

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, April 3, 2017

The meeting was called to order at 6:00 PM by Mayor Jerry Bolin. Pastor Thompson from First Born Ministries in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Cub Scout Pack 411, Kori Lamb, Leader.

Present: Mayor Jerry Bolin
Trustees Robbin Snodgrass, Steve Johnson, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also
Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Treasurer Tom Yoe
Finance and Human Resources Manager Michelle Johannsen
Village Administrator Tim Savage
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Village Engineer Jim Kroeplin
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from March 20, 2017, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Beck. Motion carried by voice vote.

1. Minutes Approved

Treasurer Tom Yoe reported that the Treasurer's Report indicates the total of all funds as of March 27, 2017 to be \$7,575,058.80. A motion was made by Trustee Wilson and seconded by Trustee Beck to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Trustee Bailey Read a Proclamation for Great American Clean up that Mayor Bolin presented to Martha Byrnes from Keep Northern Illinois Beautiful.

3. Communications

Trustee Wilson Read a Proclamation for National Service Day which was presented by Mayor Bolin to Todd Reuber from Northern Illinois Food Bank.

Clerk Mitchell reminded residents that tomorrow is Election Day. She encouraged everyone to vote for the candidate of your choice.

Trustee Aaron Wilson presented the warrants in the amount of \$425,103.95 reviewed and recommended for approval earlier this evening by the Administration and Finance Committee and moved for their approval; seconded by Trustee Beck. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

4. Warrants/Approved

ADMINISTRATIVE REPORTS

Mayor Bolin had no report this evening.

5. Administrative Report

Attorney Green had no report this evening.

6. Mayor's Report

Village Administrator Tim Savage had no report this evening.

7. Attorney's Report

Finance and HR Manager Michelle Johannsen had no report this evening.

8. Village Administrator

Community Development Director James Richter II had no report this evening.

9. Finance/HR Manager

Public Works Superintendent Chad Hunter had no report this evening.

10. Comm. Dev Dir

11. Public Works Supt.

Village Engineer Jim Kroeplin had no report this evening.

Student Liaison Tambryn Hecox reported Harlem had two Golden Apple Winners this year. They are Mr. Freidmeier and Mrs. Thomas. She had previously had each of them as a teacher and can verify they are awesome. Further, she reported that SATs will be on Wednesday!

Public Safety Supervisor, Sgt. Doug Bushman reported that for March 17, 2017 through March 30, 2017, there were 863 total calls for service by the Machesney Park Division of the Sheriff's Department, 190 reports were taken and there were 257 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Snodgrass, Public Improvements and Safety Vice Chairperson, had no report this evening.

District #2 Trustee Johnson, Planning and Economic Development Vice Chairman, noted that he is still seeing speeders throughout the Village and for children's safety sake, please slow down.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported that A&F Committee met this evening and approved the Warrant that was on the agenda along with six resolutions four of which are on tonight's Board Meeting Agenda for consideration.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported that the PED Committee met this evening and recommended approval of three ordinances and one resolution that will be forwarded to the April 20 Board Meeting for consideration.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, had no report this evening.

CONSENT AGENDA* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 04-17, Variance from Commercial Building Materials Standard, Menards, 1600 West Lane, Second Reading
- B. Ordinance 05-17, Variance for an Accessory Building Height for 7622 Borodell Street, Second Reading
- C. Ordinance 06-17, Adopt the 2017 Official Zoning Map, Second Reading
- D. Ordinance 11-17, Authorize Real Estate Contract for Six-Acre Tract of Land at Machesney Town Center (Assisted Living Project) First Reading
- E. Ordinance 12-17, Adopt Annual Budget for FY 2017-2018, First Reading
- F. Resolution 13-R-17, Authorize Operating Transfers FY16-17
- G. Resolution 14-R-17, Settle Interfund Balances FY16-17
- H. Resolution 16-R-17, Authorize the Execution of a Lease for 8702 N 2nd Street, Unit C, with Maximum Performance
- I. Resolution 19-R-17, Authorize IHDA Single Family Rehab Program Grant Document Execution
- J. Resolution 20-R-17, Authorize Build Out of 8702 N 2nd Street, Unit C

12. Village Engineer
 13. Student Liaison
 14. Pub Safety Supervisor
 15. Committee Reports
 16. District #1 Report
 17. District #2 Report
 18. District #3 Report
 19. District #4 Report
 20. District #5 Report
 21. District #6 Report
 22. Consent Agenda
- Ord 04-17/Var/Menards/
2nd/Pass
Ord 05-17/Var/Acc Bldg
Height/7622
Borodell/2nd/Pass
Ord 06-17/ Adopt 2017
Off. Zoning Map/2nd/Pass
Ord 11-17/Asst Liv/1st
Rd/Pass
Ord 12-17/Budget 1st/Pass
Res 13-R-17/Oper Trans
/Pass
Res 14-R-17/Settl Interfnd/
Pass
Res 16-R-17, Lease/Max
Performance/Pass
Res 19-R-17/IHDA/Pass
Res 20-R-17/Buildout/
Max Perform/Pass

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Mayor Bolin asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. Mayor Bolin called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Bailey. The motion was approved by roll call vote. 6 ayes (Trustees Snodgrass, Johnson, Wilson, Bailey, Beck and Mayor Bolin), 0 nays, and 1 absent (Trustee Kidd)

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote. Meeting adjourned at 6:18 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

- 23. Unfinished Business
None
- 24. New Business- None
- 25. Public Comment - None
- 26. Closed Session - None
- 27. Adjourn