

VILLAGE OF MACHESNEY PARK, ILLINOIS
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, November 19, 2018

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Bradley Robison
Village Attorney Tom Green
Community Development Director James Richter II
Finance and Human Resource Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Student Liaison Hannah Herrera
Public Safety Supervisor Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from November 5, 2018 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Wilson. Motion carried by voice vote.

1. Minutes Approved

Village Treasurer Bradley Robison presented the Treasurer's Report showing that as of November 14, 2018, indicated the total of all funds as \$14,100,595.24. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Kidd and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that candidates began filing this morning for Trustee Positions in Districts #2, #5, and #6. The filing will continue through Monday, November 26 at 5:00 p.m.

3. Communications

Clerk Mitchell also reported that she met with a Harlem High School student this afternoon and is pleased to announce that Hanna Herrera will be the Village's new Student Liaison beginning at the December 3 Board Meeting. Hanna is very qualified to serve in this role and was preceded several years ago by her brother Abraham. Hanna will come on Board just in time to help judge the Holiday Lighting Contest.

The Holiday Lighting Contest is in full swing and residents are encouraged to call Village Hall with the addresses of nominations of homes you believe beautify the neighborhood. Winners will be announced and prizes awarded at the December 17 Board Meeting.

Lastly, Clerk Mitchell congratulated Mr. Willie Goellner from Hennig Inc/Advanced Machine and Engineering who was selected as an honoree by the Rockford Chamber of Commerce as one of the 20 People We Should Know. In addition, What Rocks Rockford recognized several Machesney Park residents and businesses recently. We are very pleased that the following received this distinction: Stephen and Cindy King owners of Primitive and Proper, Rock Valley Credit Union, Barrick Switzer (our own attorney Tom Green), Field Fastener, Blackhawk Bank and our own Aaron Wilson for Best TV Personality.

Trustee Seipts presented the warrant in the amount of \$1,496,192.61 and moved for its authorization; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrant/Approved

ADMINISTRATIVE REPORTS

5. Administrative Reports

Mayor Johnson reported that on Friday, November 9, he attended the Tribute to Veterans and the dedication of the Eternal Flame Memorial at the Field of Honor. Wednesday, November 14 he attended the Annual Holiday Luncheon at Field Fastener and the RAEDC Annual Dinner in the evening. Last Thursday, he chaired the TIF Joint Review Board Meeting with area Taxing Districts. He thanked the Village staff for their hard work in putting the reports together. He

6. Mayor's Report

said he was very pleased to see how well the TIFs are performing. Yesterday he participated in the Parks Chamber of Commerce Light Up the Parks Parade. There were hundreds of people lining the parade route. He thanked Ike and Lisa Trickey for providing the float for the lighted parade. After the parade the Village hosted its annual Christmas Tree Lighting and a chance for children to visit with Santa and Mrs. Claus. He thanked the staff for the hard work they put into making this event successful. He further wished everyone a safe and happy Thanksgiving weekend.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage left no report this evening.

Finance and HR Manager Michelle Johannsen wished everyone a Happy Thanksgiving.

Community Development Director James Richter II reported that Pig Minds Brewing is moving forward with a 7,800 SF addition to their existing restaurant and brewery. It will provide additional manufacturing as well as another full commercial kitchen and bar area that will be accompanied by some gathering space for events. They will also have a second outdoor area. They are doing very well in Machesney Park. Mr. Endl and his development team along with Village staff and Chris Dopkins have worked very hard to navigate through FEMA to expand their footprint. The Village is excited to see the product of their great work and patience.

Construction continues on the TLC Assisted Living Facility. They had some last-minute concrete work that they were able to get done before the turn in the weather. We should see some more steel coming in during the next couple weeks as they start putting together the shell of the building. They plan to be framing the second floor by mid-December.

Finally, our lease with PCI Pharma Services commenced October 1 in the JCP Building and they have been acclimating themselves in the new building.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported regarding the ongoing projects within the Village: **Scott Lane** – The contractor is finishing up restoration. They are about two-thirds done right now and expect they will be completely done tomorrow. We will be on the punch list items and we will probably hold the contract open until spring to make sure the grass that is planted comes up. **Victory Lane** – Everything is paved; the contractor still needs to do the final restoration on that project. That will probably happen early next week and again we will hold it open over the winter to make sure the grass comes up in the spring. **Quantum Project** – We do have one more concrete pour to go which is scheduled for tomorrow. Everything has been under winter protection and the concrete itself has been under winter protection because of weather conditions. We do plan that everything will be at substantial completion by the end of next week, so the new Quantum building and traffic will be able to drive on the new roadway. **APP Demos** – The contractor is back working on the houses. There are two more to go which they'll have done by Wednesday. From the McMahon Group, he wished everyone here and watching a safe and happy Thanksgiving.

Public Safety Supervisor, Lt. Pete Dal Pra wished everyone a happy and safe Thanksgiving.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Chairman wished everyone a happy Thanksgiving.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Pub Works Supt
12. Village Engineer
13. Pub Safety Supervisor
14. Committee Reports
15. District #1 Report

District #2 Trustee Schmidt, Public Improvement and Safety Chairman had no report this evening.

16. District #2 Report

District #3 Trustee Kidd, Public Improvement and Safety Vice-Chairman, shared the following information: 1) Requested that the leaves be picked up by the snowfall. He said he received many phone calls about the leaves alone and even tonight people in the audience were talking about the poor job the garbage company has been doing. 2) Regarding the Budget that is coming up...he said he would like to see the line by line items on the staff salary and how much they are making along with the line by line item of the businesses that have received business from the Village of \$20,000 and less. He would also like to see Tim's expenditures at \$20,000 and less. Also, during the Budget Conference, he would like to talk about Skinach (Sikich) and their performance. 3) Also, should we change our elected official accountability? For example: should we not have the expectation that all trustees cannot miss six to eight meetings a year and be effective at our jobs. Should the Village President also put in 25 hours worth of work minimally as our elected official. 4) He would like clarification about the police contract...i) Are we still planning on terminating the police contract 18 months from now? ii) or has the termination been made void because when I read the newspaper article it seems like we are still terminating that contract. **Attorney Green:** The termination notice at this point still remains in effect. The Village is anticipating looking at either modifying the contract or at other options. **Tr. Kidd** – When negotiations take place in the future, he believes it is very important that we have an elected official with the staff to see what happens. He said he understands the staff knows more about the money and affordability, but he feels it is our job as an elected official to represent the people. In the future, he hopes that staff, the attorney and Village president will participate in it or appoint an elected official who will oversee what is happening.

17. District #3 Report

District #4 Trustee Wilson, Administrative and Finance Vice-Chairman, reported that our former Student Liaison, Abraham Herrera, graduate of Harlem High School and Dartmouth, was pinned this weekend as a Second Lieutenant in the US Marine Corps. He shared pictures of his mother and father, Gerry and Sandra, pinning him with the representation of a new title and now he will go forward with six months of TBS Basic School of the Marines to further his schooling in our military. There were many things he could have done with his career and Aaron noted that he believes it is admirable of Abraham that he chose to give back. It is great to see a local product who has been right through this Village Board go on to such great things. He noted also that he met our Treasurer Bradley through Abraham and encouraged Bradley to run for elected office, after which he did, and was elected Machesney Park Treasurer. Now we have Hannah here to carry on the liaison legacy with the Village Board. She will do a great job.

18. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chairperson, had no report this evening.

19. District #5 Report

District #6 Trustee Beck, Planning and Economic Development Vice-Chairman, had no report this evening.

20. District #6 Report

CONSENT AGENDA* - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

21. Consent Agenda

Community Development Director James Richter II presented the items as follows:

- A. Ordinance 36-18, Class "B" Liquor License, BP, 11225 N. Second Street and Increase Number of "B" Licenses, First Reading
- B. Resolution 56-R-18, Final Plat 15, Willow Creek Business Park to combine lots 120 & 121 for the expansion at Pig Minds Brewing
- C. Resolution 62-R-18, Declare Surplus TIF Funds (\$776,078.18) – IL Rte 251/173 Gateway TIF to be distributed to the appropriate taxing bodies.

Mayor Johnson asked if there were items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda to be considered separately. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT – None

CLOSED SESSION: None

Trustee Schmidt moved to adjourn; seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned at 6:16 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

Approved Ord 36-18 1st
Res 56-R-18
Res 62-R-18

- 22. Unfinished Business
- 23. New Business
- 26. Public Comment
- 27. Closed Session
- 28. Adjourn