

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, July 5, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor William Cobb from First Born Ministries gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also
Present: Village Clerk Lori Mitchell
Village Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
HR & Accounting Coordinator Michelle Johannsen
Community Development Coordinator James Richter II
Public Works Superintendent Chad Hunter
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from June 20, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Johnson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects the total of all funds as of June 28, 2016 were \$8,675,274.15. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Village Clerk Mitchell introduced Richard Kretz from the Rockford University's Adult Education Program who updated the Village on this important community provision.

Trustee Wilson presented the warrant in the amount of \$376,019.80 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported that at the June 27th Planning and Zoning Commission hearing, staff presented an ordinance amendment expanding the area covered by the Floodway Conservation Overlay District. The Zoning Map Amendment was prompted by a change in the floodway maps issued by FEMA. The Floodway District was originally created in 2011 to prevent property owners from making investments likely to be destroyed by flooding; maintain flood storage and flow capacity in the floodway so as not to expand flooding events; and continue improving floodplain management practices to drive down costs of flood insurance village wide.

Further, Mayor Bolin reported that expanding the area covered by the Overlay District and potential development within the floodway is a complex issue that involves State and Federal agencies, the National flood Insurance program, the Community Rating Service and property owners. Given this level of complexity, it is best to move slowly and fully explore all of the implications and impact on the community, so it is the administrations intent to terminate the current petition at the next Planning and Zoning Commission Meeting.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Report
6. Mayor's Report

Over the next at least six months the Village will be in contact with state and federal agencies, getting a full understanding of how other communities are applying regulation, requirements of both the State DNR and FEMA and the full impact of the flood insurance program and the Community Rating Service. At the conclusion of the study, a recommendation as to whether the Overlay District should be expanded, eliminated and left as is, will be brought forward.

Regarding the request for a liquor license by Happy Wok, Mayor Bolin commented this is the first new construction business building proposed on the south end of Machesney Park in many years. This growth dimension is an asset, revenue and equal assessed value enhancer to Machesney Park. He further thanked Happy Wok for choosing to invest in Machesney Park.

.Attorney Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins left no report in his absence.

Public Works Superintendent Chad Hunter had no report this evening.

Community Development Coordinator James Richter II had no report this evening.

HR/Accounting Coordinator Michelle Johannsen had no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for June 17, 2016 through June 30, 2016, there were 908 total calls for service by the Machesney Park Division of the Sheriff's Department, 246 reports were taken and there were 225 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, updated the Board regarding the Community Beautification Committee activities and thanked Jake for his help recently.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported the A&F Committee met this evening and approved two resolutions that are include on this evenings Board Meeting Agenda with positive recommendations and the warrants.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported PED met this evening and approved two ordinances that will advance to the July 18 Board Meeting with positive recommendations.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, had no report this evening.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

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Item A. Ordinance 27-16, Text Amendment to Zoning Code Article 8, Adopting Commercial Design Standards for Second Reading

7. Attorney's Report
8. Village Admin
9. Village Engineer
10. Public Works Supt.
11. Com Dev Coord Rpt.
12. HR/Accounting Coord
13. Pub. Safety Report
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report
19. District #5 Report
20. District #6 Report
21. Consent Agenda

Comm Design Standards

Item B. Resolution 38-R-16, E-Citation Resolution

E-Citation Resolution

Item C. Resolution 39-R-16, Resolution Authorizing an RDA with Curtis Thermal Processing

RDA, Curtis Thermal Pro

Item D. Resolution 40-R-16, Award Prairie & Dorothea Improvements

Award Bid Prairie/Doroth

Item E. Resolution 41-R-16, Award 2016 Pavement Maintenance Program

Award Bid 2016 Pavement

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. Trustee James Kidd requested Item A, Ordinance 27-16, Text Amendment to Zoning Code Article 8, Adopting Commercial Design Standards be removed from the Consent Agenda. – Item A will be moved to unfinished business.

Remove Comm Design St.

Mayor Bolin called for a motion to approve all remaining items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Wilson. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Approved CA Items

UNFINISHED BUSINESS –

22. Unfinished Business

Mayor Bolin called for a motion to approve Ordinance 27-16, Text Amendment to Zoning Code Article 8, Adopting Commercial Design Standards, Second Reading. The motion was made by Trustee Johnson and seconded by Trustee Wilson. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), and 0 absent

Ord 27-16, 2nd Reading.
Comm Design Standards/
Pass

NEW BUSINESS-

23. New Business

Mayor Bolin called for a motion to approve Resolution 33-R-16, Class “R” Liquor License for 6901 N. Second Street. Staff Report: Village Administrator Tim Savage reported regarding this request for a liquor license. The motion was made by Trustee Kidd and seconded by Trustee Johnson. There was discussion regarding whether a gaming facility could be established after approval of this type of liquor license. The motion was approved by roll call vote. 5 ayes (Trustees Snodgrass, Kidd, Bailey, Beck and Mayor Bolin), 2 nays (Trustee Johnson and Wilson), and 0 absent

Res 33-R-16. Class “R”
Liquor Lic., 6901 N 2nd /
Pass

PUBLIC COMMENT: *None*

24. Public Comment

CLOSED SESSION: *None*

25. Closed Session/None

Trustee Bailey moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:21 p.m.

26. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk
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BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

