

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, August 15, 2016**

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Trustee Robbin Snodgrass gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Steve Johnson.

Present: Mayor Jerry Bolin  
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Village Clerk Lori Mitchell  
Village Treasurer Tom Yoe  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Finance and HR Manager Michelle Johannsen  
Community Development Director James Richter II  
Village Engineer Chris Dopkins  
Public Works Superintendent Chad Hunter  
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board from August 1, 2016, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Johnson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects the total of all funds as of August 8, 2016 being \$9,112, 420.15. Further, Treasurer Yoe reported that as of August 12, 2016, the Village is holding funds at four financial institutions with FDIC coverage. The total pledged collateral is 169% of the current balance which exceeds the 110% requirement in the Village Ordinance. Trustee Beck moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Village Clerk Mitchell announced the Yards of Distinction winners for August and thanked everyone for their participation this summer.

District #1 – The Lukowski Residence, 1921 Lakindale Drive  
District #2 – The Rosek Residence, 1077 Darwin Drive  
District #3 – The Grable Residence, 8572 Delta Drive  
District #4 – The Hoel Residence, 1508 Sandy Point Drive  
District #5 – The Fiepke Residence, 8109 Mildred Road  
District #6 – The Shields Residence, 7118 North Second Street  
Business – Blackhawk Bank, 6909 Forest Hills Road

Trustee Wilson presented the warrant in the amount of \$1,035,999.60 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey and Beck), 0 nays, 0 absent

**ADMINISTRATIVE REPORTS**

**Mayor Jerry Bolin** had no report.

**Attorney Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Village Engineer Chris Dopkins** reported about the ongoing road projects in the Village that included:

- Kingsley/Drexel Project – slower than expected;
- Gentian Drive widening to assist with school drop-offs;
- Scott Lane Project - in good shape on this project;

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Report
6. Mayor's Report
7. Attorney's Report
8. Village Admin
9. Village Engineer

- Alpine Path east side is substantially complete, the west side has begun on the north end and working toward the south end;
- 2016 Resurfacing Project, the contractor began removal and we will have concrete work going on a little later this week to get some of the replacement done, milling is tentatively scheduled for the week of 8/22 and paving shortly thereafter;
- Prairie and Dorothea sanitary sewer push took a little more time than anticipated, and will continue for the next couple weeks

**Public Works Superintendent Chad Hunter** had no report this evening.

**Community Development Director James Richter II** announced the Village will conduct a ribbon cutting celebrating the finalization of the Route #173 Project on Wednesday, September 14 at 11:00 a.m. at 1770 West Lane, the parking lot in front of Meijers. There will be a short ceremony with a few speakers and the ribbon cutting.

**Finance and HR Manager Michelle Johannsen** had no report this evening.

**Public Safety Supervisor, Sgt. Doug Bushman** reported that for July 29, 2016 through August 11, 2016, there were 885 total calls for service by the Machesney Park Division of the Sheriff's Department, 255 reports were taken and there were 275 arrests.

#### COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson**, had no report this evening.

**District #2 Trustee Johnson, Planning and Economic Development Vice Chairman**, thanked Sgt. Bushman and the officers for keeping the school zones safe for our students heading back to school today. Further, he thanked Public Works for what they have done this last week.

**District #3 Trustee Kidd, Public Improvements and Safety Chairman**, reported that the PISC Committee met this evening and approved two resolutions that will be forwarded to the September 6 Board Meeting with positive recommendations. Further, he mentioned putting a traffic light up at Minns and Alpine.

**District #4 Trustee Wilson, Administrative and Finance Chairman**, reported that the Administration and Finance Committee met this evening and recommended approval of one ordinance and one resolution that will be forwarded to the September 6 Board Meeting with positive recommendations. He noted he visited a number of schools as the kids went back to school today.

**District #5 Trustee Bailey, Planning and Economic Development Chairperson**, had no report this evening.

**District #6 Trustee Beck, Administrative and Finance Vice Chairman**, had no report this evening.

CONSENT AGENDA\* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

- Item A. Ordinance 33-16, ZMA, AG to R1, 11203 Dorothea Avenue, 1<sup>st</sup> Reading
- Item B. Ordinance 34-16, Ordinance Approving the I-90/Route 173 Business District Plan, 1<sup>st</sup> Rd
- Item C. Ordinance 35-16, Ordinance Designating the I-90/Route 173 Business District, 1<sup>st</sup> Reading

- 10. Public Works Supt.
- 11. Com Dev Coord Rpt.
- 12. Finance/HR Manager
- 13. Pub. Safety Report
- 14. Committee Reports
- 15. District #1 Report
- 16. District #2 Report
- 17. District #3 Report
- 18. District #4 Report
- 19. District #5 Report
- 20. District #6 Report
- 21. Consent Agenda

Item D. Ordinance 36-16, Ordinance Imposing a 1% Business District Retailers/Hotel Operators Occupation Tax, 1<sup>st</sup> Reading

Item E. Ordinance 39-16, Ordinance Authorizing the Exchange of Real Property at 1031 Brentwood Road, 1<sup>st</sup> Reading

Item F. Resolution 42-R-16, Authorize the Plat Officer to sign the Final Plat 2, Puri-173 Subdivision

Item G. Resolution 45-R-16, Authorize Purchase of one Squad Car to replace a Detective Car

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately.

Trustee Wilson asked that Item A. Ordinance 33-16, be removed from the Consent Agenda in an effort to bring it back for second reading tonight.

Mayor Bolin called for a motion to approve all remaining items under the Consent Agenda. The motion was made by Trustee Johnson and seconded by Trustee Bailey. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

#### UNFINISHED BUSINESS

Mayor Bolin called for a motion to approve Ordinance 33-16, ZMA, AG to R1, 11203 Dorothea Avenue, 1<sup>st</sup> Reading. The motion was made by Trustee Johnson and seconded by Trustee Snodgrass. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), 0 absent

Trustee Wilson made a motion to waive the rules to bring Ordinance 33-16 back for second reading; seconded by Trustee Johnson. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck), 0 nays, 0 absent

Trustee Wilson made a motion to approve Ordinance 33-16, ZMA, AG to R1, 11203 Dorothea Avenue, 2<sup>nd</sup> Reading. The motion was made by Trustee Wilson and seconded by Trustee Bailey. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), 0 absent

#### NEW BUSINESS

Mayor Bolin called for a motion to approve Resolution 46-R-16, RDA Between DYN-Picken LLC and Village of Machesney Park for Road Construction. The motion was made by Trustee Kidd and seconded by Trustee Johnson. **Staff Report: Village Administrator Tim Savage reported there was a new version of this RDA because of some minor changes that were necessary to the original document. The developer indicated that additional improvements would be forthcoming in the near future. The agreement has been amended to accommodate those future improvements. Prior to tonight the project anticipated approximately \$1.2 million of which the Village was contributing \$400,000 in TIF Funds and \$40,000 in engineering backed by the TIF. Essentially the agreement provides for repayment to the Village by a split of the new increment generated until the \$440,000 is repaid to the Village. At that time, if no further improvements are made, the increment would be increased to 100% to the Village. Should additional improvements occur, we would go back to the original split, but would be capped at \$2.5 million that would allow for contemplated expansion of the roadway system and infrastructure up to the ComEd high lines and also a couple cul de sacs that would come off the main road. In any case, the funds would only be paid out if increment were generated. Attorney Green further elaborated that all funds being paid would be paid through TIF increment and no General Fund monies would be going to the developer. The developer would need to develop property creating increment in order to receive these funds. One note of clarification once the original monies invested are paid back, the Village would continue to receive 25% and the developer 75% in an effort to get their**

22. Unfinished Business-  
Ord 33-16/ZMA  
11203 Dorothea/1<sup>st</sup>/  
Pass

Waive Rules/Pass

Ord 33-16/ZMA  
11203 Dorothea/2<sup>nd</sup>/  
Pass

23. New Business  
Res 46-R-16, RDA/  
DYN-Picken/Pass

portion paid as well. The rationale for the amendment was that the developer has indicated plans to develop more rapidly than originally anticipated. **Discussion:** There was discussion as to where the amendments were made. Attorney Green noted that 99% of the changes were made on page seven and he summarized those changes. There was questioning about the blank exhibits that were not in the full document. Attorney Green noted that those documents were received late last week and will be included in the final document. Clerk noted that when the signed document is filed digitally, she will forward a copy to the Trustees. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd Wilson, Bailey, Beck and Mayor Bolin), 1 nay (Trustee Kidd), 0 absent

**PUBLIC COMMENT:** None

**CLOSED SESSION:** None

**Trustee Wilson moved to adjourn;** seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:25 p.m.

APPROVED:

---

Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

24. Public Comment

25. Closed Session/None

26. Adjourn