

**VILLAGE OF MACHESNEY PARK, ILLINOIS**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, November 5, 2018*

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Rev. Rodney Lenzendorf from First Born Ministries gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell  
 Village Treasurer Bradley Robison  
 Village Attorney Tom Green  
 Village Administrator Tim Savage  
 Community Development Director James Richter II  
 Finance and Human Resource Manager Michelle Johannsen  
 Public Works Superintendent Chad Hunter  
 Public Safety Supervisor Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from October 15, 2018 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Wilson. Motion carried by voice vote.

**Village Treasurer Bradley Robison presented the Treasurer's Report showing what the Village received in Motor Fuel Tax Funds of \$42,909.98, Build Machesney Roads Fund of \$298,103.57. Further, he reported that the Treasurer's report as of October 29, 2018, indicated the total of all funds as \$14,947,092.24. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.**

**Clerk Mitchell reminded everyone that tomorrow is election day and it is our privilege to vote. Please take advantage of this opportunity to express your voice! Vote for the candidate and/or cause of your choice.**

*Clerk Mitchell introduced Trustee Wilson who read a Proclamation for National Hunger and Homelessness Awareness Week which was presented by Mayor Johnson. John Strandin Accepted the Proclamation on behalf of the Boone/Winnebago County Homeless Coalition. He thanked the Village for our support and involvement with the Rock River Homeless Coalition for many years.*

*Clerk Mitchell introduced Trustee Seipts who read a Proclamation for National Apprenticeship Week which was presented by Mayor Johnson. Senior Construction Analyst Richard Stewart accepted the Proclamation on behalf of the Indiana/Illinois/Iowa Foundation for Fair Contracting. Mr. Stewart thanked the Village for its continued utilization of employing union contractors on the construction and related jobs throughout the area.*

Trustee Seipts presented the warrant in the amount of \$1,353,302.61 and moved for its authorization; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

**ADMINISTRATIVE REPORTS**

**Mayor Johnson reported he attended the Parks Chamber Annual Dinner on Oct 18. On Oct 27, the Village hosted its third annual Touch a Truck/Trunk 'n Treat Event at the Town Center. He reported a record number of people attended the event. He also reported that this Friday there will be a tribute to Veterans at Loves Park City Hall with a 21-Gun Salute at the Field of Honor.**

*Mayor Johnson presented the Community Investment Award to Fadil Mehmedi in recognition of Fadil and Shpresa's long-term commitment to the Machesney Park Business Community through their 30-year Ownership and Management of Gill's Diner. Fadil expressed their appreciation for this recognition.*

- 1. Minutes Approved
- 2. Treasurer's Report
- 3. Communications
  - Proc – National Hunger & Homeless Awareness Week
  - Proc – National Apprenticeship Week
- 4. Warrant/Approved
- 5. Administrative Reports
- 6. Mayor's Report

*Mayor Johnson presented the Community Investment Award to Sheila Kitzman and Tom Zielinski for their commitment to the Machesney Park Business Community and in Celebration of North Park Pharmacy's 68<sup>th</sup> Year Anniversary. Sheila and Tom expressed their appreciation for this special award from the Village.*

**Attorney Tom Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Finance and HR Manager Michelle Johannsen** had no report this evening.

**Community Development Director James Richter II** had no report this evening.

**Public Works Superintendent Chad Hunter** had no report this evening.

**Village Engineer Chris Dopkins** reported regarding the ongoing projects within the Village.

**Public Safety Supervisor, Lt. Pete Dal Pra** reported that for the month of October, the Sheriff's Police in Machesney Park made 1,319 Community Contacts, had 545 Traffic Stops, issued 287 Citations (of which 7 were DUI's), and located and tagged 28 Inoperable Vehicles.

#### COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Seipts, Administration and Finance Committee Chairman** reported the A&F Committee met this evening and reviewed two resolutions, one will go to tonight's Board Meeting with a positive recommendation and the other will go to the November 19 Board Meeting with a positive recommendation. Further, he asked the Board to observe a moment of silence in memory the one-year anniversary of the death of Rockford Police Officer Jamie Cox.

**District #2 Trustee Schmidt, Public Improvement and Safety Chairman** invited everyone to Field Fastener on November 14<sup>th</sup> for the Annual Community Appreciation Luncheon at noon.

**District #3 Trustee Kidd, Public Improvement and Safety Vice-Chairman**, thanked the Hunt Family for inviting him to the military service of Terry Hunt today. Also, November 10 is the Marine Corps Birthday and Veterans Day is November 11. Thank a Veteran!!

**District #4 Trustee Wilson, Administrative and Finance Vice-Chairman**, had no report this evening.

**District #5 Trustee Bailey, Planning and Economic Development Chairperson**, reported that the Planning and Economic Development Committee met this evening and reviewed one resolution that will go to the Board on November 19 with a positive recommendation.

**District #6 Trustee Beck, Planning and Economic Development Vice-Chairman**, had no report this evening.

CONSENT AGENDA\* - There were no items on tonight's Consent Agenda. - **None**

UNFINISHED BUSINESS - **None**

#### NEW BUSINESS

Mayor Johnson called for a motion to approve Resolution 60-R-18, Driveway Variance, 938 Brightside Court. The motion was made by Trustee Schmidt and seconded by Trustee Kidd.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Pub Works Supt
12. Village Engineer
13. Pub Safety Supervisor
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report
19. District #5 Report
20. District #6 Report
21. Consent Agenda
22. Unfinished Business
23. New Business
24. Res 60-R-18, Dr Var 938 Brightside Ct/Pass

**Staff Report:** *Public Works Superintendent Chad Hunter explained the owners of 938 Brightside Ct have applied for a variance to gain approval to construct a driveway addition that would allow them to connect their current driveway to an existing cement pad that is located on the west side of their house which was constructed for them to park their camper on. Currently, due to the location of their cement pad they must drive their camper through the grass to reach this pad when they needed to park on it. The purpose for their variance application is in hopes of gaining approval to construct a driveway addition that would connect their existing driveway to their concrete pad to better accommodate their need to park their camper on the cement pad without having to drive through their lawn. Discussion: Trustee Schmidt explained this is a neighbor of his and they are seeking this pad to aid in getting their large camper to the back yard for winter storage. None of the neighbors are in objection to this. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent*

Mayor Johnson called for a motion to approve Resolution 61-R-18, Authorize Police Contract FY18-19. The motion was made by Trustee Seipts and seconded by Trustee Bailey. **Staff Report:** *Village Administrator Tim Savage explained the document in front of them is an annual contract that will be retroactive back to May 1, 2018. There were numerous substantive changes that were proposed by the County back in April. The Village gave them notice of intent to exercise our twenty-four month termination notification as provided for in the contract and also entered into negotiations. At the time the additional expenses over the inflationary expenses were estimated to be around \$308,000 that the County was asking for. During the negotiations, we limited the discussion to what we thought were reasonable and verifiable expenses the County was asking to be reimbursed for while also asking for some language changes. He referenced the memo he provided outlining the changes to the contract. He clarified that under Section 6 that he reported on at the A&F Meeting that the County obligation to reimburse legal defense fees incurred by the Village while endeavoring to be removed from lawsuits is capped at \$20,000. That is not the overall legal defense; they are in for the full amount if we are pulled into a lawsuit. This contract has been approved and signed by the County and is before the Village Board for authorization to execute the contract in the amount of \$3,560,632. Discussion: Trustee Kidd voiced his concern that the Ad Hoc Committee has not met yet and his dissatisfaction that the staff did not ask the Board its opinion about changes in the contract. Motion approved. On roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent*

**PUBLIC COMMENT – None**

**CLOSED SESSION: None**

**Trustee Schmidt moved to adjourn;** seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:26 p.m.

APPROVED:

---

Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

25. Res 61-R-18, Police  
Contract FY 18-19/  
Pass

26. Public Comment

27. Closed Session

28. Adjourn