

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, October 5, 2015

The meeting was called to order at 6:07 PM by Mayor Jerry Bolin. Chaplain Everett Peterson from the Harlem-Roscoe Fire Department presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Steve Johnson.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Human Resources and Accounting Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Village Engineer Chris Dopkins
Student Liaison Nick McCormick
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from September 21, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Johnson. Motion carried by voice vote.

Treasurer Tom Yoe gave the Treasurer's Report, stating the total of all funds as of September 28 to be \$6,971,129.27. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Bailey. Motion carried by voice vote.

Village Clerk Lori Mitchell noted that during Fire Prevention Week, the Village would like to thank the Harlem-Roscoe Fire Department, the North Park Fire Department and the Northwest Fire Department for protecting our residents. Further, Clerk Mitchell thanked her grandson Nathan Galub for his willingness to serve as a fireman in his community of Lexington, SC, where they are currently dealing with major flooding.

Trustee Beck presented the warrant in the amount of \$497,252.90 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Johnson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported about the Toy Drive that is underway to help community children through Helping Hands Pantry at North Park Church of Christ.

Further, Mayor Bolin spoke about his concern that the municipalities are being held hostage by state funding mechanisms. He read a letter written to municipalities by Mayor Bill Wescott from Rock Falls voicing that concern and encouraging municipalities to hold the legislators accountable for withholding necessary funding.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins reported on the construction projects still going on and also those that are winding down for the year. In addition, preparation for next year 's construction season is in the works.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Village Engineer
10. P/Z Coordinator
11. Public Works Supt.

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Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Harlem High School Student Liaison Nick McCormick reported about Homecoming events that will be occurring this week at Harlem High School.

Public Safety Supervisor, Sgt. Doug Bushman reported that for September 18 through October 1, there were 726 total calls for service by the Machesney Park Division of the Sheriff's Department, 222 reports were taken and there were 242 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, reported about her tour of the AAR building, RVC's 50th Anniversary and the October 17 Making Strides Breast Cancer Walk..

District #2 Trustee Johnson, Administration and Finance Vice Chairman, thanked Public Works Superintendent Chad Hunter for work his crews did in Johnson's district and also Jake Schmidt for working on zoning issues in his district.

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, had no report this evening.

District #4 Trustee Wilson, Planning and Economic Development Chairman, reported that his committee met this evening and will be forwarding two ordinances and a resolution to the October 21 Board Meeting, laid one ordinance over until the November 2 PED Meeting and one resolution to this evening's Board Meeting for consideration.

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Chairman, reported that the A&F Committee met this evening, approved the warrant and recommended approval of one item that will be on the October 21 Board Meeting Agenda. He further thanked members of his family who have a combination of 73 years of fire service to the North Park Fire Department.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Village Administrator Savage to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A: Resolution 60-R-15, Discontinuance of Ordinance 43-97, Authorizes and Finalizes Sale of Surplus Village Property, PIN #08-09-101-001.

Item B. Resolution 61-R-15, Authorize Engineering for Scott Lane/Heron Drive and Kingsley and Drexel Blvd., for 2016 construction.

Item C. Resolution 62-R-15, Fixing time for Wallace Alley Public Hearing for November 19, 2015 at 5:55 p.m.

Item D. Resolution 63-R-15, Approve Property Exchange Agreement with Robert L Shields for property on Wallace Avenue.

12. Acct./HR Mgr.

13. Student Liaison

14. Pub. Safety Report

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda*

Resolution 60-R-15, Sale Of Surplus Prop

Resolution 61-R-15, Eng Scott Ln/Heron Dr

Resolution 62-R-15, Fix Hearing Time

Resolution 63-R-15, Appr Property Exchange

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Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items to be considered separately. Discussion: Trustee Beck noted his concern with Item D, but did not remove it from the CA. The Consent Agenda was accepted as presented.

Accept Consent Agenda

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Kidd. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson Bailey, and Mayor Bolin), 1 nay (Trustee Beck), and 0 absent

Approved All Items on
Consent Agenda

UNFINISHED BUSINESS: None

23. Unfinished Business
None

NEW BUSINESS:

24. New Business

Mayor Bolin called for a motion to approve Item A, Resolution 64-R-15, Moratorium on Advertising Signs. The motion was made by Trustee Kidd and seconded by Trustee Johnson. Staff Report: Planning and Zoning Coordinator Carrie Houston explained *we are looking into how signs are regulated. She further reported that the moratorium would last for 120 days or whenever it is lifted, whichever is first. Trustee Kidd said he would vote no on this because he feels advertising is important to business. Village Administrator Tim Savage reported this applied to off-premise signs.* The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 0 absent

25. Res 64-R-15/Moratorium
On Adv Signs/Pass

PUBLIC COMMENT: None

26. Public Comment - None

CLOSED SESSION: None

27. Closed Session - None

Trustee Kidd moved to adjourn; seconded by Trustee Bailey. Motion carried by voice vote. Meeting adjourned at 6:40 p.m.

28. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.