

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, June 6, 2016**

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Rob James from GPS Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson

Present: Mayor Jerry Bolin  
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, and Erick Beck

Absent: Trustee Terri Bailey

Also Present: Village Clerk Lori Mitchell  
Village Treasurer Tom Yoe  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Accounting and HR Coordinator Michelle Johannsen  
Community Development Coordinator James Richter II  
Superintendent of Public Works Chad Hunter  
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from May 16, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Johnson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects what the Village received in Build Machesney Road Funds in the amount of \$237,167.45 bringing the total of all funds as of May 31, 2016 were \$7,798,225.76. Trustee Wilson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Beck. Motion carried by voice vote.

Village Clerk Mitchell announced the Yard of Distinction Program has begun for the summer and winners for June will be announced at the next Board Meeting. Nominations will be accepted by calling Village Hall through June 17 or emailing the clerk at lorim@machesneypark.org.

Trustee Wilson presented the warrants in the amount of \$198,940.48 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, and Beck), 0 nays, 1 absent (Trustee Bailey)

**ADMINISTRATIVE REPORTS**

Mayor Jerry Bolin thanked the Machesney Park Beautification Committee for the work they put forth so far along the bike path and as they continue their efforts. The committee consists of Trustee Steve Johnson, Jeanne Bailey, Natalie Bader, Ron Foss and Betty Scalise.

**Attorney Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Village Engineer Chris Dopkins** shared about the roadway projects that are getting underway in the Village. Projects include IL-173, Scott/Heron Project, Prairie/Dorothea out to bid, Alpine Path IDOT Project bid opening in Springfield on Friday, and the Village 2016 Resurfacing Project.

**Public Works Superintendent Chad Hunter** had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Report
6. Mayor's Report
7. Attorney's Report
8. Village Admin
9. Village Engineer
10. Public Works Supt.

**Community Development Coordinator James Richter II** had no report this evening.

**HR/Accounting Coordinator Michelle Johannsen** had no report this evening.

**Public Safety Supervisor, Sgt. Doug Bushman** reported that for May 13, 2016 through June 2, 2016, there were 1325 total calls for service by the Machesney Park Division of the Sheriff's Department, 427 reports were taken and there were 436 arrests.

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, reported the Planning and Economic Development Committee met this evening and approved two resolutions and one ordinance to move to the June 20 Board Meeting with positive recommendations. He further thanked everyone who volunteered to help make the Young at Heart Festival a success this year.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, thanked everyone who participated in the Vets Roll Project. He said it was an incredible experience for all those who attended. Congratulated the YAH Committee for another successful festival this year. He also reported that the committee met this evening and recommended approval of the warrants that are on tonight's agenda, three resolutions, two which will be on the June 20 Board Meeting Agenda and one that is on tonight's Board Agenda, all with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, left no report this evening.

District #6 Trustee Beck, Administrative and Finance Vice Chairman announced that the first annual Tires and Tacos Car Cruise will be held at Community of Christ Church on Forest Hills Road this coming Saturday from 10 a.m. until 2:00 p.m. Proceeds will go to benefit research for Multiple Sclerosis.

CONSENT AGENDA\* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A. Ordinance 25-16, SUP, Restaurant and Microbrewery in Light Industrial, 77xx Burden Road attached to Pig Minds Brewery, Second Reading.

Item B. Ordinance 28-16, Disposal of various items of Village owned property no longer deemed necessary for Village operations, First Reading

Item C. Ordinance 29-16, Prevailing Rate of Wages Ordinance, First Reading

Item D. Resolution 30-R-16, Granting a Driveway Variance, 9416 Lawson Drive

Item E. Resolution 31-R-16, Granting a Driveway Variance, 4718 Minns Drive

11. Com Dev Coord Rpt.
12. HR/Accounting Coord
13. Pub. Safety Report
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report
19. District #5 Report
20. District #6 Report
21. Consent Agenda
- Ord 15-16/SUP/Pig Minds
- Ord 28-16/Disp of Prop
- Ord 29-16/Prev Wage
- Res 30-R-16/Driv Var  
9416 Lawson Dr.
- Res 31-R-16/Dr Var  
4718 Minns Drive

Item F. Resolution 32-R-16, Authorization to Bid 2016 Pavement Overlay Program.

Item G. Resolution 36-R-16, Award Competitively Bid for Drexel/Kingsley Improvements to N-Trak Group for a bid of \$1,191,338.30.

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Kidd and seconded by Trustee Beck. The motion was approved by roll call vote, 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Bailey)

**UNFINISHED BUSINESS - None**

**NEW BUSINESS - None**

**PUBLIC COMMENT: None**

**CLOSED SESSION: None**

**Trustee Kidd moved to adjourn;** seconded by Trustee Johnson. Motion carried by voice vote. Meeting adjourned at 6:14 p.m.

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

Res 32-R-16/Bid 2016  
Pavement Maintenance  
Res 36-R-16/Award Bid/  
Drexel/Kingsley to N-Trak

22. Unfinished Business

23. New Business - None

24. Public Comment-None

25. Closed Session-None

28. Adjourn