

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, October 3, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Rob James from GPS Faith Community gave the Invocation, which was followed by the Pledge of Allegiance led by Boy Scout Troop 206 and Troop Leader Victor Christenson.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Terri Bailey and Erick Beck

Absent: Trustee Aaron Wilson
Also

Present: Village Clerk Lori Mitchell
Village Treasurer Tom Yoe
Village Attorney Tom Green
Village Administrator Tim Savage
Finance and HR Manager Michelle Johannsen
Community Development Director James Richter II
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Harlem High School Student Liaison Tambryn Hecox
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from September 19, 2016, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Bailey. Motion carried by voice vote.

Treasurer Tom Yoe reported that the Treasurer's Report reflects what the Village has received in Build Machesney Road Funds \$345,162.10, bringing a total of all funds as of September 26, 2016 being \$9,188,140.33. He stated there is a copy of the report on the table in the back of the Board Room. Trustee Johnson moved to accept the Treasurer's Report and place it on file for audit; seconded by Trustee Kidd. Motion carried by voice vote.

Clerk Mitchell reminded residents that the last day to register to vote at Village Hall for the November election is October 11, 2016. However, you can still register at the County Clerk's Office, 401 Elm Street in Rockford and vote at the time of registration. Please register to vote and exercise your voice in all the upcoming elections.

Clerk Mitchell further reported that Village Hall will be closed on Monday, October 10 for Columbus Day and there will be no meetings that day.

Clerk Mitchell introduced Rock Valley College retiring President Michael Mastroianni who reported that as of October 10, 2016, the new President at RVC will be Douglas Jensen who has extensive experience as a college president which should make his transition to RVC very seamless. Mr. Mastroianni further updated the Board on Rock Valley programming this year and plans for future improvements to address the needs of Rockford area communities.

Trustee Beck presented the warrant in the amount of \$649,892.69 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Johnson. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Bailey and Beck), 0 nays, 1 absent (Trustee Wilson)

ADMINISTRATIVE REPORTS

Mayor Bolin thanked Clerk Lori Mitchell for bringing back good information from the Illinois Municipal League Conference and sitting down with him and explaining sessions she had attended that could impact the Village.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Report
6. Mayor's Report

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Additionally, Mayor Bolin announced that the 8th Annual Toy Drive to benefit the Helping Hands Pantry is underway in the Village. Community members are invited to bring new unwrapped toys to Village Hall each weekday from 8:00 a.m. – 4:30 p.m. through December 9. The toys will be distributed by North Park Church of Christ on Saturday, December 10.

Further, Mayor Bolin placed the names of John Valenta and Jim Hankins in nomination for re-appointment to the Planning and Zoning Commission for five-year terms ending September 2021. These appointments will be voted on at the October 17 Board Meeting.

Attorney Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported about the ongoing road projects in the Village.

Student Liaison Tambryn Hecox reported about the accomplishments of Harlem High School football player Brendon Shaw who broke a single game school record for 450 yards on Friday night, scoring five touchdowns. Further, he was chosen Athlete of the Week by the Chicago Bears.

Public Safety Supervisor, Sgt. Doug Bushman reported that for September 16, 2016 through September 29, 2016, there were 870 total calls for service by the Machesney Park Division of the Sheriff's Department, 243 reports were taken and there were 193 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, reported on her attendance at the IML Conference. She shared information about the sessions she attended and how important it is for other Trustees to attend not only for the sessions, but for the ability to network with other municipal officials.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, thanked Public Works Superintendent Chad Hunter for helping with issues in his district. He also thanked the Village for permitting his attendance at the IML Conference and reported about some of the sessions he attended.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, reported that the residents on Minns Drive are pleased by the outcome of the road construction in that area. Further, he asked staff to look into changing the ordinances to put more teeth into the regulations for campers in the Village. Motor homes and campers are not acceptable to the rules and regulations and he would like that adjusted.

District #4 Trustee Wilson, Administrative and Finance Chairman, left no report in his absence this evening.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Spt.
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report

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District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported that her committee met this evening and recommended approval for four ordinances that will be presented at the October 17, Board Meeting. Further, she announced that the new Huskie Deli and Dairy will be hosting a ribbon cutting/grand opening on October 15 from 11am until 1pm; and she invited the Board and Community to attend to support this new business owner in the Village.

20. District #5 Report

District #6 Trustee Beck, Administrative and Finance Vice Chairman, reported the Administration and Finance Committee met this evening and approved tonight's warrants along with one ordinance and one resolution that will go to the October 17 Board Meeting for approval.

21. District #6 Report

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

22. Consent Agenda

- A. Ordinance 43-16, Amend Chapter 14 of the Village Code Regulating Possession of Cannabis and Drug Paraphernalia Possession, Second Reading
- B. Resolution 52-R-16, Driveway Variance for 10911 N Second Street

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Kidd. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Wilson)

Consent Agenda/Passed

UNFINISHED BUSINESS - None

23. Unfinished Business

NEW BUSINESS

24. New Business

Mayor Bolin called for a motion to approve Ordinance 42-16, increase the number of "BB" Licenses and grant a "BB" License for 7914 N. Second Street for first reading. The motion was made by Trustee Kidd and seconded by Trustee Johnson. **Staff Report: Community Development Director James Richter II reported the petitioner is requesting approval of a class "BB" liquor license in the Commercial Community (CC) District. Approval of this request would allow the petitioner to have on-premise consumption where there are gaming terminals. Currently, Chapter 9 of the Village Code states that no more than four class "BB" licenses shall be issued by the Village at any one given time. If the Village Board votes to allow this additional license, the ordinance granting this license will also include a text amendment to increase the total number of Class "BB" licenses from four to five. For point of reference, the Board voted to increase this number to four in June 2014. There are two video gaming locations in the vicinity, one at Gill's Diner approximately 250 feet to the south and the other is at Legends approximately 300 feet to the east. Mayor Bolin commented the applicant stated in committee that he has been a successful business owner in Mount Morris for ten years and the Mayor checked their record and it is clean.** The motion failed on roll call vote: 3 ayes (Trustees Kidd, Trustee Beck and Mayor Bolin), 3 nays (Trustees Snodgrass, Johnson, Bailey), and 1 absent (Trustee Wilson)

Ord 42-16, 7914
N 2nd St., BB License/
Failed

PUBLIC COMMENT: None

25. Public Comment

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CLOSED SESSION: None

Trustee Bailey moved to adjourn; seconded by Trustee Kidd. Motion approved by voice vote.
Meeting adjourned at 6:29 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

26. Closed Session

27. Adjourn