

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, January 16, 2018

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Pastor Heath Tibbets from the First Baptist Church of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, and James Kidd,

Absent: Trustees Aaron Wilson, Terri Bailey and Erick Beck

Also

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator Tim Savage
Human Resources and Finance Manager Michelle Johannsen
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor, Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from January 2, 2018 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Bailey. Motion carried by voice vote.

1. Minutes Approved

Finance Manager Michelle Johannsen reported that the Treasurer's report reflected a total of all funds as of January 8, 2018 as being \$9,410,426.83. Also she reported that the Village funds are collateralized in excess of the required 110%. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Kidd and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell announced that the Village received news from Rock River Disposal today that because of the snowfall yesterday they did not run their regularly scheduled garbage pick-up route in Rockford. Therefore, they are running a day late this week. They will run a complete route throughout the entire Village of Machesney Park this week on Saturday, January 20.

3. Communications

Clerk Mitchell also announced that Mayor Johnson will be honoring the Rockford Area Realtors Young Professional Network for their 2017 Reclamation Project. They took what was an empty field on Minns Drive and filled it with life again.

They cut the ribbon two months ago for the newly created Minns Park. It's half basketball court, half wiffle ball diamond. The realtors raised money by battling each other out on the hardwood. By doing this, they raised \$22,000 dollars plus a lot of in-kind donations to build the sports fields.

There are many kids on this street that don't have an easy way to get outside to play since there are not many yards in that area. So the Young Professionals wanted to create an opportunity for those children to enjoy their neighborhood and they surely succeeded. At this time, Mayor Johnson will present the Rockford Area Realtors Young Professional Network with the Mayor's Community Builder Award. Accepting the award was Realtor/Resident Brad Shields and representatives of the RARA Young Professional Network. Brad Shields thanked the Village Staff and officials for the support and the cooperation provided the Network during the construction in this park.

Trustee Seipts presented the warrant in the amount of \$137,889.65 and moved for authorization of the warrant; seconded by Trustee Kidd. Motion approved. On roll call: 4 ayes (Trustees Seipts, Schmidt, Kidd, and Mayor Johnson), 0 nays, 3 absent (Trustees Wilson, Bailey and Beck)

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Johnson thanked the Public Works Department and the Snow Removal Crew for a great job of plowing and salting during the most recent snow storm. Further, he reminded the residents that the snow emergency goes into effect when the Village receives two or more inches of snow. During the emergency no vehicles may park or stand on any roadway, highway, roadway shoulder, ditch or any other property used or could be used as a roadway within the Village of Machesney Park until such road or highway has been completely cleared of snow.

Further, he reported that last week he met with the Enterprise Zone Advisory Committee from Loves Park and Machesney Park and discussed the benefits of the Zone. Further, he spoke about the tax and economic incentives of the Enterprise Zone for businesses within the Zone in the Village and Love Park, as well. The Village (and Loves Park) will be sending out letters to businesses within the Enterprise Zone informing them of these benefits in the near future. He asked businesses to call James Richter for information.

Attorney Green had no report this evening.

Village Administrator Tim Savage gave a follow up report about the dispatch service for the Winnebago County 911 consolidation. The county had proposed to move their dispatch services into the fold of the Rockford Dispatch. The Emergency Telephone Service Board (ETSB) voted last Friday to put out an RFT to do an additional study on the consolidation. It was felt that the past studies had their flaws and were somewhat outdated. We are pleased that the ETSB did move on that. In addition to that, all the mayors (including Mayor Johnson) of the effected communities that are now served by the County Dispatch signed a letter imploring the County to slow down and further study the issue of consolidation to determine the best plan of action. The next step for the communities involved is to get together and come with some interim funding for the County to assist them in their budget to provide that 911 dispatch service. As it currently sits, the County does subsidize funding for a number of the communities in the County. That will be upcoming discussion and he will have more information as things progress.

Further, VA Savage gave a public service update for residents and possible solicitors. The Village does regulate solicitors going door to door selling things. A Solicitor's Permit is required. We do also have a Do Not Knock Registry. Any resident can register for Do Not Knock and you will be put on the list. We inform anyone who has a license to solicit that those homes are not to be approached. Also, whether you are on the Do Not Knock Registry or not, if you feel that someone is out there soliciting without a permit and is a violator, you are encouraged to contact the non-emergency number for the MP Police to report those and they will be investigated.

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

Harlem High School Student Liaison Tambryn Hecox left no report this evening.

Public Safety Supervisor, Lt. Pete Dal Pra reported that from January 2, 2018 through January 15, 2018, there were 893 total calls for service by the Machesney Park Division of the Sheriff's Department and 215 reports were taken.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Comm. Dev Dir

11. Pub Works Supt

12. Village Engineer

13. Student Liaison

14. Pub Safety Supervisor

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts *had no report this evening.*

District #2 Trustee Schmidt, Public Improvements and Safety Vice-Chairman *had no report this evening.*

District #3 Trustee Kidd, Public Improvements and Safety Chairman, *reported that the Public Improvements and Safety Committee met this evening and talked about leaf burning. He encouraged everyone to get on social media and see what suggestions are out there before we go forward.*

Further, he reported that he talked to Annette Sonneson a previous 911 Dispatcher when it was the City of Rockford/combined over downtown about the service when she was there.

District #4 Trustee Wilson, Administrative and Finance Chairman, left no report this evening.

District #5 Trustee Bailey, Planning and Economic Development Vice-Chairperson, left no report this evening.

District #6 Trustee Beck, Planning and Economic Development Chairman, left no report this evening.

CONSENT AGENDA* - No Items

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT – *Clerk Lori Mitchell reported that at the next meeting on February 5, 2018, there will be a closed session for the purpose of reviewing closed session minutes and other items. She invited trustees to stop by her office the week of January 29 to review the closed session minutes.*

CLOSED SESSION - None

Trustee Seipts moved to adjourn; seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda

23. Unfinished Business

24. New Business

25. Public Comment

26. Closed Session

27. Adjourn

Official Minutes