

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, June 20, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Bobby Sheets from Riverside Community Church gave the Invocation, which was followed by the Pledge of Allegiance led by Deputies Kemp and Bardzinski

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also
Present: Village Clerk Lori Mitchell
Village Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Coordinator James Richter II
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from June 6, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Johnson. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects what the Village received in Build Machesney Road Funds in the amount of \$238,724.19, and the total of all funds as of June 13, 2016 were \$8,891,362.74. Further, Treasurer Yoe reported that as of June 10, 2016, the Village is holding funds at four financial institutions with FDIC coverage. The total pledged collateral is 127% of the current balance which exceeds the 110% requirement in the Village Ordinance. Trustee Kidd moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Bailey. Motion carried by voice vote.

Village Clerk Mitchell announced and congratulated the winners for the June 2016 Yards of Distinction Program They are:

District #1, The Mai Residence, 2960 Vaughndale
District #2, The Brown Residence, 10517 Ventura Blvd.,
District #3, The Anderson Residence, 4970 Creekway Place
District #4, The McKinstry Residence, 8015 Cadet Road
District #5, The Purifoy Residence, 1003 Windbourne Drive
District #6, The Winchester Residence, 833 Drexel Blvd.,
Business, Holder Heating and Air Conditioning, 978 Old Ralston Road

Further, she reported that the scheduled presentation for Ski Broncs has been postponed to a later date.

Trustee Wilson presented the warrants in the amount of \$705,381.39 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin gave no report this evening.

Attorney Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Report
6. Mayor's Report
7. Attorney's Report
8. Village Admin

Village Engineer Chris Dopkins shared about the roadway projects that are underway in the Village and those that are coming up for bid in the near future. He further reported that the IDOT bids for the Alpine Path were opened on June 10 and N-Trak was the low bidder. However, he has been informed that the state is not going to award any project that was opened on the June 10 letting. These are all being held up because of the budget impasse. He is hoping that something will happen before June 30 to enable this project to move forward. He will keep the administration informed.

Public Works Superintendent Chad Hunter left no report this evening.

Community Development Coordinator James Richter II had no report this evening.

HR/Accounting Coordinator Michelle Johannsen left no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for June 3, 2016 through June 16, 2016, there were 892 total calls for service by the Machesney Park Division of the Sheriff's Department, 294 reports were taken and there were 186 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, thanked Community Development Coordinator James Richter and Chad Hunter for talking to him about beautification.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported the A&F Committee met this evening and approved two resolutions that will be advanced to the July 5 Board Meeting with positive recommendations and the warrants that are on this evening's agenda.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Vice Chairman reported that the first annual Tires and Tacos Car Cruise was a success and thanked Clerk Lori Mitchell for attending. Proceeds will go to benefit research for Multiple Sclerosis. He reported they raised about \$900 to benefit MS research.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A. Ordinance 28-16, Disposal of various items of Village owned property no longer deemed necessary for Village operations, Second Reading

Item B. Ordinance 29-16, Prevailing Rate of Wages Ordinance, Second Reading

9. Village Engineer
10. Public Works Supt.
11. Com Dev Coord Rpt.
12. HR/Accounting Coord
13. Pub. Safety Report
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report
19. District #5 Report
20. District #6 Report
21. Consent Agenda
- Ord 28-16/Disp of Prop
- Ord 29-16/Prev Wage

Item C. Resolution 28-R-16, Renaming Woodbridge Court to Bridge Court.

Res 28-R-16, Bridge Ct

Item D. Resolution 29-R-16, Requesting Approval of a Roadway Dedication Plat for Dorothea Avenue

Res 29-R-16, Rdwy Plat for Dorothea Avenue

Item E. Resolution 34-R-16, a Resolution Fixing the Time and Place for a Public Hearing on the I-90/173 Business District.

Resolution 34-R-16, Time & Place for Pub Hearing

Item F. Resolution 35-R-16, for the Sale of Real Estate no longer needed by the Village.

Resolution 35-R-16, Sell

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Wilson. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

UNFINISHED BUSINESS - *None*

22. Unfinished Business

NEW BUSINESS:

23. New Business
Ord 27-16, first reading.
Comm Design Standards

Mayor Bolin called for a motion to approve Ordinance 27-16, a Text Amendment to Zoning Code Article 8, Adopting Commercial Design Standards for first reading. The motion was made by Trustee Johnson and seconded by Trustee Bailey. Staff Report: Community Development Coordinator James Richter reported The commercial design standards are intended to elevate the standard of the built environment in the Village of Machesney Park going forward. The standards have been written to ensure quality, aesthetically-pleasing buildings that raise and maintain property values in the Village, while offering flexibility to recognize business identities that influence the look and feel of their commercial buildings.

Further, he reported the final draft before the Board of Trustees establishes a carefully-crafted system of both mandatory and optional building requirements. The elements that we are most concerned about, such as building materials (not allowing metal buildings), and exterior colors, roof-top mechanical screening, and site design standards all have mandatory requirements that will apply. In addition, at least three of six of the optional building element criteria will need to be incorporated. Discussion: There was discussion about several areas of the standards.

The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 0 absent

PUBLIC COMMENT: *None*

CLOSED SESSION: *None*

Trustee Kidd moved to adjourn; seconded by Trustee Bailey. Motion carried by voice vote. Meeting adjourned at 6:20 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

24. Public Comment-None

25. Closed Session-None

28. Adjourn