

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, May 16, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Jared Kemp from North Park Church of Christ gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Kidd.

Present: Mayor Jerry Bolin
Trustees Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Absent: Trustee Robbin Snodgrass

Also

Present: Village Clerk Lori Mitchell
Village Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Accounting and HR Coordinator Michelle Johannsen
Community Development Coordinator James Richter II
Superintendent of Public Works Chad Hunter
Village Engineer Nick Arps
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from May 2, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Johnson. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects what the Village received in Motor Fuel Tax Funds of \$53,494.33 and a total of all funds as of May 11, 2016 were \$7,589,859.72. Treasurer Yoe also provided the Monthly Report on Pledged Collateral. As of May 13, 2016, the Village is holding funds at four financial institutions with FDIC coverage. The total pledged collateral is 152% of the current balance which exceeds the 110% requirement in the Village Ordinance. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Village Clerk Mitchell announced the Yards of Distinction Program was beginning for 2016. She asked Board, Staff and Community Members to submit addresses for consideration prior to June 17. The June winners will be announced at the June 20, 2016, Board Meeting.

Clerk Mitchell also reported that the Young at Heart Parade is set for Saturday, May 28, at 9 am. Any Staff or Board Members are interested in participating and riding on the Village float, please let Deputy Clerk Penny Olson know by Wednesday morning, May 18th, so she can plan accordingly.

Trustee Wilson presented the warrants in the amount of \$316,677.33 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Beck. Motion approved. On roll call: 5 ayes (Trustees Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Snodgrass)

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin extended his condolences to Trustee Robbin Snodgrass and her family on the sudden death of her sister over the weekend.

Further, he announced the dissolution of the Ad Hoc Committee so the Beautification Committee can operate on a more informal basis and encourage open participation by the community.

- 1. Minutes Approved
- 2. Treasurer's Report
- 3. Communications
- 4. Warrants/Approved
- 5. Administrative Report
- 6. Mayor's Report

Attorney Green had no report this evening.

Village Administrator Tim Savage reported that at the last Board Meeting, the Corporate Authorities passed a resolution to direct the Mayor to write a letter to the Rock River Water Reclamation District asking them to withdraw their proposal to install sanitary sewer along the Prairie/Dorothea Roadways. Mayor Bolin did indeed send this request to RRWRD after the April 18 Board Meeting. In response to the Village request, RRWRD has stated that they plan to proceed with the installation of the sanitary sewer and make some modification to the timelines and terms and recovery costs originally identified to the residents. RRWRD will be addressing those concerns at its next Board Meeting on May 23. If residents have questions, they are requested to call RRWRD.

Village Engineer Chris Dopkins was represented this evening by Engineer Nick Arps. He shared about the roadway projects that are getting underway in the Village.

Public Works Superintendent Chad Hunter had no report this evening.

Community Development Coordinator James Richter II reported that due to some discrepancies for permits for fencing, a letter has been sent to fence contractors in the region explaining the permitting process. Residents were also informed via Twitter, Facebook, Village Website and other media regarding the proper construction of fences on residential property.

HR/Accounting Coordinator Michelle Johannsen had no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for April 29, 2016 through May 12, 2016, there were 911 total calls for service by the Machesney Park Division of the Sheriff's Department, 255 reports were taken and there were 240 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, left no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, thanked the Mayor for dissolving the Ad Hoc Committee to give the committee the opportunity to formulate the Citizens Action Committee for Beautification. The committee will maintain its current membership and makeup, as well as welcome input and participation from the entire Machesney Park Community. He reported the Committee will continue to identify projects and set timelines to further our beautification efforts.

Further, Trustee Johnson invited staff and community to attend the Young at Heart Festival and Parade and shared some of the events occurring on Memorial Day Weekend at the Young at Heart.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, reported that his committee met this evening and approved three resolutions that will advance to the June 6 Board Meeting for approval.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported the A&F Committee met this evening and approved warrants and two items, one to advance to the June 6 Board Meeting and one to tonight's Board Meeting for approval.

7. Attorney's Report
8. Village Admin
9. Village Engineer
10. Public Works Supt.
11. Com Dev Coord Rpt.
12. HR/Accounting Coord
13. Pub. Safety Report
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chairperson, invited everyone to attend Machesney Elementary “Community Days” event where the kids organize games and other stations with activities for those attending.

19. District #5 Report

Further, she reported that this is the last week of school and for safety sake, she encouraged everyone to be aware of children playing and riding bikes in our neighborhoods.

District #6 Trustee Beck, Administrative and Finance Vice Chairman invited the community to attend the Gentleman’s Car Club Cruise Night on May 19 from 5-8pm to benefit the Vet’s Roll trip to Washington DC.

20. District #6 Report

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

21. Consent Agenda

Item A. Ordinance 25-16, a Special Use Permit for Restaurant and Microbrewery in Light Industrial, behind Pig Minds at Burden Road and Steele Drive for and addition to that business for first reading.

Item B. Resolution 16-R-16, Authorize six contracts for services associated with the Phase 3 Flood Buyout Program.

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none. The consent agenda was accepted as presented.

Accept Consent Agenda

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Bailey. The motion was approved by roll call vote. 6 ayes (Trustees Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Snodgrass)

Approved All Items on Consent Agenda

UNFINISHED BUSINESS - None

22. Unfinished Business

NEW BUSINESS - None

23. New Business - None

PUBLIC COMMENT: None

24. Public Comment-None

CLOSED SESSION: None

25. Closed Session-None

Trustee Kidd moved to adjourn; seconded by Trustee Johnson. Motion carried by voice vote. Meeting adjourned at 6:15 p.m.

26. Adjourn

APPROVED:

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.