

VILLAGE OF MACHESNEY PARK, ILLINOIS  
HELD IN THE FRANK G. BAUER MUNICIPAL HALL  
Journal of Proceedings - Regular Meeting, January 4, 2016

Mayor Bolin called the meeting order at 6:00 PM. Pastor Darlene Miller from First Born Ministries presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, James Kidd, Steve Johnson, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Village Clerk Lori Mitchell  
Treasurer Tom Yoe  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Community Development Coordinator James Richter II  
Human Resources and Accounting Coordinator Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Planning and Zoning Coordinator Carrie Houston  
Student Liaison Nick McCormick  
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from December 7, 2015 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Johnson and seconded by Trustee Kidd. Motion carried by voice vote.

1. Minutes Approved

Treasurer Tom Yoe reported that the Treasurer's Report reflects what the Village received in Build Machesney Road Funds of \$234,245 and MFT Funds of \$262,690.05. He further noted that the total of all funds as of December 28, 2015 is \$6,299,870.34. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

2. Treasurer's Report

Village Clerk Mitchell reminded the community that with Board Room renovations continue at Village Hall. It is anticipated the room will not be complete by the next Board Meeting. That meeting falls on Martin Luther King Day, which would normally move the meeting to the Tuesday following the holiday. However, HAC Board Room is not available on that Tuesday; therefore, the Administration is rescheduling the January 18 Board and Committee Meetings to January 20 at their regular times at the Harlem Administration Center Board Room.

3. Communications  
Board Mtg Jan 20

Mrs. Kathy Lawler, 8626 Victory Lane addressed the Board speaking against the zoning change on Victory Lane to CN.

Lawler Addressed Board

Trustee Beck presented the warrants in the amount of \$549,987.91 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrants/Approved

#### ADMINISTRATIVE REPORTS

5. Administrative Reports

Mayor Jerry Bolin reported thanked the Public Works Department for an outstanding job performed during the most recent snow/ice storm.

6. Mayor's Report

Attorney Tom Green had no report this evening.

7. Attorney's Report

Village Administrator Tim Savage introduced Community Development Coordinator James Richter who comes to the Village with 16 years of experience and a Masters' Degree from NIU.

8. Village Administrator

Community Development Coordinator James Richter II noted that the staff has made him feel very welcome and he looks forwarding to working for the Village.

9. Comm. Dev. Coord.

Village Engineer Chris Dopkins left no report in his absence

10. Village Engineer

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Planning and Zoning Coordinator Carrie Houston had no report this evening.

11. P/Z Coordinator

Public Works Superintendent Chad Hunter had no report this evening.

12. Public Works Supt.

Human Resources and Accounting Manager Michelle Johannsen reported

13. Acct./HR Mgr.

Harlem High School Student Liaison Nick McCormick reported that students returned to classes today after the winter break. He noted that the Vet Doc Game and the Pasta Dinner are in the works for the end of the month.

14. Student Liaison

Public Safety Supervisor, Sgt. Doug Bushman reported that for December 4 through December 31, 2015, there were 1503 total calls for service by the Machesney Park Division of the Sheriff's Department, 464 reports were taken and there were 435 arrests.

15. Pub. Safety Report

#### COMMITTEE AND TRUSTEE REPORTS

16. Committee Reports

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, had no report this evening.

17. District #1 Report

District #2 Trustee Johnson, Administration and Finance Vice Chairman thanked Chad and his staff for a good job during the recent storm.

18. District #2 Report

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, had no report.

19. District #3 Report

District #4 Trustee Wilson, Planning and Economic Development Chairman, noted that the Public Works Department did a good job during the recent snow storm, but asked that the plow drivers be more aware of not piling snow at intersections because that hazard leaves no place for children to wait for buses..

20. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, had no report this evening.

21. District #5 Report

District #6 Trustee Beck, Administrative and Finance Chairman, reported that the A&F Committee met this evening and recommended approval of Warrants and three Resolutions one of which is on tonight's agenda. He further asked that the Village work with IDOT to remove snow from the turn lanes along N. Second Street (Route #251).

22. District #6 Report

CONSENT AGENDA\* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

23. Consent Agenda\*  
Accept Consent Agenda

*Item A: Ordinance 02-16, Updating Chapter 23, Flood Area Development, as required by FEMA and the 2016 Flood Plain Maps for first reading.*

*Item B: Resolution 01-R-16, Amending the Model Economic Incentive Agreement related to Lots in Plat 9 of the Windridge Subdivision between DYN Picken, LLC, DYN Greenlee, LLC, Machesney Development, LLC, Machesney Investments, LLC, Machesney Perryville Investments, LLC, First 173 Development Corporation and the Village of Machesney Park.*

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*Item C: Resolution 02-R-15, Authorizing the execution of a one-year contract with IMRLMA for general liability insurance.*

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Johnson and seconded by Trustee Kidd. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Bolin called for a motion to approve Ordinance 01-16, ZMA R3 & R4 to CN with SUP, Commercial Waterfront, 8781 Victory Lane, for First Reading. *Staff Report: Planning and Zoning Coordinator Carrie Houston reported this ZMA from Multi-family Residential (R3 and R4) districts to the Commercial Neighborhood (CN) District with a Special Use Permit for Commercial Waterfront.* The motion was made by Trustee Kidd and seconded by Trustee Wilson. The motion was approved by roll call vote. 5 ayes (Trustees Johnson, Kidd, Wilson, Bailey, and Mayor Bolin), 2 nays (Trustee Snodgrass and Beck), and 0 absent

Mayor Bolin called for a motion to approve Ordinance 04-16, an Ordinance of the Village of Machesney Park, Illinois Approving the Exchange of Real Property, for First Reading. The motion was made by Trustee Wilson and seconded by Trustee Johnson. *Staff Report: Village Administrator Tim Savage explained that approval of this ordinance will permit the exchange of an alley for an acquisition parcel intended to be utilized to extend a public right-of-way. Further, Attorney Green noted this ordinance and the one to follow are the final two steps in the exchange of these properties. Trustee Beck noted these properties are in his district and he objects to the acquisition property not being a full street width so he will vote against both of them.* The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, and Mayor Bolin), 1 nay (Trustee Beck), and 0 absent

Mayor Bolin called for a motion to approve Ordinance 05-16, authorizing the vacation of certain public right-of-way located within the Village for First Reading. The motion was made by Trustee Johnson and seconded by Trustee Kidd. *Staff Report: Village Administrator Tim Savage explained approval of this ordinance will permit the vacation of a public alley.* The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, and Mayor Bolin), 1 nay (Trustee Beck), and 0 absent

PUBLIC COMMENT: None

CLOSED SESSION: None

Approved All Items on  
Consent Agenda

24. Unfinished Business-None

25. New Business

Ord 01-16/ZMA from R3 & R4  
To CN with SUP/Pass

Ord 04-16, Exchange of Real  
Property/Pass

Ord 05-16, Vacation of a  
Public Alley (ROW)/Pass

26. Public Comment - None

27. Closed Session - None

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Trustee Bailey moved to adjourn; seconded by Trustee Beck. Motion carried by voice vote.  
Meeting adjourned at 6:19 p.m.

28. Adjourn

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

*These minutes are not official unless signed and sealed by the Village Clerk.*