

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, May 1, 2017*

The meeting was called to order at 6:00 PM by Village Clerk Lori Mitchell. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Attorney Tom Green administered the Oath of Office to Clerk Lori Mitchell.

Clerk Lori Mitchell administered the Oaths of Office to Mayor Steve Johnson, Treasurer Bradley Robison, Trustee District #1, Joe Seipts, Trustee District #3, James Kidd and Trustee District #4, Aaron Wilson

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also

Present: Village Clerk Lori Mitchell  
Treasurer Bradley Robison  
Village Attorney Tom Green  
Finance and HR Manager Michelle Johannsen  
Village Administrator Tim Savage  
Community Development Director James Richter II  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Student Liaison Tambryn Hecox  
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from April 17, 2017, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion carried by voice vote.

1. Minutes Approved

Treasurer Robison reported that the Treasurer's Report includes a total of all funds as of April 24, 2017 as \$7,916,051.77. Further, he noted the total pledged collateral at 132% of the balances that exceeds the required 110% requirement. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell noted that she was pleased to have been elected to serve another term as Village Clerk and she will work to the best of her ability to continue to improve the quality recordkeeping of the Clerk's Office. She will also continue to stay abreast of state and local regulations impacting the Village and continue the relationships the Village has built with local, state and federal officials to encourage their support of Village initiatives.

3. Communications

Trustee Aaron Wilson presented the warrant in the amount of \$893,461.63 and moved for its approval; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Snodgrass, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrant/Approved

#### **ADMINISTRATIVE REPORTS**

5. Administrative Reports

**Mayor Johnson** thanked everyone that is present this evening. Further, he noted he will work with the Trustees to keep trustees and staff informed on Village issues. He further stated that by working together, Machesney Park will be an even better place to live, work and play.

6. Mayor's Report

Mayor Johnson announced his nominations for Committee Assignments. They are as follows:

**Administration and Finance Committee:** Chairman: Trustee Wilson; Vice Chairman, Trustee Beck, Trustee Seipts - Community Members: Frank Vitelli, Ed VanVleet and Michael Simons

**Planning and Economic Development Committee:** Chairman: Trustee Erick Beck; Vice Chairman Trustee Bailey; Trustee District 2 - Community Members: Ike Trickie; Pete Beggs and Jeanne Bailey

**Public Improvement and Safety Committee:** Chairman: Trustee Kidd; Vice Chairman: Trustee District #2; Trustee Bailey – Community Members: Jerry James, Renee Martin and Peter Vitale  
**Liquor Commission:** Commissioner: Mayor Steve Johnson; Trustee Wilson; Trustee Kidd; Trustee Seipts and Resident Ike Trickie

Further, Mayor Johnson announced that he will appoint a resident **to serve a two-year unexpired term and that would be Jake Schmidt** as Trustee for District #2.

These appointments and nominations will be voted on by the Corporate Authorities at the May 15 Board Meeting.

**Attorney Green** congratulated the newly elected officials and wished them every success.

**Village Administrator Tim Savage** seconded Attorney Green's comments. He also noted that the Village received a communication from Com Ed that they will be initiating a small rate increase related to a distribution charge. That information will be on file at Village Hall for anyone who would like to review that.

**Finance and HR Manager Michelle Johannsen** noted that included with your board packet was the quarterly investment report as of March 31, 2017, as required by the Village's investment policy.

Total interest earned over the past quarter was \$6,423; almost \$800 higher than the prior quarter. No real investment changes to note other than 2 money market accounts that had interest rate increases...Northwest Bank increased from 0.25% to 0.55% and we were able to transfer back

funds borrowed for cash flow and so the rate increased again to 0.75% and Blackhawk Bank increased from 0.10% to 0.35%. I will again be reaching out for increased rates as some accounts are falling below our benchmark.

We have a CD held at Blackhawk Bank that is coming due at the end of May, so we'll review cash needs and if it can be reinvested, Bradley will contact the banks for interest rate quotes and have it re-invested at the highest rate.

**Community Development Director James Richter II** that work continues at the JC Penney Building for the construction needs for Maximum Performance. This weekend will be the Classics and Chrome Auto Show will be at the JCPenney Building this weekend. It is supposed to bring somewhere near 10,000 people to the area.

**Public Works Superintendent Chad Hunter** *had no report this evening.*

**Village Engineer Chris Dopkins** *had no report this evening.*

**Student Liaison Tambryn Hecox** reported that Prom was last Saturday and it was a lot of fun. She also reported the Prom King and Queen were Jake Anderson and Amy Meyers. She said that today was Senior Skip Day and it was very easy to get around for those who chose not to skip today. She also reported that students in AP Classes will be taking their AP Tests this week and next.

**Public Safety Supervisor, Sgt. Doug Bushman** reported that for April 14, 2017 through April 27, 2017, there were 982 total calls for service by the Machesney Park Division of the Sheriff's Department, 251 reports were taken and there were 348 arrests.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Supt.
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor

## COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Seipts**, *had no report.*

### District #2 Trustee

**District #3 Trustee Kidd, Public Improvements and Safety Chairman**, wished good luck to Charles Marsden who will be moving to Florida. He also noted that several people have expressed an interest in the village conducting a Town Hall Meeting regarding the Assisted Living facility. He also thanked everyone who voted in the recent election.

**District #4 Trustee Wilson, Administrative and Finance Chairman**, reported that A&F Committee met this evening and did not have a quorum. Items were discussed, but no action was taken on those items. He thanked everyone who attended this evening and said he wished we could have this kind of attendance at every meeting.

**District #5 Trustee Bailey, Planning and Economic Development Chairperson**, reported that PED met this evening and moved ordinances to the May 15, 2017 Board Meeting with a positive recommendation.

**District #6 Trustee Beck, Administrative and Finance Vice Chairman**, congratulated all the newly elected officials who are committed to continuing to make the Village a great place to work, live and play.

CONSENT AGENDA\* - Mayor Bolin noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 07-17, Special Use Permit for an Open Sales Lot, Park Motors, 9728 N. Second Street, Second Reading
- B. Ordinance 08-17, Zoning Map Amendment, R1 to R4, 416 Wallace Avenue, Second Reading
- C. Ordinance 09-17, Multiple Variances for Existing Multi-Family at 416 Wallace Avenue, Second Reading
- D. Resolution 22-R-17, IHDA Abandoned Property Grant Authorization
- E. Resolution 23-R-17, Authorizing a Business District Redevelopment Agreement with Ruby 10 LLC (Pita Pit)
- F. Resolution 24-R-17, Authorize a Development Agreement with Machesney Crossings, Inc. (Third Amendment)
- G. Resolution 25-R-17, Authorize a Development Agreement with Ruby 10, LLC (Third Amendment)
- H. Resolution 28-R-17, Authorize Engineering for the 2017 Road Resurfacing Projects
- I. Resolution 29-R-17, Authorize Bidding Process for Alpine Road and 251 Service Drive
- J. Resolution 30-R-17, Authorize Engineering for South Town Center Access Drive Improvements

Mayor Johnson asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none. Mayor Johnson noted the Consent Agenda was accepted as presented.

15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report
20. District #5 Report
21. District #6 Report
22. Consent Agenda

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Johnson. The motion was approved by roll call vote. 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, and 0 absent

**UNFINISHED BUSINESS – None**

23. Unfinished Business

**NEW BUSINESS**

24. New Business

Mayor Johnson called for a motion to approve Resolution 26-R-17, Authorize the Execution of the 2017-2018 Police Contract with Winnebago County Sheriff. The motion was made by Trustee Wilson and seconded by Trustee Kidd. **Staff Report: Village Administrator Tim Savage explained** this is an annual contract with the Winnebago County Sheriff’s Department which provides policing services for the Village for a period of twelve months beginning today. The total amount of the contract is \$3,481,366.08 and the Village is proposing no staffing levels within this budget. Discussion: Trustee Beck explained reasoning why he would be voting no on this resolution. The motion was approved by roll call vote. 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Mayor Johnson), 1 nay (Trustee Beck) , and 0 absent

Res 26-R-17/Police Contract/Pass

**PUBLIC COMMENT: None**

25. Public Comment

**CLOSED SESSION: None**

26. Closed Session

*Mayor Johnson invited everyone to stay for refreshments to celebrate all the elected officials who were sworn in this evening and the outgoing officials also.*

**Trustee Bailey moved to adjourn;** seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:27 p.m.

27. Adjourn

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM  
These minutes are not official unless signed and sealed by the Village Clerk.

# Official Minutes