

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 7, 2016

Mayor Bolin called the meeting order at 6:00 PM. Trustee Aaron Wilson presented the Invocation and the Pledge of Allegiance.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, James Kidd, Steve Johnson, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Village Clerk Lori Mitchell
Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Coordinator James Richter II
Human Resources and Accounting Coordinator Michelle Johannsen
Public Works Superintendent Chad Hunter
Student Liaison Nick McCormick
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from February 16, 2016, and the Regional Planning Commission Initiative Presentation from February 16, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects revenue received for Motor Fuel Tax Funds of \$51,224.73 and Build Machesney Road Funds of \$300,742.22, with a total of all funds as of February 29, 2016 were \$7,286,572.22. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Beck. Motion carried by voice vote.

Village Clerk Mitchell reported the Village received a letter of gratitude and congratulations to the Village and all those who contributed to the Harlem School District efforts of raising over \$706,000 to fund the installation of Field Turf at Harlem High School.

Clerk Mitchell welcomed and introduced Tim Dimke from the Rockford Park District and John Groh from the Rockford Area Convention and Visitor's Bureau who updated the Board regarding regional activities and the progress of the Reclaiming First Project. In addition, they encouraged additional contributions from the Village to continue the development in progress.

Trustee Johnson presented the warrants in the amount of \$1,128,676.43 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported that the Winnebago County Traffic Study results indicated that a reduction in speed limit along Bauer Parkway is not warranted. Further, the Study indicated that a signal light at Victory Lane and Bauer Parkway is warranted and there were three options for funding the project. He noted that the Village was going to recommend going with third option to IDOT apply for a Federal Safety Grant to fund 90% of this project.

Mayor Bolin also reported that our Ambassador of Inspiration Samantha Roberson spoke to the Ronald McDonald House Dinner on Saturday night with over 800 individuals in attendance. The fundraiser brought in over \$200,000.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrants/Approved

5. Administrative Reports

6. Mayor's Report

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Mayor Bolin reported that on March 21, he will seek a motion to approve the appointment of Steve Johnson, Jeanne Bailey, Natalie Bader, Ron Foss and Betty Scalise to the Ad-Hoc Committee for Village Beautification.

Mayor Bolin asked for a motion to remove Ordinance 09-16, ZMA R1 to R2, Multiple Lots in Silo Ridge from the Table. The motion was made by Trustee Wilson and seconded by Trustee Johnson to remove Ordinance 09-16 from the Table. Motion carried by voice vote.

Mayor Jerry Bolin asked for a motion to remove Ordinance 10-16, Variance for a Side Yard Setback from 6' to 0', Multiple Lots, Silo Ridge from the Table. The motion was made by Trustee Wilson and seconded by Trustee Bailey to remove Ordinance 10-16 from the Table. Motion carried by voice vote.

Mayor Bolin removed Ordinance 09-16 and 10-16 from the agenda.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Community Development Coordinator James Richter II had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

Planning and Zoning Coordinator Carrie Houston had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Human Resources and Accounting Manager Michelle Johannsen had no report this evening.

Harlem High School Student Liaison Nick McCormick reported that tomorrow is the parent and student Vision 20/20 meeting that will receive views of these individuals about what they would like to see for the School District in the future. Spring sports outdoor practices began today. The Winnebago County State Scholar List was released this week and more than twenty students from Harlem were named as State Scholars.

Public Safety Supervisor, Sgt. Doug Bushman reported that for February 12, 2016 through March 3, 2016, there were 1235 total calls for service by the Machesney Park Division of the Sheriff's Department, 337 reports were taken and there were 613 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Chairperson, had no report this evening.

District #2 Trustee Johnson, Administration and Finance Vice Chairman, thanked James Richter and Tim Savage for meeting with him regarding the Village Beautification idea.

District #3 Trustee Kidd, Planning and Economic Development Vice Chairman, had no report this evening.

7. Attorney's Report
8. Village Administrator
9. Comm. Dev. Coord.
10. Village Engineer
11. P/Z Coordinator
12. Public Works Supt.
13. Acct./HR Mgr.
14. Student Liaison
15. Pub. Safety Report
16. Committee Reports
17. District #1 Report
18. District #2 Report
19. District #3 Report

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District #4 Trustee Wilson, Planning and Economic Development Chairman, reported the Planning and Economic Development Committee met this evening and approved four ordinances that will go to the March 21, 2016 Board Meeting with positive recommendations.

20. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice Chairperson, had no report.

21. District #5 Report

District #6 Trustee Beck, Administrative and Finance Chairman, reported the Administration and Finance Committee met this evening and approved two resolutions that will go to the March 21 Board Meeting. He further thanked Michelle Johannsen and Tim Savage for catching him up-to-date on events since he was out of town.

22. District #6 Report

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

23. Consent Agenda*
Accept Consent Agenda

Item A. Ordinance 07-16, a Variance for Accessory Building Height from 15 feet to 22 feet in the Single-family Residential (R1) District, 11225 Ventura for second reading.

Item B. Ordinance 08-16, a Variance for fence height in the front yard, from four feet to six feet, in the Single-family Residential (R1) District, 4695 Minns Drive for second reading.

Item C. Ordinance 15-16, Rules and Procedures for Public Comment at Open Meetings for first reading.

Item D. Resolution 12-R-16, IGA Dorothea and Prairie Sanitary Sewer Extension

Item E. Resolution 13-R-16, Authorization to Bid Various Road Improvements

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Trustee Beck asked that Item C, Ordinance 15-16, Rules and Procedures for Public Comment at Open Meetings be removed from the Consent Agenda. Mayor Bolin noted this item will be considered under Unfinished Business.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Johnson and seconded by Trustee Bailey. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Approved Items on
Consent Agenda

UNFINISHED BUSINESS:

Mayor Bolin called for a motion to approve Ordinance 15-16, Rules and Procedures for Public Comment at Open Meetings for first reading. The motion was made by Trustee Wilson and seconded by Trustee Kidd. Discussion: There was discussion about public comment at Board Meetings vs. Committee Meetings. The motion was approved by roll call vote. 5 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, and Mayor Bolin), 2 nays (Trustees Kidd and Beck), and 0 absent

24. Unfinished Business

NEW BUSINESS: None

25. New Business

PUBLIC COMMENT: None

26. Public Comment – None

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CLOSED SESSION: Mayor Bolin called for a motion to go into Closed Session for the purpose of 5 ILCS 120/2.06(d), Review Closed Session Minutes. Motion was made by Trustee Wilson and seconded by Trustee Kidd to go into closed session. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Kidd, Johnson, Wilson, Bailey, Beck), 0 nays, and 0 absent)

27. Closed Session

The Board went into Closed Session at 6:46 p.m. and returned to Open Session at 6:52 p.m.

Mayor Bolin called the open meeting back to order at 6:53 p.m.

28. Open Session

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, James Kidd, Steve Johnson, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage

Trustee Wilson moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:54 p.m.

29. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.