

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, June 19, 2017

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Associate Pastor Cory Whitford, Riverside Community Church in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also

Present: Village Clerk Lori Mitchell
Treasurer Bradley Robison
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Director James Richter II
Village Engineer Chris Dopkins
Public Safety Supervisor, Lieutenant Doug Bushman

The Journal of Proceedings for the Regular Board Meeting from June 5, 2017, was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

1. Minutes Approved

Treasurer Robison reported that the Treasurer's report as of June 12, 2017, reflects what the Village received in Motor Fuel tax funds of \$52,165.62 and Road Fund sales tax of \$250,925.28. The total of all funds was nine million, two hundred sixteen thousand, three hundred and twenty-one dollars and thirty-seven cents (\$9,216,321.37). A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell extended condolences on behalf of the Village to the family and friends of Herman Giggee who passed away last week. She also noted that last November she was honored to attend the 99th Birthday Celebration of Mr. Giggee at one of his favorite hangouts, By the Dozen Bakery. Mr. Giggee was a lifelong member of Harlem Methodist Church and owned and operated Giggee Amusements for over 40 years. Funeral service will be Wednesday, June 21 at 10a.m. at Sunset Funeral Home.

3. Communications

Herman Giggee

She further announced the Yards of Distinction winners for June 2017. She is pleased to also report that each winner this summer will be permitted to keep their YOD sign permanently as an award for maintaining such a beautiful lawn. This month's winners are:

YOD Winners/June

District #1 – The Rose Residence, 8501 Crooked Bend
District #2 – The Berge Residence, 12425 Ventura Blvd.,
District #3 – The Taskey Residence, 9202 Wright Avenue
District #4 – The Shultz Residence, 1604 Roosevelt Road
District #5 – The Granath Residence, 7622 Grenville Avenue
District #6 – The Calhoun Residence, 815 Kingsley Drive
Business – Field Fastener, 9883 N. Alpine Road

Trustee Aaron Wilson presented the warrant in the amount of \$364,012.91 and moved for its approval; seconded by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Johnson shared the resignation of Mr. Ray Wetzel as Machesney Park's representative to the Greater Chicago/Rockford Airport Board. He further announced that he will be naming John Elliott to fill Mr. Wetzel's vacancy. The Board will be asked to approve this appointment at the July 17 Board Meeting.

He also reported about a Neighborhood Watch Block Party on June 20 from 4-6pm featuring fire and police demonstrations with free games and food. This is a partnership between the residents and the Winnebago County Sheriff's Police in the Arvidson/Cameo Drive communities in Machesney Park.

Attorney Green had no report this evening.

Village Administrator Tim Savage reported that Village Hall will be closed on July 3 and 4 celebrating Independence Day. There will be no committee or board meetings held during the July 3 week. The next committee and Board meetings will occur on Monday, July 17.

Further, he reported that North Park Water District has announced the closure of Ralston Road for through traffic between North Second Street and Route #2 for the repair of a water main. The road will be closed from Tuesday, June 20 through Friday, June 23. Questions can be directed to North Park Water.

Finance and HR Manager Michelle Johannsen left no report this evening.

Community Development Director James Richter II reported the Village and contractor Rockford Structures completed the landlord improvements on time and on budget for the Maximum Performance Center. MP is completing their improvements and painting; and they plan to open in the near future.

Ulta Beauty and Cosmetics is on track to meet their opening date of July 21.

The Destination Machesney Marketing Program for the Village and Businesses is now being promoted daily on Village social media sites (Facebook, Twitter and Instagram). Village businesses have access to this free program and the Village will continue posting sales and special offers that are happening on these social media outlets.

The updated Village Zoning Code with the permitted use tables and the revised format approved by the Board is now online. The Village hopes that residents and developers will find it much easier to access that information.

Further, he reported that the Village has been receiving applications for the Building Better Neighborhoods Single Family Rehab Grant Program. We will be taking applications through Friday, June 23 at 4pm.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported that the Illinois 251 Service Drive Project. The contractors delivered contracts, bonds and shop drawings for the entire project. His office is in the midst of reviewing those now. The pre-construction meeting is this week and the resident meeting will be set for Wednesday next week. The contractor plans to begin construction on the service drive on the July 5.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Comm. Dev Dir

11. Public Works Supt.

12. Village Engineer

Public Safety Supervisor, Lt. Doug Bushman reported that from June 2, 2017 through June 15, 2017, there were 868 total calls for service by the Machesney Park Division of the Sheriff's Department, 254 reports were taken and there were 194 arrests.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts had no report this evening.

District #2 Trustee Schmidt had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Chairman, reported that A&F Committee met this evening and approved the warrant that is on tonight's Board Agenda, two resolutions that will be on the July 17 agenda. One of the resolutions will be the signals at Bauer and Victory Lane. He is pleased that this signal will be a reality.

Further, he thanked the Neighborhood Watch Captain Megan for organizing the Block Party in the Arvidson area.

He also reported about free bowling program at local bowling facilities for kids during the summer that permits parents to sign up their children for two free games of bowling every day this summer.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, had no report this evening.

District #6 Trustee Beck, Administrative and Finance Vice Chairman, noted that after the most recent storm damage it came to his attention that the county was charging for two building permits when a resident has to replace their house roof and the unattached garage roof. He asked that the administration check into this practice and try to relieve some of the hardship that is being caused residents.

CONSENT AGENDA* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 15-17, Variance for Freestanding Sign Height and Base, 8638 N. Second Street, First Reading
- B. Ordinance 16-17, Text Amendment to Zoning Code, Establish Single-Family Lot Width and Area, First Reading
- C. Ordinance 18-17, Disposal of Property, First Reading
- D. Ordinance 19-17, Prevailing Rate of Wages, First Reading
- E. Resolution 33-R-17, Patvak Commercial Subdivision Final Plat

Mayor Johnson asked if there were items any Trustee would like removed from the Consent Agenda to be considered separately. There were none. Mayor Johnson announced that the Consent Agenda is accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda as presented. The motion was made by Trustee Beck and seconded by Trustee Wilson. The motion was approved by roll call vote. 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, and 0 absent

13. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda

Approved:
Ordinance 15-17
Ordinance 16-17
Ordinance 18-17
Ordinance 19-17
Resolution 33-R-17

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT - None

CLOSED SESSION - None

Trustee Wilson moved to adjourn; seconded by Trustee Seipts. Motion approved by voice vote.
Meeting adjourned at 6:18 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

- 23. Unfinished Business
- 24. New Business
- 25. Public Comment
- 26. Closed Session
- 27. Adjourn