Item E. VA Savage further noted that since Item A was approved creating a need for at least one BB license as requested in Item C, the Board would need to move forward for approval of Item C and could be amended at the time it is discussed, going from three to four licenses instead of three to five if the Board so desires. Trustee Bailey asked for clarification. Further, Atty. Green clarified that the decision could be made administratively and not necessitate going back to Planning and Zoning Commission. Clerk Mitchell noted that Trustee Beck would need to restate his motion. Trustee Snodgrass withdrew her second to permit Trustee Beck to restate his motion. Trustee Beck withdrew his motion.

Motion to Lay Over/Failed

Trustee Beck made a motion to lay over XII. B., Resolution 32-R-15, to the June 15, 2015 Board Meeting. Mayor Bolin called three times seeking a second to the motion. No second was received. Motion failed due to lack of a second.

Mayor Bolin called for a motion to approve Resolution 32-R-15, Class "BB" Liquor License, 7507 North Second Street, Swanson Center. The motion was made by Trustee Kidd and seconded by Trustee Wilson. Staff Report: *Planning and Zoning Coordinator Carrie Houston reported this resolution will grant a BB License permitting the business to have a video gaming facility on premise. Discussion: Trustee Beck noted that it has come to his attention that the adjacent properties were not properly served notifying them of the application. Attorney Green asked for clarification as to if the property owner made this known to the Zoning Department and/or other members of the Board. Planning and Zoning Coordinator Carrie Houston noted that she personally notified the adjacent property owners and they did receive and sign for the certified mail informing them of this request. There were four adjacent property owners. Notifications were mailed to the adjacent property owners and one immediately across the street. Trustee Beck noted that he would talk to the administration regarding this tomorrow.* Motion failed by roll call vote. 2 ayes (Trustee Kidd and Mayor Bolin) 5 nays, (Trustees Snodgrass, Johnson, Wilson, Bailey and Beck), and 0 absent

27. Res. 32-R-15/BBLic/
7507 N Second/Failed

Mayor Bolin called for a motion to approve Ordinance 24-15, Amend Chapter 9, Article 9.214(J) Increase Number of "BB" Licenses, 2nd Reading. The motion was made by Trustee Wilson and seconded by Trustee Kidd. Staff Report: *Planning and Zoning Coordinator Carrie Houston reported that this text amendment would allow up to five "BB" licenses. With Resolution 32-R-15 failing to pass, she recommended this Ordinance be amended to allow up to four "BB" licenses. Trustee Wilson made a motion to amend this Ordinance to read, "increase the number of "BB" licenses from three to four." Motion was seconded by Trustee Johnson. Trustee Kidd explained why he would be voting no on this amendment.* Motion to amend was approved by roll call vote. 4 ayes (Trustees Johnson, Wilson, Bailey, and Beck), 2 nay, (Trustee Snodgrass, Kidd), and 0 absent.

28. Ord. 24-15/2nd Rdg/
Amended and Passed

Motion to approve Ordinance 24-15 as amended was approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 2 nays, (Trustee Snodgrass and Kidd), and 0 absent.

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Mayor Bolin called for a motion to approve Resolution 37-R-15, Class "A" Liquor License, 7904 N. Second Street, U-Save. The motion was made by Trustee Kidd. The motion failed for lack of second.

29. Res. 37-R-15/"A" Lq Lc
U-Save/Failed

Mayor Bolin called for a motion to approve Ordinance 25-15, Amend Chapter 9 to increase the number of "A" Licenses and Decrease the Number of "B" Licenses, 1st Reading. The motion was made by Trustee Kidd. The motion failed for lack of second.

30. Ord. 25-15/Amd Ch 9
1st Rdg. Failed

Mayor Bolin called for a motion to approve Ordinance 29-15, Disposal of Property, 1st Reading. The motion was made by Trustee Wilson and seconded by Trustee Kidd. Staff Report: *Public Works Superintendent Chad Hunter reported that Ordinance permits disposal of certain property as required by state statute.* Motion approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Beck), 0 nays, and 0 absent

31. Ord. 29-15/Disp of Pro/
1st Rdg./Pass

Trustee Wilson made a motion to waive the rules to bring Ordinance 29-15 back for two readings this evening. Trustee Snodgrass seconded the motion. Motion approved on roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck) 0 nays, 0 absent

32. Waive Rules/Pass

Mayor Bolin called for a motion to approve Ordinance 29-15, Disposal of Property, 2nd Reading. The motion was made by Trustee Kidd and seconded by Trustee Wilson. Motion approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Beck), 0 nays, and 0 absent

33. Ord. 29-15/Disp of Pro/
2nd Rdg./Pass

PUBLIC COMMENT: None

34. Public Comment- None

CLOSED SESSION: None

35. Closed Session - None

Trustee Wilson moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:40 p.m.

36. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.