

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, December 19, 2016

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Jared Kemp from North Park Church of Christ in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Machesney Park's Trustee Robbin Snodgrass.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Director James Richter II
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Harlem High School Student Liaison Tambryn Hecox
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from December 5, 2016, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Johnson. Motion carried by voice vote.

1. Minutes Approved

Village Treasurer Tom Yoe reported that the Treasurer's Report reflects what the village received in Motor Fuel Tax of \$53,156.54 and a total of all funds as of December 12 is \$7,465,719.69. A motion was made by Trustee Beck and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that the 2017 Village Calendar is posted on the Village Website at www.machesneypark.org where residents can print a copy for their homes.

3. Communications

Clerk Mitchell introduced Tanner Elliott a student at Harlem High School who provided information about his efforts to earn his Eagle Scout Badge. He is having constructed a \$35,000 seating area for eight wheelchairs at the Harlem High School Clyde Peterson Stadium where handicapped individuals will be able to view the activities without having to look through a fence, but instead have a clear line of sight.

Further, Clerk Mitchell announced the winners of the Holiday Lighting Contest and Student Liaison Tambryn Hecox distributed the prize baskets. The winners are:

Third Place: Morris/Purifoy Family, 8532 Elm Avenue
Second Place: Melinda Swanson/Bruce Zitelman, 208 Langley Road
First Place: Michael & Karen Detra, 7638 Hawksview

Further, Clerk Mitchell wished everyone a very Merry Christmas and a wonderful New Year.

Trustee Wilson presented the warrant in the amount of \$947,341.37 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for its passage; seconded by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrants/Approved

ADMINISTRATIVE REPORTS

Mayor Bolin thanked the donors and volunteers from throughout community for making the 8th Annual Toy Drive a very successful event.

He reported he attended the December AAR Ribbon Cutting. It was very exciting to know that approximately 500 new jobs will open up because of this facility.

He also reported about the December 15 Ribbon Cutting at Pot Belly's in Machesney Park.

Mayor Bolin called for a motion to approve cancellation of the January 2, 2017, Board and Committee Meetings. Motion was made by Trustee Wilson and seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Attorney Green had no report this evening.

Village Administrator Tim Savage reported about the extensive research that has been done in relation to resident Steve Lucas request for the Village to pay the annual fees for the Latham Park Gauge at the Rock River. This item will be referred to the January PISC Meeting for discussion. Trustee Kidd asked if the Board could get a year-long tracking summary related to the gauge readings.

Finance and HR Manager Michelle Johannsen left no report this evening.

Community Development Director James Richter II reported regarding the change in leadership at the RAEDC and about the Village's participation in the State of Illinois' CORE Program (Creating Opportunities for Retention and Expansion).

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins wished everyone Happy and Safe Holidays.

Student Liaison Tambryn Hecox reported that the Harlem High School Girls' Bowling Team earned two national titles this week and three state records. By breaking the records, they qualified for the National Tournament in June. Further, she reported that of the nine Golden Apple Nominees, three Harlem teachers have been selected as finalists. Finally, she reported that Harlem students are nearing the end of finals and everyone is looking forward to Christmas break.

Public Safety Supervisor, Sgt. Doug Bushman reported that for December 2, 2016 through December 15, 2016, there were 874 total calls for service by the Machesney Park Division of the Sheriff's Department, 219 reports were taken and there were 289 arrests.

Further, Sgt. Bushman reported about the December 10 event "Shop with a Cop Program" that provided Christmas gifts to 160 Harlem School District students this year. He thanked everyone who contributed to this program.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, *had no report this evening.*

5. Administrative Report

6. Mayor's Report

Cancel Jan 2, 2017
Meetings

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Comm. Dev Dir

11. Public Works Spt.

12. Village Engineer

13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, *thanked Zach for helping with a zoning issue in his district and wished everyone a very Merry Christmas and Happy New Year from he and his family.*

17. District #2 Report

District #3 Trustee Kidd, Public Improvements and Safety Chairman, *had no report this evening.*

18. District #3 Report

District #4 Trustee Wilson, Administrative and Finance Chairman, *reported the A&F Committee met this evening and approved warrants that are on tonight's agenda. He also noted that tomorrow is the last Nickle Tuesday at Kelly-Williamson Gas Stations to benefit Salvation Army. Congratulated, Lori Gummow on her retirement from KNIB. Further, the asked for a moment of silence because of the untimely deaths of two Machesney Park residents, Mark McKnight and Jared Cook.*

19. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chairperson, *had no report this evening.*

20. District #5 Report

District #6 Trustee Beck, Administrative and Finance Vice Chairman, *wished everyone a very Merry Christmas and Happy New Year from he and his wife Pat.*

21. District #6 Report

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. VA Savage presented the items as follows:

22. Consent Agenda

- A. Ordinance 46-16, Text Amendment to Zoning Code, Article 10, Adopting Industrial Design Standards, for first reading.
- B. Ordinance 47-16, Text Amendment to Article 11, Section 20-59 of Zoning Code, Schedule of Parking Requirements, for first reading.
- C. Ordinance 48-16, Text Amendment to Zoning Code, for Multi-Family Residential Planned Unit Development, for first reading.

Consent Agenda/Passed

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Wilson. The motion was approved by roll call vote. 7 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 0 absent

UNFINISHED BUSINESS – None

23. Unfinished Business

NEW BUSINESS - None

24. New Business

PUBLIC COMMENT: None

25. Public Comment

CLOSED SESSION: None

26. Closed Session

Trustee Bailey moved to adjourn; seconded by Trustee Kidd. Motion approved by voice vote.
Meeting adjourned at 6:32 p.m.

27. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.