

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, July 2, 2018**

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Clerk Lori Mitchell gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Absent: Trustee Jake Schmidt

Also

Present: Village Clerk Lori Mitchell  
Village Treasurer Bradley Robison  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Finance and Human Resources Manager Michelle Johannsen  
Community Development Director James Richter II  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Public Safety Supervisor, Lt. Pete DalPra

The Journal of Proceedings for the Regular Board Meeting from June 18, 2018 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Seipts. Motion carried by voice vote.

**Village Treasurer Bradley Robison presented** the Treasurer's Report stating that the Village received \$49,525.13 in Motor Fuel Tax Funds and \$306,699.73 in Build Machesney Road Funds. Further, as of June 25, 2018, the Treasurer's Report reflected the total of all funds to be \$11,781,850.57. A copy of the report is available at the back of the room. A motion was made by Trustee Bailey and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

**Clerk Mitchell reported the winners of the July Yards of Distinction will be announced at our next meeting on July 16.**

**Further, she reported that the Village has received channel changes for the Spectrum Television Line-up. Spectrum will cease carrying Channels 270, 765 HD, service levels for Latino View/SPP Latino View.**

Trustee Seipts presented the warrant in the amount of \$640,331.97 and moved for its authorization; seconded by Trustee Wilson. Motion approved. On roll call: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Schmidt)

**ADMINISTRATIVE REPORTS**

**Mayor Johnson reported** about his activities during the last two weeks that included: Welcome Home Parade for the Harlem High School National Champion Girls Bowling Team, congratulated the 12<sup>th</sup> Place National Boys Bowling Team, thanked Home Depot for repairing the roof of a resident, Welcomed Los Panchos Mexican Grill which will be coming to the Village at the Town Center and manufacturing business Quantum Design will be building their North American Headquarters in the area of Route #173 and I-90.

**Attorney Tom Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Finance and HR Manager Michelle Johannsen** had no report this evening.

**Community Development Director James Richter II** had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications  
Yard of Distinction  
Spectrum Changes
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir

**Public Works Superintendent Chad Hunter** reported that the Village has signed an extension of its current garbage contract. He spoke with Rock River Disposal and the toters for the Village residents have been ordered. Currently, there is no delivery date, but as soon as he receives the date, he will notify the residents of when they will be delivered..

11. Pub Works Supt

**Village Engineer Chris Dopkins** gave his update on the ongoing projects. Orlando improvements started last Wednesday. It has gone rather well and asked residents to find another route in and out of the area. Scott/Cadet resident meeting was conducted last week and it went well. As soon as the structures are ready for the storm sewer reconstruction, the contractor will be moving forward with this project.

12. Village Engineer

**Public Safety Supervisor, Lt. Pete Dal Pra** had no report this evening.

13. Pub Safety Supervisor

### COMMITTEE AND TRUSTEE REPORTS

14. Committee Reports

**District #1 Trustee Seipts, Administration and Finance Committee Chairman** reported the A&F committee met this evening and reviewed warrants and three resolutions. Two of the resolutions will go to the July 16 Board Meeting with positive recommendations and one resolution is on tonight's Agenda with a positive recommendation.

15. District #1 Report

**District #2 Trustee Schmidt, Public Improvements and Safety Chairman** left no report this evening.

16. District #2 Report

**District #3 Trustee Kidd, Public Improvements and Safety Vice-Chairman,** had no report this evening.

17. District #3 Report

**District #4 Trustee Wilson, Administrative and Finance Vice-Chairman,** had no report this evening.

18. District #4 Report

**District #5 Trustee Bailey, Planning and Economic Development Chairperson,** reported that the PED Committee met this evening and reviewed one ordinance and one resolution that will go to the July 16 Board Meeting with positive recommendations. Further, the committee began review of the residential parking ordinance.

19. District #5 Report

**District #6 Trustee Beck, Planning and Economic Development Vice-Chairman,** had no report this evening.

20. District #6 Report

CONSENT AGENDA\* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

21. Consent Agenda

Administrator Tim Savage presented the items as follows:

- A. Ordinance 26-18, Small Cell Wireless Regulations, First Reading
- B. Ordinance 21-18, Variance from Chapter 23, Substantial Improvement Regulations, 9602 Shore Drive, Final Reading
- C. Ordinance 22-18, Variance for an Accessory Building Size and Height, 11051 Ventura Blvd., Final Reading
- D. Ordinance 23-18, Text Amendment Chapter 9, Creating a Class "MT" Theater Liquor License, Final Reading
- E. Ordinance 24-18, Prevailing Rate of Wages Ordinance, Final Reading
- F. Resolution 32-R-18, Transfer Class "R" Liquor License, Molly's Deli, 1405-C West Lane Road
- G. Resolution 33-R-18, Driveway Variance – 8321 Mildred Road
- H. Resolution 34-R-18, Driveway Variance - 982 Candy Lane
- I. Resolution 35-R-18, Authorizing Rockford Mass Transit District Intergovernmental Agreement

- J. Resolution 36-R-18, Accepting Dixon's Acres and Dixon's Pines Public Improvements and Releasing Escrow Funds
- K. Resolution 37-R-18, Redevelopment Agreement with Quantum Design, Inc.
- L. Resolution 42-R-18, Awarding Construction Contract – 2018 Pavement Maintenance Contract to William Charles

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. Trustee Beck asked that Item C., Ordinance 22-18 be removed from the Consent Agenda and considered separately. Mayor Johnson noted that this time will be moved to Unfinished Business and considered separately. The Consent Agenda was accepted as amended.

Consent Agenda was Accepted as Amended

Mayor Johnson called for a motion to approve all items under the Amended Consent Agenda. The motion was made by Trustee Kidd and seconded by Trustee Seipts. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Schmidt)

All Items on the Amended Consent Agenda were Approved

**UNFINISHED BUSINESS**

Mayor Johnson called for a motion to approve Ordinance 22-18, Variance for an Accessory Building Size and Height at 11051 Ventura Blvd. for Final Reading. The motion was made by Trustee Kidd and seconded by Trustee Seipts. Staff Report: Community Development Director James Richter reported this is a wooded residence. The home on the property is not owner occupied, but the owner wishes to construct a large garage on the lot to accommodate his motor home. Due to the wooded nature of the property and the surrounding area, the Planning and Zoning Commission and the Planning and Economic Development Committee felt this structure would not have a negative impact on the area and positive recommendations were forwarded from staff and from each of those committees. Discussion: Trustee Beck stated that the village has an ordinance providing for a 10% increase in size of these types of structures, but this ordinance is calling for a 33% increase and the height is quite a bit larger. He feels this type of structure is setting a bad precedence for our Village whereby people can purchase the larger lots and thereby qualify for building these oversized structures. He stated that he feels approving this type of structure is opening Pandora's Box and he will vote no on this ordinance. Trustee Kidd commented that he will vote yes for the ordinance because he feels it is good to give residents an option to house recreational vehicles instead of letting them sit in the front yard or on the side of the houses. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Mayor Johnson), 1 nay (Trustee Beck), 1 absent (Trustee Schmidt)

22. Unfinished Business  
23. Ord. 22-18/Final/Passed

**NEW BUSINESS - None**

24. New Business

**PUBLIC COMMENT: George Parnello, Gentian Drive,** commented about his concerns. He encouraged residents to vote on the Burn Issue in November. He also said his neighbors are against liquor in the movie theater. Further, he spoke about garbage cans.

25. Public Comment  
George Parnello

**CLOSED SESSION: None**

26. Closed Session

**Trustee Bailey moved to adjourn;** seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:20 p.m.

27. Adjourn

APPROVED:

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.