

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 6, 2017

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Heath Tibbets from First Baptist Church in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Machesney Park's Trustee Aaron Wilson.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson and Terri Bailey

Absent: Trustee Erick Beck

Also

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Treasurer Tom Yoe
Human Resource and Accounting Manager Michelle Johannsen
Village Administrator Tim Savage
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Harlem High School Student Liaison Tambryn Hecox
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from February 21, 2017, was approved as corrected per typewritten copies submitted by the Clerk on a motion by Trustee Johnson and seconded by Trustee Kidd. Discussion: Trustee Snodgrass indicated she was absent for the last meeting and the minutes reflected she was present. Clerk Mitchell noted that she will make the corrections. Motion carried by voice vote.

Treasurer Tom Yoe reported that as of February 27 the Treasurer's Report showed the total of all funds being \$7,868,201.73. A motion was made by Trustee Bailey and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

Clerk Mitchell introduced Rockford Park District Executive Director, Tim Dimke, who presented the Village with a plaque of recognition denoting its contribution to the RPD Reclaiming First Program. He thanked the Village for its participation in the Reclaiming First Program, that impacts the tourism benefits and economic value it provides. He also thanked the Mayor for his participation on the regional tourism board that will help all communities thrive in the future. He noted that the plaque indicated the Park District as being the recipient of the Illinois State Department of Recreation Association (about 5,000 participants) awarded the Mercy Outdoor Sports Core Expansion the Outstanding Facility and Parks Expansion Award for the entire state of Illinois. Mayor Bolin accepted the award on behalf of the Village of Machesney Park and share its magnificence with those in attendance. He thanked the Rockford Park District under the direction of Mr. Dimke for this beautiful award. Trustee Wilson noted that he has witnessed the implications for significant sales tax revenue being generated by parents and teams of young people dining and shopping in the Village as they prepare to head off to their events at the facility.

Trustee Aaron Wilson presented the warrants in the amount of \$658,319.56 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their approval; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson and Bailey), 0 nays, 1 absent (Trustee Beck)

ADMINISTRATIVE REPORTS

Mayor Bolin *had no report this evening.*

Attorney Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrants/Approved
5. Administrative Report
6. Mayor's Report
7. Attorney's Report
8. Village Administrator

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

Student Liaison Tambryn Hecox reported that Winter Sports Awards will be presented on March 13 and the juniors will be having SAT tests on April 15. Students have been participating in pre-tests most recently and will be glad to have this testing series completed.

Public Safety Supervisor, Sgt. Doug Bushman reported that for February 17, 2017 through March 2, 2017, there were 1,079 total calls for service by the Machesney Park Division of the Sheriff's Department, 220 reports were taken and there were 342 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, thanked the Sheriff's Police Department and the Fire Departments for taking care of fire at KFC this past weekend without injury.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, asked VA Savage if there was a way to track the return on investment with the Park District Project. Mr. Savage indicated that might be a question for the Park District. Further, Tr. Kidd asked if we would re-approach the Park District and ask for reduced facility use rates for our citizens. Mr. Savage explained this reduced rate was already in place for residents utilizing programs covered by the Reclaiming First Program.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported that A&F Committee met this evening and approved three items, two that are on tonight's Board Meeting Agenda and the third to the March 20 Meeting with a positive recommendation.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported that the PED Committee met this evening and approved three items that will go to the March 20 Board Meeting with a positive recommendation.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, left no report this evening.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 03-17, Special Use Permit (SUP) for Bicycle Sales in the Industrial Light (IL) District at 1158 Power Road for Second Reading;
- B. Resolution 08-R-17, Transfer Class "B: Liquor License by U-Save Liquors, 7904 N. Second Street
- C. Resolution 10-R-17, Authorize Zerbini Circus Facility Use Agreement
- D. Resolution 11-R-17, Authorize Keith Country Day School Facility Use Agreement

- 9. Finance/HR Manager
 - 10. Comm. Dev Dir
 - 11. Public Works Spt.
 - 12. Village Engineer
 - 13. Student Liaison
 - 14. Pub Safety Supervisor
 - 15. Committee Reports
 - 16. District #1 Report
 - 17. District #2 Report
 - 18. District #3 Report
 - 19. District #4 Report
 - 20. District #5 Report
 - 21. District #6 Report
 - 22. Consent Agenda
- Ord 03-17/SUP Bicycle/
Pass
Res 08-R-17/Transfer B/
Pass
Res 10-R-17/Authorize
Zerbini/Pass
Resolution 11-R-17/
Authorize Keith/Pass

Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. Mayor Bolin indicated the Consent Agenda was accepted as presented. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Kidd. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Mayor Bolin), 0 nays, and 1 absent (Trustee Beck)

UNFINISHED BUSINESS - None

NEW BUSINESS –

Mayor Bolin called for a motion to approve Ordinance 01-17, Approve Class “A” Liquor License, for 10114 N. 2nd Street and Decrease Number of “B” Licenses, First Reading. Motion was made by Trustee Wilson to approve and seconded by Trustee Kidd. Staff Report: *Community Development Director James Richter explained the subject property is a convenience store/gas station, currently with a class "B" license for retail carryout. They are requesting approval to change to a class "A" liquor license. Approval of this request would allow the petitioner to both sell alcohol for retail carryout and to allow on-premise consumption. If this request is granted by the Village Board, the petitioner intends to apply for a gaming license from the State Gaming Board and the class "G" license from the Village, in order to allow Video Gaming Machines to be located inside the convenience store. This item received an unfavorable recommendation at the Liquor Commission.* Motion failed on roll call vote. 1 aye (Trustee Kidd), 5 nays (Trustees Snodgrass, Johnson, Wilson, Bailey and Mayor Bolin) and 1 absent (Trustee Beck)

PUBLIC COMMENT: None

CLOSED SESSION: Mayor Bolin called for a motion to go into Closed Session for the purpose of 5 ILCS 120/2.06(d), Review Closed Session Minutes and 5 ILCS 120/2(c)(1), Performance Evaluation of Personnel. Motion was made by Trustee Kidd and seconded by Trustee Johnson to go into closed session. The motion was approved by roll call vote 6 ayes (Trustees Snodgrass, Johnson, Kidd, Wilson, Bailey and Mayor Bolin) 0 nays and 1 absent (Trustee Beck).

The Board went into Closed Session at 6:19 p.m. and returned to Open Session at 6:41 p.m.

Mayor Bolin called the open meeting back to order at 6:43 p.m.

Present: Mayor Jerry Bolin, Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey

Absent: Trustee Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage

Attorney Green noted there were no votes taken during the closed session and all information discussed in closed session is confidential.

23. Unfinished Business
None

24. New Business
Ord 01-17/1st Rdg/ Failed

25. Public Comment

26. Closed Session

27. Open Session

Trustee Bailey moved to adjourn; seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:44 p.m.

28. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.