

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, December 5, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Jared Kemp from North Park Church of Christ in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Machesney Park's Trustee Robbin Snodgrass.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage
Finance and HR Manager Michelle Johannsen
Community Development Director James Richter II
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Harlem High School Student Liaison Tambryn Hecox
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from November 21, 2016, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

1. Minutes Approved

Village Treasurer Tom Yoe reported that the Treasurer's Report reflects a total of all funds as of November 28 to be \$7,691,802.46. A motion was made by Trustee Wilson and seconded by Trustee Beck to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that nominations for the Holiday Lighting Contest will be accepted through December 16 at Village Hall. The top three homes will be announced and prizes awarded at the December 19 Board Meeting during the Clerk's Report.

3. Communications

Clerk Mitchell introduced Steve Ernst who reported on the Great Lakes Basin Railroad.

Mr. Ernst addressed the Board providing information about the proposed Great Lakes Basin Railroad, its origin and the final design proposed for the Rockford region. He provided information about the cost of this project and that it was privately funded.

Steve Ernst

Trustee Wilson presented the warrant in the amount of \$1,293,676.12 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrants/Approved

ADMINISTRATIVE REPORTS

5. Administrative Report

Mayor Bolin reminded the community that the 8th Annual Toy Drive to benefit the Helping Hands Pantry is underway in the Village. Community members are invited to bring new unwrapped toys to Village Hall each weekday from 8:00 a.m. – 4:30 p.m. through December 9. The toys will be distributed by North Park Church of Christ on Saturday, December 10.

6. Mayor's Report

Mayor Bolin presented monetary gifts to Chip Stoner, Carlson Boys and Girls Club, Pastor Rob James, GPS Faith Community Food Pantry and Pastor Jared Kemp, North Park Church of Christ, Helpings Hands Food Pantry. Each individual thanked the village for its support of their programs that benefit the community.

Further, the Mayor thanked WREX-TV for broadcasting from Village Hall promoting the Toy Drive.

Mayor Bolin also thanked the local law enforcement individuals who participated in the Forum at GPS Church and Pastor Rob James for hosting this event that was well attended.

Attorney Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported the Village projects are wrapped up for the season in a timely manner.

Student Liaison Tambryn Hecox reported the following:

- *Harlem's Brenton Shaw was introduced at Bear's Half-Time Show on Sunday*
- *Student Council raised \$5,000 for the under-privileged for Christmas*
- *The Girls Basketball Team also raised funds for the needy*

Public Safety Supervisor, Sgt. Doug Bushman reported that for November 18, 2016 through December 1, 2016, there were 822 total calls for service by the Machesney Park Division of the Sheriff's Department, 205 reports were taken and there were 332 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, *had no report this evening..*

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, *thanked Zach Andrews for helping with some Code Enforcement issues and Sgt. Bushman and his staff for assisting with some issues outside the CVS. Further, he noted he attended the Public Safety Forum and it was very informative.*

District #3 Trustee Kidd, Public Improvements and Safety Chairman, *had no report this evening.*

District #4 Trustee Wilson, Administrative and Finance Chairman, *reported the A&F Committee met this evening and approved warrants that are on tonight's agenda. Further, he reported about Joe Max Higgins Jr on 60 Minutes and he read a thank you from KNIB for our contribution to their programming. Further, he suggested the Village initiate a growing stick concept during the Christmas Tree Lighting Celebration.*

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported her committee met this evening and approved three ordinances that will go to the December 19 Board Meeting.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, had no report this evening.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Spt.
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report
20. District #5 Report
21. District #6 Report

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

- A. Ordinance 31-16, accepting a right-of-way vacation, vacating 27,000 square feet of unimproved right-of-way on Dorothea to Mr. Mitchell Morey, for second reading.
- B. Resolution 61-R-16, Approve Personnel Policies Manual, Revision 2, including Travel Expenses.

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Kidd. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

UNFINISHED BUSINESS – None

NEW BUSINESS

Mayor Bolin called for a motion to approve Ordinance 49-16, Approve the Purchase of Nine Parcels of Vacant Land, First Reading. The motion was made by Trustee Beck and seconded by Trustee Johnson. *Staff Report: Public Works Superintendent Chad Hunter explained the Village had an opportunity to purchase at minimal cost (through a county tax sale) nine parcels of vacant land located in the flood plain. Because the purchase must be published twice for thirty days before the Village is permitted to purchase the properties, so the administration is asking that it be read twice this evening to expedite the purchase.* The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

Trustee Wilson made a motion to waive the rules to bring Ordinance 49-16 back for second reading this evening. Seconded by Trustee Beck. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Beck), 0 nays, and 0 absent

Mayor Bolin called for a motion to approve Ordinance 49-16, Approve the Purchase of Nine Parcels of Vacant Land, Second Reading. The motion was made by Trustee Wilson and seconded by Trustee Bailey. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

PUBLIC COMMENT: None

CLOSED SESSION: None

22. Consent Agenda

Consent Agenda/Passed

23. Unfinished Business

24. New Business

Ordinance 49-16/1st/Pass

Waive Rules/Pass

Ordinance 49-16/2nd/Pass

25. Public Comment

26. Closed Session

Trustee Kidd moved to adjourn; seconded by Trustee Beck. Motion approved by voice vote.
Meeting adjourned at 6:43 p.m.

27. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.