

**VILLAGE OF MACHESNEY PARK**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, February 4, 2019*

The meeting was called to order at 6:00 PM by Mayor Steve Johnson. Pastor Heath Tibbits from First Baptist Church of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, Erick Beck

Present: Village Clerk Lori Mitchell  
Village Treasurer Bradley Robison  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Community Development Director James Richter II  
Finance and Human Resource Manager Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Harlem High School Student Liaison Hannah Herrera  
Winnebago County Deputy Chief Dominic Barcelona

The Journal of Proceedings for the Regular Board Meeting from January 22, 2019 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Bailey Motion carried by voice vote.

*Village Treasurer Bradley Robison presented the Treasurer's Report reflected what the Village received as of January 28, 2019 for Motor Fuel Tax Funds of \$51,039.03 and Build Machesney Roads Fund of \$316,837.44. Further, the total of all funds was \$13,378,015.64. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Kidd and seconded by Trustee Schmidt to accept the Treasurer's Report and place it on file for audit. Motion carried by voice vote.*

Clerk Mitchell had no report this evening.

Trustee Seipts presented the warrant in the amount of \$487,694.53 and moved for its authorization; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

**ADMINISTRATIVE REPORTS**

*Mayor Johnson thanked the Village staff, police department and public works Crew for the exceptional job they did during last week's frigid weather. They dedicated many long hours and hard work. The staff fielded many calls from concerned citizens. The police were out monitoring the inclement weather and aiding residents when needed.*

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage reported that the Village continues to monitor the river conditions with the unusual February thaw that is going on and watching for any type of ice jam flooding. It's unpredictable, sporadic and isolated to certain parts of the river. In some cases, it doesn't flood others. There is not a lot the Village can do to prevent this, but we will block roads off as we need to. Currently, we are in pretty good shape and do not anticipate any big problems.

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Director
11. Pub Works Supt
12. Village Engineer

*Student Liaison Hannah Herrera reported that the past few weeks have been very well for the Dance and Cheer Team. Dance Team is the NIC-10 Champs because they won the Conference Title. The Cheer Team placed first in Sectionals and this past weekend, they also finished 9<sup>th</sup> Place overall at the State Competition. The Student Council is again hosting a Blood Drive on February 22. The student body is excited to give back to the community. And for many of the students this will be their first opportunity to give blood.*

*.Winnebago County Deputy Chief Dominic Barcelona reported that for the month of January, the Sheriff's Police in Machesney Park made 946 Community Contacts, 427 Traffic Stops, where they issued 201 citations, of which two were DUI's. The Deputies located and tagged 11 inoperable vehicles and during the last month, 250 parking citations were issued during the snow emergencies. Dep Ch Barcelona. He also reported that as of today, the two new SUVs are completely outfitted and out on the road.*

#### COMMITTEE AND TRUSTEE REPORTS

*District #1 Trustee Seipts, Administration and Finance Committee Chair had no report this evening.*

*District #2 Trustee Schmidt, Public Improvement and Safety Chair had no report this evening.*

*District #3 Trustee Kidd, Public Improvement and Safety Vice-Chair had no report this evening.*

*District #4 Trustee Wilson, Administrative and Finance Vice-Chair left no report this evening.*

*District #5 Trustee Bailey, Planning and Economic Development Chair, reported that the Planning and Economic Development Committee met this evening and reviewed two ordinances which will go to the February 19 Board Meeting with positive recommendations.*

*District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report this evening.*

CONSENT AGENDA - There were no items under the Consent Agenda.

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT: Nancy Edwardson from Crystal Drive expressed her dissatisfaction of the HUD Program regarding the remodeling of homes in the Village.

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by eck. Motion approved by voice vote. Meeting adjourned at 6:16 p.m.

APPROVED:

---

Lori J. Mitchell, MMC  
Village Clerk

13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda

23. Unfinished Business

24. New Business

25. Public Comment

26. Closed Session

28. Adjourn

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.