

*VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, October 19, 2015*

Mayor Bolin called the meeting order at 6:00 PM. Clerk Lori Mitchell presented the Invocation, which was followed by the Pledge of Allegiance led by the Machesney Park Ambassador of Inspiration, Samantha Roberson.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Steve Johnson, Aaron Wilson, Terri Bailey, and Erick Beck

Absent: Trustee James Kidd

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Human Resources and Accounting Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Planning and Zoning Coordinator Carrie Houston
Village Engineer Chris Dopkins
Student Liaison Nick McCormick
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from October 19, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Johnson. Motion carried by voice vote.

Treasurer Tom Yoe gave the Treasurer's Report, noting that the report included \$309,955.31 in Build Machesney Road Funds and the total of all funds as of October 26 is \$6,924,781.60. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Bailey. Motion carried by voice vote.

Village Clerk Lori Mitchell reported that Heartland Hospice is partnering with the We Honor Veterans Program and is seeking donations of cookies, lap blankets and socks for over 1,000 veterans living in nursing facilities in Northern Illinois. The donations can be brought to the Heartland Hospice office, 363 Financial court Suite #300 in Rockford on Friday November 13, 2015 from 11:00 a.m. until 2:00 p.m. They will be providing a bowl of chili, cookies and fellowship at this event.

Clerk Mitchell introduced Representative John Cabello who recognized Deputies Andrew Baylor and Tom Morrison for Outstanding Service to the residents of Machesney Park by he and the Illinois House of Representatives.

Trustee Beck presented the warrants in the amount of \$1,504,666.18 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Johnson. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reminded everyone that the Toy Drive that is underway to help community children through Helping Hands Pantry at North Park Church of Christ. He further reported that there are already 400 children signed up for the program. He noted that new unwrapped toys are needed. They can be delivered to the Village between 8:00 a.m. and 4:30 p.m. during the work week until December 11. He further noted that on December 5, Senator Steve Stadelman will be at the Alpine Road Beef-a-Roo from 11 am -2 pm to accept toys for this Toy Drive as well.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

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Mayor Bolin also reported on the estimated funds that the state is behind is distributing to the Village. Through November, the amount is \$556,241.15. The breakdown is:

- Motor Fuel Tax - \$178,000
- Video Gaming- \$62,241.15
- Local Use - \$116,000
- Grant monies not yet received - \$200,000

He also noted that he had received a letter from Brad Cole, Executive Director of the Illinois Municipal League regarding the budget impasse. Mayor Bolin noted that he approved of the letter and forwarded it with his signature to Governor Rauner, our legislators and many top state legislators in Springfield urging them to work together to pass a budget and release local funding.

Further, Mayor Bolin noted that there is a resolution on tonight's agenda urging Illinois State Leaders to Release non-general fund revenues payable to local governments. This resolution states that the absence of a budget has resulted in the state withholding over \$150 million in revenue owed to municipal governments for lack of appropriation authority.

He encouraged residents to call their legislators and send a letter to the governor.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage has no report this evening.

Village Engineer Chris Dopkins reported on the construction projects still going on and also those that are winding down for the year.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen reported regarding the Village Quarterly Investment Report as follows: The Village recently updated its investment policy and in so doing, added a quarterly investment report to be presented to the Board, so that is what she was presenting this evening.

She noted that she passed out a copy of the report on which she was reporting, but overall the report is intended to make the Board aware of the various cash and investments being held at the various banks, the interest rate being earned, the maturity date if applicable, the current balance, and the interest earned over the last quarter.

So, on the report each cash or investment general ledger account is listed along with the corresponding bank that it is being held at, what type of account it is...checking, money market, CD, etc., the date of purchase and maturity date, which only applies for CD's, and the current interest rate. The next several columns shows the current balance of each account and on the far right is the interest earned for each of the last three months.

The investment policy selected a benchmark tool to compare against, which we are using the 90 day US Treasury bill rate which is pretty standard. That rate is currently at .01%; and as noted all of the Village's cash and investments are earning more than this rate. Further, the Village's main checking account is earning .2%

Michelle noted that this is a lot to process and it is the first report of this type, so she suggested the Board take it home and review it and if there are any questions, please call her.

7. Attorney's Report

8. Village Administrator

9. Village Engineer

10. P/Z Coordinator

11. Public Works Supt.

12. Acct./HR Mgr.

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Michelle also gave one other update...the Treasurer made several inquiries of local banks to place \$500k for short term investment with high liquidity and so the best rate was at Northwest Bank in our current money market account earning .25%, so a transfer will be made this week to that account.

Harlem High School Student Liaison Nick McCormick reported that the Field of Honor recognition will be held on November 11; on November 16 will be the Harlem High School Student Council Blood Drive; on November 18, the Fall Athletics Awards Night will take place at Harlem High School; and today, it was released that the Spring Play will be "The Pajama Game." Further, he reported that last Friday, Harlem Football lost to Blue Island Eisenhower 32-13 to end its 2015 Football Season.

Public Safety Supervisor, Sgt. Doug Bushman reported that for October 16 through October 29, there were 763 total calls for service by the Machesney Park Division of the Sheriff's Department, 249 reports were taken and there were 224 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, had no report this evening.

District #2 Trustee Johnson, Administration and Finance Vice Chairman, thanked Jake Schmidt for his assistance on some zoning issues.

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, left no report this evening.

District #4 Trustee Wilson, Planning and Economic Development Chairman, reported that the PED Committee met this evening, removed one item from the agenda and moved two ordinances to the November 16 Board Meeting with positive recommendations.

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Chairman, reported that the A&F Committee met this evening and recommended approval of Warrants and one Ordinance and one Resolution that will be on the November 16 Board Meeting Agenda.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Village Administrator Savage to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A: Ordinance 41-15, Variance in Rear Yard Setback from 25 feet to 13 feet, in the Commercial Community (CC) District for the property at 8289 Burden Road for second reading.

Item B. Ordinance 43-15, an Ordinance Amending the Village Code to add Pet Daycare Facility as a Special Use Category in all three Commercial Zoning Districts and all three Industrial Zoning Districts; and Amend Kennel Licensing Procedures for more continuity for second reading.

13. Student Liaison

14. Pub. Safety Report

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda*

Ordinance 41-15/2nd Rdg

Ordinance 43-15/2nd Rdg

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Item C. Resolution 67-R-15, Second Amendment to an Economic Incentive Agreement

Resolution 67-R-15, Second
Amd to Ec Incentive Agree

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items to be considered separately. The Consent Agenda was accepted as presented.

Accept Consent Agenda

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Snodgrass. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Kidd)

Approved All Items on
Consent Agenda

UNFINISHED BUSINESS: None

23. Unfinished Business
None

NEW BUSINESS:

24. New Business

Mayor Bolin called for a motion to approve Ordinance 45-15, Class "C" Liquor License, 10221 N Second Street and Increase the number of "C" Licenses for first reading. The motion was made by Trustee Wilson and seconded by Trustee Bailey. The motion failed by roll call vote. 3 ayes (Trustees Wilson, Bailey, and Mayor Bolin), 3 nays (Trustees Snodgrass, Johnson and Beck), and 1 absent (Trustee Kidd)

25. Ord. 45-15, Class C,
10221 N 2nd + Incr # of
"C" Licenses/1st Rdg/
Failed

Mayor Bolin called for a motion to approve Resolution 69-R-15, Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments. The motion was made by Trustee Wilson and seconded by Trustee Snodgrass. Staff Report: Village Administrator Tim Savage reported this recommended resolution was forwarded to the Village by the Illinois Municipal League for passage by its Board. He read the resolution as presented. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Kidd)

26. Res. 69-R-15, Urge
Release Non-Gen Fund
Revenues/Pass

PUBLIC COMMENT: Clerk Mitchell reported on the planned Board Room. Renovation beginning on November 17 and the November 23 Planning and Zoning Meeting will be relocated to Practice Velocity which is on Velocity Drive right behind Village Hall, to their Town Hall Room at its regular meeting time of 6:00 p.m. Further, the December 7 Committees and Board Meetings will also be relocated to the Town Hall Room at Practice Velocity at their regularly scheduled times. Unless something urgent occurs, the December 21 Committee and Board Meetings will be cancelled. If construction goes as planned, our meetings will be back in this room on January 4, 2016 (our first meeting date in January)

26. Public Comment - None

Further, Clerk Mitchell mentioned that the shirts that many individuals are wearing this evening are part of our support and a fundraiser for our Village Ambassador of Inspiration Samantha Roberson for the purchase of a prosthetic leg. If anyone is interested in donating to this cause, please contact Penny Olson at Village Hall for more information.

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CLOSED SESSION: None

27. Closed Session - None

Trustee Snodgrass moved to adjourn; seconded by Trustee Beck. Motion carried by voice vote. Meeting adjourned at 6:32 p.m.

28. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.