

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, July 18, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Mayor Bolin called for a moment of silence in memory of the police officers killed in Dallas and Baton Rouge. Pastor Heath Tibbets from First Baptist Church of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Terri Bailey and Erick Beck

Absent: Trustee Aaron Wilson

Also

Present: Village Clerk Lori Mitchell
Village Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
HR & Accounting Coordinator Michelle Johannsen
Community Development Coordinator James Richter II
Public Works Superintendent Chad Hunter
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting and the Public Hearing for the I-90/Route 173 Business District from July 5, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Johnson. Motion carried by voice vote.

1. Minutes Approved

Treasurer Tom Yoe reported that the Treasurer's Report reflects the total of all funds as of July 11, 2016 were \$8,973,787.38. Further, Treasurer Yoe reported that as of July 11, 2016, the Village is holding funds at four financial institutions with FDIC coverage. The total pledged collateral is 123% of the current balance which exceeds the 110% requirement in the Village Ordinance. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell introduced Mr. Bill Stivers and Mrs. Margie Mullins who spoke in opposition of Ordinance 31-16, Zoning Map Amendment from R1 to R2 at 601 Wayne Drive. In addition, petitioner Cindy Slabaugh responded to questions from the Trustees.

3. Communications

Village Clerk Mitchell announced the winners of the July Yards of Distinction Program. They are:

District #1- The Shull Residence, 5296 Red Tail Drive
District #2 – The Jurasek Residence, 12432 Harbor Oaks Drive
District #3 – The Barrickman Residence, 1320 Gladys Drive
District #4 – The Hoff Residence, 9920 Shore Drive
District #5 – The Dujkovic Residence, 1276 Ed's Place
District #6 – The Singer/Hammond Residence, 915 Evans Avenue
Business – Superior Joining Technologies, 1260 Turret Drive

Trustee Beck presented the warrant in the amount of \$588,778.27 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Bailey. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Wilson)

4. Warrants/Approved

ADMINISTRATIVE REPORTS

Mayor Jerry Bolin reported that the Friends of Machesney Third Annual Family Festival will be held at the Machesney Town Center this Saturday from 1pm until 9pm. He summarized the programs for the Festival and invited everyone to attend.

Attorney Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Village Engineer Chris Dopkins reported about the ongoing road projects in the Village.

Public Works Superintendent Chad Hunter had no report this evening.

Community Development Coordinator James Richter II had no report this evening.

HR/Accounting Coordinator Michelle Johannsen had no report this evening.

Public Safety Supervisor, Sgt. Doug Bushman reported that for July 1, 2016 through July 14, 2016, there were 1024 total calls for service by the Machesney Park Division of the Sheriff's Department, 276 reports were taken and there were 201 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, thanked the Public Works Department for their for maintaining the flowers along the medians on North Second Street.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, left no report this evening.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, invited the community to stop by GiGi's Playhouse on Friday from 10:00 a.m. until 1:00 p.m.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, reported the A&F Committee met this evening and approved Warrants and one.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

Item A. Ordinance 30-16, Variance for a six-foot fence in the front yard at 150 Landing Gear Drive for First Reading

Item B. Resolution 43-R-16, fixing the time and place for a public hearing on the proposed exchange of real estate and authorizing the execution of an exchange agreement.

5. Administrative Report
 6. Mayor's Report
 7. Attorney's Report
 8. Village Admin
 9. Village Engineer
 10. Public Works Supt.
 11. Com Dev Coord Rpt.
 12. HR/Accounting Coord
 13. Pub. Safety Report
 14. Committee Reports
 15. District #1 Report
 16. District #2 Report
 17. District #3 Report
 18. District #4 Report
 19. District #5 Report
 20. District #6 Report
 21. Consent Agenda
- Var/150 Landing Gear
- Fix Time & Place Pub
Hearing Real Estate
Exchange

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Kidd. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Wilson)

UNFINISHED BUSINESS – None

NEW BUSINESS-

Mayor Bolin called for a motion to approve Ordinance 31-16, Zoning Map Amendment from R1 to R2 at 601 Wayne Drive for first reading. The motion was made by Trustee Bailey and seconded by Trustee Kidd. **Staff Report: Community Development Coordinator James Richter II** reported this parcel had been combined with the lot to the east, and there was previously a single-family home on this lot which was destroyed by fire. The property was purchased by the current owners, and then the damaged home was demolished. It is now a vacant lot. The current owners split the lot, reestablishing the original lot lines. This subject property is the west portion and is 15,862 square feet in size. The current owners would like to rezone this lot to permit construction of a duplex. This property is large enough to meet minimum standards for a duplex, and R2 zoning is an appropriate transition between the R3 that fronts N. Second St., and the single-family neighborhood to the east. This area is just beyond the multi-family and commercial areas along N. Second St. A new duplex on this parcel would likely enhance stability of the area. Staff finds that this zoning change does meet both of the two criteria, to recommend approval. A new, quality duplex could be an attribute in this area of the Village, and Staff supports new investment in this N. Second St. Corridor. The motion failed by roll call vote. 2 ayes (Trustees Bailey and Beck), 4 nays (Trustees Snodgrass, Johnson, Kidd, and Mayor Bolin) and 1 absent (Trustee Wilson)

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Bailey moved to adjourn; seconded by Trustee Kidd. Motion carried by voice vote. Meeting adjourned at 6:29 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

Approved CA Items

22. Unfinished Business-

23. New Business

Ord 31-16/ZMA R1-R2/
601 Wayne Drive/Failed

24. Public Comment

25. Closed Session/None

26. Adjourn

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.