

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, April 16, 2018**

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Rev. Rodney Lenzendorf from First Born Ministries of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also

Present: Village Clerk Lori Mitchell  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Community Development Director James Richter II  
Finance and Human Resources Manager Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Harlem High School Student Liaison Tambryn Hecox  
Public Safety Supervisor, Lt. Pete DalPra

The Journal of Proceedings for the FY 2018-2019 Budget Public Hearing and the Regular Board Meeting from April 2, 2018 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion carried by voice vote.

1. Minutes Approved

**Finance and Human Resources Manager Michelle Johannsen reported the treasurer's report as of April 9, 2018, reflected funds received in the Motor Fuel Tax Fund of \$45,655.87 and the Build Machesney Roads Fund of \$204,712.02. The total of all funds was \$10,319,260.87. In addition, the Village is collateralized in excess of the 110% requirement as outlined in the investment policy at all five financial institutions. She further noted that a copy of the report is available at the back of the room. A motion was made by Trustee Schmidt and seconded by Trustee Beck to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.**

2. Treasurer's Report

**Mayor Johnson spoke prior to Communications:** *He noted that prior to the Proclamation, he wanted to address the people that are in attendance. He stated that appears there are a number of people who would like to speak on Item XI.A, Williams Park Boat Parking. He said he appreciated everyone who came to the meeting and are interested in speaking about the Williams Park issue.*

3. Communications

Mayor Johnson/Re Guy  
Williams Park

*He said he has spoken with residents that are concerned about the noise, trash and drinking at Williams Park. Also, he has spoken to those who do not want to see the option of beaching their boat and enjoying the sandy beach area taken away. He said he is encouraged that the boating community has taken notice and there is an interest in more Self-Policing. He encouraged the boating community to form a Neighborhood Watch Program to come up with a plan for Williams Park*

*He encouraged the Board to wait on putting any boat parking restrictions in place. He further stated that he doesn't think any of the trustees want to take away a fun option for our boating community and we have to vote this down tonight to give it more time.*

**Clerk Mitchell introduced Gina Meeks, Worker's Memorial Day Committee Member, who accepted a Proclamation from Mayor Johnson for Worker's Memorial Day. The Proclamation was read by Trustee Seipts. Ms. Meeks thanked the Village and reported about activities to occur related to Worker's Memorial Day Celebrations.**

Proclamation/Workers  
Memorial Day

The following individuals addressed the Board prior to the vote on the proposed zoning change for Williams Park:

- Chip Gammel (Albert), River Keys
- Steve Lucas, Loves Park
- Rod Chamber, Roscoe
- John Poli, Roscoe
- Curtis Jones, Rockford
- Sean Hehir, Roscoe
- Nick Poli, Roscoe

Trustee Wilson presented the warrant in the amount of \$112,455.20 and moved for its authorization; seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

#### ADMINISTRATIVE REPORTS

*Mayor Johnson stated that the Village has been fortunate over the many years since our incorporation in 1981 to have our police services provided under a contract with the County of Winnebago. In normal years, the Village has seen inflationary cost increases for such services. However, as we heard earlier this evening, significant increases and changes in terms are being requested by the County.*

*He said it would be prudent and appropriate at this time to take a closer look at any and all alternatives that may be available to the Village for the providing of police services going forward. This could simply be a change in our current relationship with the County or it could involve exploration of other options.*

*Further, he announced the creation of an Ad Hoc Working Committee to review our current police services contract and to explore any other alternatives which may be available for providing police services to the Village. He anticipates bringing forward names for the Committee at the next Board Meeting.*

*He also reported on the activities in which he participated during the last two weeks: He volunteered at the Northern Illinois Food Bank Mayor's Day alongside other area mayors. They boxed 10,260 pounds of food in a two hour period that will provide 8,550 meals for hungry neighbors in northern Illinois. He also attended and manned the booth for VS and the Village of Machesney Park at the Oak Street Health Spring Fair at the former JC Penney building. He said there was a nice turnout for this event that is held to benefit seniors. He thanked Colene Vivian from Oak Street Health who organized the event.*

*Attorney Tom Green had no report this evening.*

*Village Administrator Tim Savage had no report this evening.*

*Finance and HR Manager Michelle Johannsen had no report this evening.*

*Community Development Director James Richter II indicated that late last year, at the PISC meeting, Trustee Kidd inquired about the rules for RV parking in residential zoning districts. During that discussion, Trustee Bailey also asked about other vehicle parking, including horse trailers and other recreational equipment. As a result of those discussions, we were asked to revisit the residential parking standards. He reported that in May or June the administration will be presenting the results of our research using a number of visuals to gauge your preferences on parking situations and how to regulate parking in residential districts going forward.*

Communications Prior to  
the Vote on Williams Park

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Comm. Dev Dir

Also, Governor Rauner recently signed Public Act 100-585 regarding Small Cell Wireless regulations. This allows for the placement of small wireless antenna along public rights-of-way or properties that are zoned commercially or industrially. Small Cell or Micro Wireless Facilities equipment is limited to equipment that is not larger than 24 inches by 15 inches, and that has an antenna not longer than 11 inches attached to it. The legislation does provide for the Village to exercise some level of control and require permits, but it does not allow us to prohibit them all together. We do not currently have any applications for small cell wireless equipment, but it is anticipated that with the passing of this legislation, we will see more of them coming down the road.

**Public Works Superintendent Chad Hunter** had no report this evening.

**Village Engineer Chris Dopkins** had no report this evening.

**Harlem High School Student Liaison Tambryn Hecox** reported that the 9<sup>th</sup> Grade Campus will be merging with the main campus in two years. Further, the Junior-Senior Prom was last Saturday at the Tebala Center. Also, last Friday, the Girls' Track Team won the Rock Island Invitational. This was the first time they won it in 33 years. They beat a state champion team by 20 points. It was very exciting.

**Public Safety Supervisor, Lt. Pete Dal Pra** reported that during the month of March, the Sheriff's Police in Machesney Park made 1,302 Community Contacts, conducted 802 Traffic Stops, and 33 vehicles were tagged as inoperable.

#### COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Seipts** had no report this evening.

**District #2 Trustee Schmidt, Public Improvements and Safety Vice-Chairman** had no report this evening.

**District #3 Trustee Kidd, Public Improvements and Safety Chairman,** reported that the Public Improvements and Safety Committee met this evening and recommended approval of two items to move on the May 7 Board Meeting with a positive recommendation.

**District #4 Trustee Wilson, Administrative and Finance Chairman,** welcomed MOD Pizza and KFC to the Rt. #173 Corridor. Further, he reported that the Harlem Scholarship Foundation met and will be awarding \$40,000 to graduating seniors at Harlem High School. He said he was part of the process in selecting the students who will receive the scholarships. It's a great group of students. In addition, he participated in the Red Shoe Run on Saturday that raised money for organ donor awareness.

**District #5 Trustee Bailey, Planning and Economic Development Vice-Chairperson,** had no report this evening.

**District #6 Trustee Beck, Planning and Economic Development Chairman,** had no report this evening.

CONSENT AGENDA\* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

11. Pub Works Supt
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report
20. District #5 Report
21. District #6 Report
22. Consent Agenda

Administrator Tim Savage presented the items as follows:

- A. Ordinance 13-18, Authorize Second Budget Amendment for FY 2017-2018, Final Reading
- B. Ordinance 15-18, Adopt Annual Budget FY 2018-2019, Final Reading
- C. Ordinance 16-18, Disposal of Property, Final Reading
- D. Resolution 17-R-18, Revise Investment Policy to Update List of Authorized Financial Institutions
- E. Resolution 18-R-18, MFT Appropriation FY 2018-2019
- F. Resolution 19-R-18, Authorize Purchase of John Deere Backhoe Loader

Mayor Johnson asked if there were items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda to be considered separately. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Schmidt. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

All Items on Consent Agenda were Approved

#### UNFINISHED BUSINESS

23. Unfinished Business

Mayor Johnson called for a motion to approve Ordinance 12-18, Amend Chapter 29, Article II, of the Village Code Regarding Williams Park Boat Parking, Final Reading. The motion was made by Trustee Wilson and seconded by Trustee Beck. **Staff Report: Village Administrator Tim Savage explained that this ordinance amends Chapter 29, Article II and would prohibit boat parking along the shores of Williams Park. It carries with it a fine of between \$50 and \$200. Discussion: Several trustees commented as to why they would be voting no on this ordinance. In addition, Mayor Johnson also expressed his desire for boaters to coordinate and police the violators at Williams Park.** The motion failed to pass by roll call vote: 0 ayes, 7 nays (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 absent

24. Ordinance 12-18/  
Failed

#### NEW BUSINESS

25. New Business

Mayor Johnson called for a motion to approve Ordinance 11-18, Zoning Map Amendment Commercial General District to Industrial General District for the property at Pin No. 08-17-451-018, 10551 and 10601 N. Second Street for First Reading. The motion was made by Trustee Beck and seconded by Trustee Schmidt. **Staff Report: Community Development Director James Richter reported that Hennig Inc., is currently undergoing two expansions to their existing manufacturing facilities off of Alpine Road. Simultaneously, to accommodate their companies growth they have 5.8 acres under contract along North Second Street. The acquisition of these properties will facilitate the company's growth within the Village. The properties are zoned CG (Commercial General) and the applicants have requested to rezone the properties to IG (which is Industrial General). The applicant's attorney also requested to expedite the request to assist in closing on the property. They are asking the Board to waive the rules and have both readings this evening to accommodate this request.** The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

26. Ordinance 11-18, 1<sup>st</sup>  
Rdg/Passed

Trustee Wilson moved to waive the rules to bring this ordinance back for second reading this evening. The motion was seconded by Trustee Beck. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

27. Waive the Rules/  
Passed

Mayor Johnson called for a motion to approve Ordinance 11-18, Zoning Map Amendment Commercial General District to Industrial General District for the property at Pin No. 08-17-451-018, 10551 and 10601 N. Second Street for Final Reading. The motion was made by Trustee Wilson and seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent)

Mayor Johnson called for a motion to authorize Notice of Termination under Paragraph 16 of the Intergovernmental Cooperation Agreement for Police Services. The motion was made by Trustee Schmidt and seconded by Trustee Bailey. **Staff Report: Village Administrator Tim Savage explained** that as the Mayor reported earlier, since the Village incorporation in 1981, our police services have been provided under a contract with the Winnebago County Sheriff's Police. The deputies who have served and continue to serve the Village are second to none. We have had great service. However, in normal years, the Village will see inflationary costs of \$50,000 - \$60,000 for wages going up and so forth. This year was a little different in that the County has notified the Village of significant increases via changes to the terms of the contract. On April 10, our attorney received draft changes to the terms of that contract from the County Board Chairman through the States Attorney's Office. There are at least four major components of that contract that are changing. Our best estimate of the financial impact on next year's budget from those changes is that it will add around \$308,000 above and beyond the normal inflationary increases to the contract that have been provided for in the Budget that the Board just adopted. If you add in the County's proposal to move the Dispatch Services from the County to the City of Rockford, that increases the total increase to \$470,000. Given the significance of these proposed increases, the Village feels that we have no choice but to exercise and essentially acknowledge the County's request to terminate the contract which provides for a 24-month notice. This is reasonable given that both entities are big operations, both sides need to make arrangements, shift positions and responsibilities, etc. He opened the floor for discussion and input from Attorney Green. **Attorney Tom Green commented** that he feels the most important point here is that this is a two-year notice. So, the Mayor has identified earlier in the meeting that he is going to appoint an Ad Hoc Working Committee to review what our options are. Those options may be to stay with the County and simply modify the current agreement with the County. But he feels the Committee will also look at what other options are available, whether it can be outsourced or be the development of a force or partner with other opportunities. It will take many months, maybe a year to do that. So if we decide to go in a different direction, the Village wouldn't want to then have to send a two-year notice. We would want to be on our way. In addition, he commented that the change in terms that were forwarded to the Village will be the subject of negotiation. He feels that they have pushed their changes beyond what they are allowed to do as the current contract is written. So there will be some discussion back and forth with the administrative staff and the team here as we meet with the County. He said he was sure that they would come to terms on it as everyone wants to work together. He thinks the Village is very grateful for the service the County has provided and the County is appreciative of the opportunity to serve Machesney Park and to have those officers out here. **Further Discussion:** Trustee Kidd commented that he will vote no because he feels the Ad Hoc Committee should make the recommendation prior to submitting the Notice to Terminate. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 1 nay (Trustee Kidd), 0 absent

**PUBLIC COMMENT:**

**Mr. John Poli thanked the Trustees** for their positive vote for Williams Park, **Mr. Chuck Barber** asked for the name of a go-to person to work with in regard to Williams Park; **and Trustee Beck commented** regarding the Williams Park vote and expressed their appreciation to try to work to keep the beach open for boat parking. He asked for more control from the Sheriff Police.

**CLOSED SESSION:** None

28. Ordinance 11-18, 2<sup>nd</sup>  
Rdg/Passed

29. Notice of Termination  
IGA - Police Services/  
Passed

30. Public Comment

31. Closed Session

**Trustee Bailey moved to adjourn;** seconded by Trustee Kidd. Motion approved by voice vote.  
Meeting adjourned at 6:42 p.m.

32. Adjourn

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.