

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, July 6, 2015

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Heath Tibbitts from First Baptist Church of Machesney Park presented the invocation, which was followed by Presentation of Arms and the Pledge of Allegiance led Korean War Veterans, Post #272.

Present: Mayor Jerry Bolin, Trustees Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Absent: Trustee Robbin Snodgrass

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Coordinator Lucia Matlock
Village Engineer Chris Dopkins
Planning and Zoning Coordinator Carrie Houston
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from June 15, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe gave the Treasurer's Report, reporting the Village received \$283,499.04 in Build Machesney Road Funds, and shows a total of all funds as of July 6, 2015 to be \$9,912,259.74. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Johnson. Motion carried by voice vote.

Village Clerk Lori Mitchell announced the deadline for the July Yards of Distinction nominations will be July 17 and the winners will be announced at the July 20 Board Meeting.

Clerk Lori Mitchell introduced Mayor Bolin who presented Community Pride Awards to Rebecca Rogers, Alicia Selhausen, Samantha Hollis and Amanda Oyen who organized a community walk for Overdose Awareness. The girls were very appreciative of the recognition from the Village and said they plan to make this an annual event.

Trustee Beck presented the warrants in the amount of \$547,574.87 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Snodgrass)

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin invited the community to attend the Machesney Family Festival on Saturday, July 11 from 1-10 pm at Machesney Town Center. It will feature free admission, entertainment, children's activities and a flea market. He also said there would be a carnival on Friday through Sunday at the Center as well.

Further, Mayor Bolin reported he, some area fire chiefs and mayors met with the new State Fire Marshall, Matt Perez, recently. He was very impressed with Mr. Perez and thinks he will do a good job.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

1. Minutes Approved

2. Treasurer's Report

3. Communications

Community Serv. Awards

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

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Community Development Coordinator Lucia Matlock announced that two Machesney Park Companies have received state and national recognition. Practice Velocity received an award from the Illinois Chamber of Commerce and the Illinois Economic Development Council which was sponsored by Comm. Ed in the Technology Category; and HMC Products received a National Award of Excellence from Metallic Building Company for its Industrial Design Building Program.

Village Engineer Chris Dopkins provided a construction update for the projects in the Village.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter left no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for June 12th through July 2nd, there were 1,250 total calls for service by the Machesney Park Division of the Sheriff's Department, 405 reports were taken and there were 396 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, left no report this evening.

District #2 Trustee Johnson, Administration and Finance Vice Chairman, thanked Code Enforcement and Zoning Inspector Jake Schmidt for his assistance on some properties in his district recently.

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, had no report this evening.

District #4 Trustee Wilson, Planning and Economic Development Chairman, had no report this evening.

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Chairman, reported that the A&F Committee met this evening and recommended approval of two ordinances and three resolutions. The ordinances are on the Board Agenda tonight for first reading and two of the resolutions are on tonight's Board Agenda as well.

CONSENT AGENDA* - Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items to be considered separately. The Consent Agenda was accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. After the Staff Report, the motion was approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

9. Comm. Dev. Coordinator

10. Village Engineer

11. P/Z Coordinator

12. Public Works Supt.

13. Acct./HR Mgr.

14. Pub. Safety Report

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

23. Consent Agenda*

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Ordinance 31-15, Amend Chapter 9 to Decrease the Number of Class "B" Licenses, 2nd Reading. **Staff Report: Village Administrator Tim Savage reported that this ordinance will decrease the number of "B" Licenses to 14.** Motion approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Ordinance 31-15/Amend
Ch 9 Class B Liq/2nd
Rdg/Pass

Resolution 38-R-15, a Resolution of the Village of Machesney Park, Illinois, agreeing to declare surplus TIF Revenues with regards to the Illinois Routes 251/173 TIF District. **Staff Report: Village Administrator Tim Savage explained** this resolution provides benefit of the Harlem School District 122 and other affected taxing districts brought about by a surplus in TIF Revenue in the Illinois Routes 251/173 TIF District. Motion approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Resolution 38-R-15/TIF
Surplus/Pass

Resolution 46-R-15, a Resolution of the Village of Machesney Park, Illinois, Install a Yield Sign. **Staff Report: Village Administrator Tim Savage explained** this resolution provides for the installation of a yield sign at the intersection of Ventura Blvd at Florence Avenue. Motion approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Resolution 46-R-15/Install
Yield Sign/Pass

Resolution 47-R-15, a Resolution of the Village of Machesney Park, Illinois, resolving to award the contract for the 2015 Pavement Maintenance Program to William Charles Construction. **Staff Report: Village Administrator Tim Savage explained** this resolution awards the 2015 Pavement Maintenance Program to William Charles Construction Company for a cost of \$659,640.53. Motion approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Resolution 47-R-15/Award
2015 Pavement Maint Pr/
Wm Charles/Pass

Trustee Kidd made a motion to remove Ordinance 31-15 from the Consent Agenda to be considered under Unfinished Business. Mayor Bolin called for a second three times. The motion failed due to lack of second.

Remove 31-15 from
Consent Agenda/Failed

Resolution 48-R-15, a Resolution of the Village of Machesney Park, Illinois, resolving to award the contract for the Alpine Road Service Drive Improvements to N-Trak Group. **Staff Report: Village Administrator Tim Savage explained** this resolution awards the Alpine Road West Service Drive Improvements to N-Trak Group for a cost of \$579,597.30. Motion approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Resolution 48-R-15/Award
Alpine Rd Serv Dr/N-Trak/
Pass

UNFINISHED BUSINESS:

24. Unfinished Business

Mayor Bolin called for a motion to approve Ordinance 26-15, an ordinance granting a Special Use Permit. The motion was made by Trustee Beck and seconded by Trustee Johnson. **Staff Report: Planning and Zoning Coordinator Carrie Houston explained** this ordinance grants a Special Use Permit for warehousing at the old Menards location in the Commercial General District with five conditions identified. Motion approved by roll call vote. 5 ayes (Trustees Johnson, Kidd, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Wilson), and 1 absent (Trustee Snodgrass)

25. Ordinance 26-15/SUP
Menards/Pass

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NEW BUSINESS:

Mayor Bolin called for a motion to approve Ordinance 34-15, Amend Weed and Plant Regulations, 1st Reading. Motion was made by Trustee Wilson and seconded by Trustee Beck. **Staff Report: Village Administrator Tim Savage explained this ordinance modifies current Village Code to make it unlawful for grass, plants or weeds to be over 7" tall and modifies the length of time to seven days for the property owner to cut or remove such plants/weeds/grass upon notification by the Village's Planning and Zoning Department. Discussion: There was discussion about the types of plants that are affected.**

Trustee Kidd made a motion to table this item until the next Board Meeting to allow him to talk to his fellow Trustees and constituents about this issue. Motion failed for lack of second.

Motion as presented was approved by roll call vote. 5 ayes (Trustees Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Snodgrass)

Mayor Bolin called for a motion to approve Ordinance 35-15, Amend Promissory Notes, 1st Reading. Motion was made by Trustee Wilson and seconded by Trustee Johnson. **Staff Report: Human Resources and Accounting Manager Michelle Johannsen explained that S&P recently decided to conduct an additional rating review of the Village. In doing so, they expressed concerns regarding some of the language in three promissory notes. She noted this ordinance updates the language. Motion approved by roll call vote. 6 ayes (Trustees Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Snodgrass)**

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Kidd moved to adjourn; seconded by Trustee Beck. Motion carried by voice vote. Meeting adjourned at 6:34 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

26. New Business

27. Ordinance 34-15/
Amd Weed & Plant Reg/1st
Reading/Pass

28. Ordinance 35-15/
Amend Promissory Notes/
1st Reading/Pass

29. Public Comment

30. Closed Session

31. Adjourn

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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

* The Consent Agenda consists of proposals and recommendations that, in the opinion of the Village Administrator, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote that covers all items in the Consent Agenda instead of separate votes on each item. Upon the request of any one Trustee, any item can be removed from the Consent Agenda prior to the motion to approve and be considered separately after adoption of the Consent Agenda.

UNOFFICIAL MINUTES