

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, March 19, 2018*

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Rev. Rodney Lenzendorf from First Born Ministries gave the Invocation, which was followed by the Pledge of Allegiance led by The Young at Heart Royalty.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Trustee James Kidd, and Terri Bailey

Absent: Trustees Erick Beck and Aaron Wilson

Also

Present: Village Clerk Lori Mitchell  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Community Development Director James Richter II  
Finance and Human Resources Manager Manager Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Public Safety Supervisor, Lt. Pete DalPra

The Journal of Proceedings for the Regular Board Meeting from March 5, 2018 and the Budget Meeting of March 12, 2018 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Bailey. Motion carried by voice vote.

1. Minutes Approved

**Finance and Human Resources Manager Michelle Johannsen reported the treasurer's report as of March 12, 2018, reflected funds received in the Motor Fuel Tax Fund of \$46,056.44 and the Build Machesney Roads Fund of \$328,396.72. The total of all funds was \$11,050,396.16. In addition, the Village is collateralized in excess of the 110% requirement as outlined in the investment policy at all five financial institutions. A copy of the report is available at the back of the room.** A motion was made by Trustee Seipts and seconded by Trustee Schmidt to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

**Clerk Mitchell reported that tomorrow, March 20, is not only the first day of spring, but it is the General Primary Election. Please exercise your right as a citizen and vote! It is a privilege, but it is also our duty to vote for the candidate of our choice.**

3. Communications

*Clerk Mitchell introduced the Harlem High School Girls Bowling Team who are the reigning National Girls Bowling Champions and this year again won Regionals, Sectionals, State Championship and National Championship. He introduced the girls and defined some of their accomplishments.*

4. Warrant/Approved

*Clerk Mitchell introduced MOD Pizza Attorney Anne Junia and GM for Machesney MOD Pizza, Bryant Keough who addressed the Board regarding the MOD Pizza concept and emphasized that the request for a liquor license is for the accommodation of the clientele and only represents 5% of MOD's sales. She explained that all employees are Basset Certified and trained. They are looking forward to opening for business in Machesney Park on April 2.*

Trustee Seipts presented the warrant in the amount of \$1,342,709.21 and moved its authorization; seconded by Trustee Bailey. Motion approved. On roll call: 4 ayes (Trustees Seipts, Schmidt, Kidd, and Bailey), 0 nays, 2 absent (Trustees Wilson and Beck)

**ADMINISTRATIVE REPORTS**

5. Administrative Reports

**Mayor Johnson reported that the final Budget Meeting was held last week. He thanked the staff for their hard work in putting together a balanced budget again this year and the Board for their input. He also reported about the Parks Chamber Easter Egg Hunt on March 30 at Harlem High School. Further, he welcomes Casey's General Store who recently hosted a ground breaking for their new store in Machesney Park. Also, he spoke about MOD Pizza's grand opening at 12 noon on March 30.**

6. Mayor's Report

*Attorney Tom Green had no report this evening.*

*Village Administrator Tim Savage reported that the Village has received notice from the State of Illinois of its intent to fund another round of the APP Grant funding in the amount of \$91,000 to be applied towards our Abandoned Property Program.*

*Finance and HR Manager Michelle Johannsen had no report this evening.*

*Community Development Director James Richter II reported that in addition to MOD Pizza's forthcoming opening, we will also have another restaurant that is re-opening. KFC at 1586 West Lane Road has plans to open on March 27. He congratulated the business for overcoming all the hardships that they have endured the last year, from the fire that destroyed the business last March, subsequent fire investigation, working through insurance, they have endured a lot. He also recognized Village Engineer Chris Dopkins for his efforts in working with Nicor to get the connection complete so KFC could open on schedule.*

*Public Works Superintendent Chad Hunter had no report this evening.*

*Village Engineer Chris Dopkins had no report this evening.*

*Harlem High School Student Liaison Tambryn Hecox left no report.*

*Public Safety Supervisor, Lt. Pete Dal Pra had no report this evening.*

#### COMMITTEE AND TRUSTEE REPORTS

*District #1 Trustee Seipts reported that A&F Committee met this evening and approved two ordinances, one that will be heard tonight and one will go to the April 2 Board Meeting. Also, A&F heard four resolutions that will be to the April 2 Board Meeting with a positive recommendation.*

*District #2 Trustee Schmidt, Public Improvements and Safety Vice-Chairman had no report this evening.*

*District #3 Trustee Kidd, Public Improvements and Safety Chairman, had no report this evening.*

*District #4 Trustee Wilson, Administrative and Finance Chairman, left no report this evening.*

*District #5 Trustee Bailey, Planning and Economic Development Vice-Chairperson, had no report this evening.*

*District #6 Trustee Beck, Planning and Economic Development Chairman, left no report this evening.*

CONSENT AGENDA\* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Administrator Tim Savage presented the items as follows:

- A. Ordinance 08-18, Authorizes the Purchase of Four Parcels of Real Property from the County Trustee, Final Reading
- B. Ordinance 06-18, Creates a Zoning Map Amendment, changing the zoning from R1 to AG at 9320 N. Second Street, First Reading

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Pub Works Supt
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report
20. District #5 Report
21. District #6 Report
22. Consent Agenda

- C. Ordinance 07-18, Provides for the Adopting the Official Zoning Map for 2018, First Reading
- D. Ordinance 09-18, Class "C" Liquor License, MOD Pizza, 1419 West Lane Road and Increase the Number of "C" Licenses, First Reading
- E. Ordinance 12-18, Amending Chapter 29, Article II, of the Village Code Restricting Boat Parking at Williams Park, First Reading
- F. Ordinance 14-18, Authorized entering into a Contract to Purchase real estate 1017 Harlem Road, First Reading
- G. Resolution 07-R-18, Approval of Final Plat #3, Roosevelt Estates
- H. Resolution 10-R-18, Authorizing Contract for Village building Cleaning Services
- I. Resolution 11-R-18, Approve an Intergovernmental Cooperation Agreement Regarding 911 Dispatch Services

Mayor Johnson asked if there were items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda as presented. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. The motion was approved by roll call vote. 4 ayes (Trustees Seipts, Schmidt, Bailey, and Mayor Johnson), 0 nays, 1 present (Trustee Kidd) and 2 absent (Trustee Wilson and Beck)

**UNFINISHED BUSINESS - None**

**NEW BUSINESS - None**

**PUBLIC COMMENT – None**

**CLOSED SESSION: None**

**Trustee Schmidt moved to adjourn;** seconded by Trustee Seipts. Motion approved by voice vote. Meeting adjourned at 6:16 p.m.

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

All Items on Consent Agenda were Approved

23. Unfinished Business

24. New Business

25. Public Comment

26. Closed Session

29. Adjourn