

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, May 15, 2017

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Pastor Wayne Huff from Gateway Community Church in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also

Present: Village Clerk Lori Mitchell
Treasurer Bradley Robison
Village Attorney Tom Green
Finance and HR Manager Michelle Johannsen
Village Administrator Tim Savage
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Village Engineer Jim Kroeplin
Public Safety Supervisor Sergeant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from May 1, 2017, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

1. Minutes Approved

Treasurer Robison reported that the Treasurer's report reflects what the Village received in Motor Fuel Tax funds of fifty-one thousand, five hundred forty dollars and thirty seven cents (\$51,540.37). The total of all funds as of May 8, 2017, was eight million, three hundred and twenty-three thousand, five hundred and seventy-eight dollars, and sixty-one cents (\$8,323,578.61). A copy of the report is available at the back of the meeting room. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that recently she attended the Illinois Municipal League's Lobby Day in Springfield where she met with area legislators encouraging them to oppose SB 1451 placement of small cell facilities within municipal right of ways and also encouraging them to oppose HB 2964 prohibiting renewal for 15 years of expiring TIF Districts. She also mentioned she met with a group of Municipal Clerks and the Governor to accept the Governor's Proclamation for Municipal Clerks Week which was May 8-12.

3. Communications

Trustee Aaron Wilson presented the warrant in the amount of \$210,278.03 and moved for its approval; seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Beck), 0 nays, 1 absent (District #2 Trustee to be Appointed)

4. Warrant/Approved

ADMINISTRATIVE REPORTS

5. Administrative Repts

Mayor Johnson reported about the various events he attended during his first very busy two weeks as Mayor.

6. Mayor's Report

Further, he called for a motion to approve nominations for Committee Assignments. They as follows: **Administration and Finance Committee:** Chairman: Trustee Wilson; Vice Chairman, Trustee Beck, Trustee Seipts - Community Members: Frank Vitelli, Ed VanVleet and Michael Simons

Planning and Economic Development Committee: Chairman: Trustee Erick Beck; Vice Chairman Trustee Bailey; Trustee District 2 - Community Members: Ike Trickle; Pete Beggs and Jeanne Bailey

Public Improvement and Safety Committee: Chairman: Trustee Kidd; Vice Chairman: Trustee District #2; Trustee Bailey – Community Members: Jerry James, Renee Martin and Peter Vitale

Liquor Commission: Commissioner: Mayor Steve Johnson; Trustee Wilson; Trustee Kidd; Trustee Seipts and Resident Ike Trickle

Motion was made by Trustee Seipts and second by Trustee Bailey. Motion approved. On roll call: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (District #2 Trustee to be Appointed)

Mayor Johnson called for a motion to appoint District #2 resident Jake Schmidt to serve the remainder of the four-year unexpired term ending April 30, 2019. Motion was made by Trustee Seipts and second by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (District #2 Trustee to be Appointed)

Clerk Lori Mitchell administered the Oath of Office to Jake Schmidt and he took his seat at the table.

Attorney Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

Finance and HR Manager Michelle Johannsen *had no report this evening.*

Community Development Director James Richter II *had no report this evening.*

Public Works Superintendent Chad Hunter *had no report this evening.*

Village Engineer Jim Kroeplin *had no report this evening.*

Student Liaison Tambryn Hecox *left no report this evening. Clerk Mitchell presented a plaque that will be given to Tambryn thanking her for her service to the Village during 2016-17 school year. She further thanked Tambryn for consenting to serving as Liaison during her senior year next year.*

Public Safety Supervisor, Sgt. Doug Bushman reported that for April 28, 2017 through May 11, 2017, there were 933 total calls for service by the Machesney Park Division of the Sheriff's Department, 280 reports were taken and there were 359 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts *thanked everyone who attended the CDLLS Awareness opportunity last Saturday.*

District #2 Trustee Schmidt *had no report this evening.*

District #3 Trustee Kidd, Public Improvements and Safety Chairman, *had no report this evening.*

7. Attorney's Report
8. Village Admin.
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Supt.
12. Village Engineer
13. Student Liaison Presentation
14. Pub Safety Super.
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report

District #4 Trustee Wilson, Administrative and Finance Chairman, reported that A&F Committee met this evening and approved the warrant, one ordinance that is on tonight's agenda along with one resolution for the next meeting agenda. Further, he thanked everyone who attended the Special Olympics last weekend and spoke about its awareness attributes. Further, he invited everyone to support and attend the launching and homecoming of the Vet's Roll Bus Trip to Washington DC.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, thanked the Gentleman's Car Club for its ongoing support of the Vets Roll Program and the sponsorships they have provided to enable Vets to attend this event free.

CONSENT AGENDA* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 1-17, Text Amendment to Zoning Code, Table of Uses, First Reading
- B. Ordinance 13-17, Variance in Fence Height in Front Yard, 11814 Waidi Avenue, First Reading
- C. Ordinance 14-17, Authorize Purchase of 111 Winona for Park Use, First Reading
- D. Resolution 27-R-17, Transfer Class A Liquor License, Forest Preserves of Winnebago County, 8980 Old River Road

Mayor Johnson asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none. Mayor Johnson noted the Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote. 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, and 0 absent

UNFINISHED BUSINESS – None

NEW BUSINESS

Mayor Johnson called for a motion to approve Resolution 21-R-17, Transfer Class A Liquor License, SFSR, 8332 N. Second Street. The motion was made by Trustee Wilson and seconded by Trustee Bailey. **Staff Report: Community Development Director James Richter II explained this the subject property is the BP gas station/convenience store located on the west side of N. 2nd St., just south of Liberty Blvd. In February of 2016 Kamilah BP was granted a Class B License after the previous owner of this convenience store had surrendered their license. Now the store has a new owner, subleasing the premises until February of 2019. This application is to transfer the existing B License to this new owner. Staff finds no issues with this request to transfer the existing Class "B" License to the new manager of this convenience store at 8332 N. Second St.** The motion was approved by roll call vote. 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson), 2 nays (Trustees Beck and Kidd), and 0 absent

PUBLIC COMMENT: None

CLOSED SESSION: None

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda

23. Unfinished Business

24. New Business
Res 21-R-17/Class A
Liq License/SFSR/Pass

25. Public Comment

26. Closed Session

Trustee Wilson moved to adjourn; seconded by Trustee Seipts. Motion approved by voice vote. Meeting adjourned at 6:23 p.m.

27. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.