

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, February 16, 2016

Mayor Bolin called the meeting order at 6:00 PM. Pastor Heath Tibbets, from the First Baptist Church of Machesney Park presented the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, James Kidd, Steve Johnson, Aaron Wilson, and Terri Bailey,

Absent: Trustee Erick Beck

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Coordinator James Richter II
Human Resources and Accounting Coordinator Michelle Johannsen
Public Works Superintendent Chad Hunter
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from February 1, 2016, and the Budget Kick-Off Meeting from February 1, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects the total of all funds as of February 8, 2016 to be \$6,842,181.17. In addition, he provided the Monthly Report on Pledged Collateral. As of February 11, 2016, the Village is holding funds at five financial institutions with FDIC coverage. The total pledged collateral is 182% of the current balance which exceeds the 110% requirement in the Village Ordinance. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Village Clerk Mitchell reported that is again time to review closed session minutes. She asked that Trustees stop in during office hours from February 29 through March 4, 2016 to review the minutes. Any minutes to be released will be discussed in closed session on March 7 and approved for release on March 21 in open session.

Mr. Matthew Vanderploeg from Vaughndale Drive addressed the Board regarding his objection to the construction of multi-family residences in Silo Ridge.

Trustee Johnson presented the warrants in the amount of \$200,132.60 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Snodgrass. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey), 0 nays, 1 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin thanked Chad Hunter and the Public Works Department for the great job of constructing the Board Room renovations. Mayor Bolin also presented the Community Builder Award to Firefighter Matthew Hehn who unselfishly gave of his time to care for an elderly resident whose wife had been taken to the hospital. Fire Chief Joel Hallstrom also spoke about the over-and-above service Fireman Hehn provides for Village residents.

Mayor Bolin also reported that as we approach spring and summer, he again is encouraging residents to improve their property and the streetscapes and areas surrounding their homes. He reported that 2015 was very successful in its beautification efforts. He noted the Village completed a new Boat Dock at Shore and Bauer Bridge, worked with IDOT to open the reconstruction of Route #173 to I-90, built a beautiful entrance into the Village from the south along Route #251. In all, \$8.5m were spent from the 2015-2016 Budget for infrastructure and making Machesney Park more attractive.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

Journal of Proceedings
February 16, 2016
Page Two

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator James Richter II had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Harlem High School Student Liaison Nick McCormick left no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for January 29, 2016 through February 11, 2016, there were 838 total calls for service by the Machesney Park Division of the Sheriff's Department, 273 reports were taken and there were 309 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, reported that her committee met this evening and voted to forward two resolutions to the Board with a positive recommendation.

District #2 Trustee Johnson, Administration and Finance Vice Chairman, reported that the A&F Committee met this evening and moved one ordinance forward with a positive recommendation along with warrants. Further, he thanked the Public Works Department for a great job of maintaining the streets and keeping the Trustees informed.

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, congratulated Kaylee Shaw and her 8th Grade Dance Team for achieving First Place in the State Competition.

District #4 Trustee Wilson, Planning and Economic Development Chairman, reported that he was excited for District 4 as the bids go out soon for road construction in his District. Further, he invited the community to attend the Know Your Neighbor event to be held at Harlem High School on February 27.

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, reported that the Kaleidoscope Concert will be held at Harlem High School on February 23 at 7pm. The concert will feature all of the Harlem School District musical groups along with the Machesney Elementary Fine Arts Students. She also reported that the Informational meeting for those individuals interested in trying out for the Fine Arts Program will be at Machesney Elementary at 6pm on the 23rd.

District #6 Trustee Beck, Administrative and Finance Chairman, left no report this evening.

7. Attorney's Report

8. Village Administrator

9. Comm. Dev. Coord.

10. Village Engineer

11. P/Z Coordinator

12. Public Works Supt.

13. Acct./HR Mgr.

14. Student Liaison

15. Pub. Safety Report

16. Committee Reports

17. District #1 Report

18. District #2 Report

19. District #3 Report

20. District #4 Report

21. District #5 Report

22. District #6 Report

Journal of Proceedings
February 16, 2016
Page Three

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A. Ordinance 07-16, a Variance for Accessory Building Height from 15 feet to 22 feet in the Single-family Residential (R1) District, 11225 Ventura for first reading.

Item B. Ordinance 08-16, a Variance for fence height in the front yard, from four feet to six feet, in the Single-family Residential (R1) District, 4695 Minns Drive.

Item C. Resolution 09-R-16, Approving dental insurance renewal through Principal Life Insurance Company for the period of March 1, 2016 to February 29, 2017, at an annual premium of \$7,955.52.

Item D. Resolution 10-R-16, Approving Investment Policy Revisions.

Item E. Resolution 11-R-16, Approving an Application for a Liquor License, Class B, at 8332 N Second Street, Machesney Park, IL.

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Discussion: After discussion regarding the relationship between the purchaser and the previous owner, Trustee Kidd asked that Resolution 11-R-16 be removed from the consent agenda.. Mayor Bolin called for a motion to approve all remaining items under the Consent Agenda. The motion was made by Trustee Johnson and seconded by Trustee Bailey. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

UNFINISHED BUSINESS:

Mayor Bolin called for a motion to approve Resolution 11-R-16, Approving an Application for a Liquor License, Class B, at 8332 N Second Street, Machesney Park, IL. Motion was made by Trustee Wilson and seconded by Trustee Johnson to approve Resolution 11-R-16. **Staff Report:** *Village Administrator Tim Savage reported that passage of Resolution 11-R-16, will approve an Application for a Liquor License, Class B, at 8332 N Second Street, Machesney Park, IL.* Discussion: Trustee Kidd said he would be voting no on this resolution. The motion was approved by roll call vote. 5 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, and Mayor Bolin), 1 nay, (Trustee Kidd) and 1 absent (Trustee Beck)

NEW BUSINESS:

Mayor Bolin called for a motion to approve Ordinance 09-16, a Zoning Map Amendment from R1 to R2 for Multiple Lots in Silo Ridge for first reading. The motion was made by Trustee Wilson and seconded by Trustee Johnson. Staff Report: Community Development Coordinator James Richter II reported on both Ordinance 09-16 and Ordinance 10-16 as they are related to the same properties. He noted that Ordinance 09-16 is a petition to rezone 40 lots from R1 to R2 to allow the construction of 17 duplex buildings which would be 34 individual residences. Ordinance 10-16 would be a Variance that would allow for a zero foot setback. The intent is to allow the duplexes to be built across the lines with each unit on its own lot so they can be individually purchased. The petitioner has indicated it is his intent to sell these as owner occupied units rather than rental units.

23. Consent Agenda*
Accept Consent Agenda

Approved Items on
Consent Agenda

24. Unfinished Business

Res 11-R-16, Liq Lic, 8332 N
2nd Street/Pass

25. New Business

Ord 09-16 1st Reading/
Tabled until March 7

Journal of Proceedings
February 16, 2016
Page Four

Discussion: There was discussion about the impact these units would have on the value of the other homes in the neighborhood. Trustee Bailey made a motion to table this ordinance until the March 7 Board Meeting because there are questions that she has that are still unanswered. Trustee Snodgrass seconded the motion. The motion to Table was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

Mayor Bolin called for a motion to approve Ordinance 10-16, a Variance for a Side Yard Setback from six feet to zero foot for multiple lots in Silo Ridge for first reading. The motion was made by Trustee Wilson and seconded by Trustee Johnson. Discussion: Trustee Snodgrass made a motion to Table Ordinance 10-16 until the March 7 Board Meeting. Trustee Bailey seconded the motion. The motion to Table was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:27 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

Ord 10-16 1st Reading
Tabled until the March 7
Board Meeting

26. Public Comment - None

27. Closed Session – None

28. Adjourn