

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, February 6, 2017

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Jared Kemp from North Park Church of Christ in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Machesney Park's Trustee James Kidd.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson and Terri Bailey

Absent: Trustee Erick Beck

Also

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Treasurer Tom Yoe
Human Resource and Accounting Manager Michelle Johannsen
Village Administrator Tim Savage
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from January 17, 2017, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

1. Minutes Approved

Treasurer Tom Yoe reported that as of January 30, 2017 the Village received \$259,411.59 in Building Machesney Road Funds with the total of all funds being \$7,315,895.80. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported Harlem High School Student Liaison Tambryn Hecox has a Basketball shootout competition this evening and forwarded a report. She read that for the first time in school history, the Cheerleading Squad will be competing at the state level; that the Boys Bowling Team won the State Championship for the first time in school history. Also, that the Pre-SAT tests have been taken and it is time now to study for the real test.

3. Communications

Further, Clerk Mitchell reported that the Village has received a thank you for Helping Hands Pantry on behalf of the residents served for the Village and community assistance with the Toy Drive. She read the letter.

Also, she introduced Tammy Taylor from CURO Group and Mike Emmons, who has requested to speak prior to the vote regarding Ordinance 01-17, an Application for a Class "A" Liquor License for Fas Mart at 10114 N 2nd Street. They apologized for missing the Liquor Commission Meeting previously and requested that Ordinance 01-17 be sent back to Liquor Commission for consideration.

Mayor Bolin called for a motion to send Ordinance 01-17 back to Liquor Commission. Motion by Trustee Aaron Wilson and seconded by Trustee Steve Johnson to send this item back to Liquor Commission. Motion carried on roll call vote. 6 Ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey, and Mayor Bolin); 0 Nays; 1 Absent (Trustee Beck) – Mayor Bolin (Liquor Commissioner) reported that a Liquor Commission Meeting will be scheduled for Tuesday, February 21 at 5:15 p.m. for consideration.

Trustee Aaron Wilson presented the warrants in the amount of \$482,478.38 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their approval; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson and Bailey), 0 nays, 1 absent (Trustee Beck)

ADMINISTRATIVE REPORTS

Mayor Bolin reported he had attended the Harlem High School Vet Docs Dinner last Friday and was very impressed with the presentations and delicious food.

Further, Mayor Bolin reported on the River Gauge Project request and sought consensus to denote \$5,700 for the upcoming year to study the effectiveness of the gauge and reconsider after that length of time. No member of the Corporate Authority objected to allotting this money for the gauge. Mayor noted this will go to Committee for consideration.

Mayor Bolin reported on a License Plate and Face Recognition Program that is available for the Police Department to help curb crime in the Village. He provided information to the Trustees on this program.

Attorney Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

Finance and HR Manager Michelle Johannsen *had no report this evening.*

Community Development Director James Richter II *had no report this evening.*

Public Works Superintendent Chad Hunter *had no report this evening.*

Village Engineer Chris Dopkins *had no report this evening.*

Student Liaison Tambryn Hecox *provided her report to Clerk Mitchell this evening.*

Public Safety Supervisor, Sgt. Doug Bushman reported that for January 13, 2017 through February 2, 2017, there were 1,285 total calls for service by the Machesney Park Division of the Sheriff's Department, 355 reports were taken and there were 428 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, *thanked Sgt. Bushman and the Sheriff's Police Department for taking care of an issue that involved a man with a gun at CVS in the Village recently.*

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported that A&F Committee met this evening and approved three items that will go to the February 21 Board Meeting with a positive recommendation.

4. Warrants/Approved
5. Administrative Report
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Spt.
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report

Further, Trustee Wilson reported that AAR has issued information stating that they have hired 30 new employees and are presently employing an additional 100 to meet the needs at the AAR facility in Rockford.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported that the PED Committee met this evening and approved one item that will go to the February 21 Board Meeting with a positive recommendation.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, left no report this evening.

CONSENT AGENDA* - There were no items under the Consent Agenda this evening.

UNFINISHED BUSINESS

Mayor Bolin called for a motion to approve Ordinance 46-16, a Text Amendment to Zoning Code, Article 10, Adopting Industrial Design Standards, for second reading. Motion was made by Trustee Johnson to approve and seconded by Trustee Bailey. Staff Report: *Community Development Director James Richter II explained the proposal before you this evening is an ordinance approving industrial design standards. This ordinance has been designed to secure higher quality, more aesthetically appealing industrial buildings and sites than have been constructed in the past. As in any case, applicants who feel they are unable to meet any part of the proposed requirements will have the opportunity to seek relief from these requirements by seeking a variance. The Planning & Zoning Commission recommended approval of these standards and we look forward to your favorable approval this evening. There were no questions. Motion approved by roll call vote. 5 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey and Mayor Bolin), 1 nay (Trustee Kidd), and 1 absent (Trustee Beck)*

NEW BUSINESS –

Ordinance 01-17 was removed from the agenda this evening.

Mayor Bolin called for a motion to approve Ordinance 02-17, Approve Class “C” Liquor License, Evie Six, 7836 N. 2nd Street and Decrease Number of “C” Licenses, First Reading. Motion was made by Trustee Kidd to approve and seconded by Trustee Johnson. Staff Report: *Community Development Director James Richter explained the subject property is a screen printing business, Custom Graphx Apparel. The building itself is owned by the mother of the manager of the screen printing business. He would like to utilize 1,200 square feet of the building for a new video gaming destination in the Village. In order to apply for a gaming license from the State Gaming Board, and the class "G" license from the Village, this business first needs be approved for a local liquor license which permits on-premise consumption, and therefore he has applied for this class "C" license. Discussion: Several Board Members spoke about the reasoning for their vote this evening. Motion failed on Roll Call Vote: 2 Ayes (Trustee Kidd and Mayor Bolin), 4 Nays (Trustees Snodgrass, Johnson, Wilson, and Bailey), 1 Absent (Trustee Beck)*

Mayor Bolin called for a motion to approve Resolution 04-R-17, Authorize WEX Fuel Card Program. Motion was made by Trustee Wilson to approve and seconded by Trustee Johnson. Staff Report: *Human Resource and Accounting Manager Michelle Johannsen explained the State of Illinois contracted with WEX through 2021 to provide a*

20. District #5 Report

21. District #6 Report

22. Consent Agenda

23. Unfinished Business

Ordinance 46-16/
2nd Rdg/Passed

24. New Business

Ord 01-17/1st Rdg/
Removed from Ag.

Ord 02-17/1st Rdg/Failed

Res 04-R-17/WEX Fuel/
Passed

fuel card program which municipalities can also take advantage of and provides far more flexibility compared to the individual fuel station card programs. It offers a no fee program and a 1.5% rebate on all retail transactions as well as tax exemption and other advantages identified. The credit card policy is also being updated to accommodate these WEX cards and identify the Village vehicle users. Motion approved on Roll Call Vote: 6 Ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Mayor Bolin, 0 Nays, 1 Absent (Trustee Beck)

Mayor Bolin called for a motion to approve Resolution 05-R-17, Commit Funds for the Village's Abate Housing Blight Program. Motion was made by Trustee Bailey to approve and seconded by Trustee Wilson. Staff Report: ***Village Administrator Tim Savage explained this is one of the first steps to address the ITAP Program which was presented to the Board late last year. It is an initiative to abate housing blight. As part of that comprehensive program, we identified possible funding source for the possible acquisition or rehabilitation of distressed properties, abandoned properties, etc. That is to utilize gaming revenue not to exceed \$100,000 per year for three years. This doesn't mean it has to be spent, but makes it available for this program. Discussion:*** Trustees Johnson, Wilson, Kidd, Snodgrass and Mayor Bolin spoke about this resolution. *Motion approved on Roll Call Vote: 4 Ayes (Trustees Snodgrass, Wilson, Bailey and Mayor Bolin), 2 Nays (Trustees Johnson and Kidd), 1 Absent (Trustee Beck)*

PUBLIC COMMENT: *None*

CLOSED SESSION: *None*

Trustee Bailey moved to adjourn; seconded by Trustee Johnson. Motion approved by voice vote. Meeting adjourned at 6:31 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

Res 05-R-17/Commit
Funds for Blight Prog/
Passed

25. Public Comment

26. Closed Session

27. Adjourn