

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, May 6, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts. Clerk Lori Mitchell administered the Oaths of Office to Trustee District #2, Jake Schmidt, Trustee District #5, Terri Bailey and Trustee District #6, Erick Beck. The Trustees took their seats and Roll Call was taken.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Bradley Robison
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Director James Richter II
Finance and Human Resources Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from April 15, 2019 were approved per typewritten copies submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Schmidt. Motion carried by voice vote.

Village Treasurer Bradley Robison presented the Treasurer's Report indicating that as of April 29, 2019 the Village received \$260,122.37 in Build Machesney Roads Funds, \$44,343.19 in Motor Fuel Tax Funds and the total of all funds was \$13,529,476.67. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report and place it on file. Motion carried by voice vote.

Clerk Mitchell announced that Mayor Johnson was presenting a Proclamation to members of A.B.A.T.E. of Illinois, Inc., proclaiming May 2019 as Motorcycle Awareness Month in Machesney Park. Trustee Erick Beck read the Proclamation which was presented to A.B.A.T.E. Accepting the Proclamation was Scott Sanders from A.B.A.T.E. He thanked the Village for the Proclamation and emphasized the safe sharing of the roadways by everyone.

Mayor Johnson presented a Proclamation to Village Clerk Lori Mitchell proclaiming May 5-11, 2019 as the 50th Anniversary of Municipal Clerks Week. Trustee Terri Bailey read the Proclamation which was presented to Clerk Mitchell. Clerk Mitchell thanked the Village for the Proclamation.

Trustee Seipts presented the warrant in the amount of \$323,652.15 and moved for its authorization; seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson *called for a motion to approve the committee appointments for 2019-2020. Motion was made by Trustee Seipts and seconded by Trustee Kidd.* Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent – Trustee Committee Appointments are as follows:

- *Administration and Finance Committee*
 - *Jake Schmidt, Chair*
 - *Joe Seipts, Vice Chair*
 - *Erick Beck*

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

- *Planning and Economic Development Committee*
 - *Aaron Wilson, Chair*
 - *James Kidd, Vice Chair*
 - *Jake Schmidt*
- *Public Improvements and Safety Committee*
 - *Erick Beck, Chair*
 - *Terri Bailey, Vice Chair*
 - *Aaron Wilson*
- *Liquor Commission*
 - *Mayor Steve Johnson, Commissioner*
 - *Terri Bailey*
 - *Joe Seipts*
 - *James Kidd*

Mayor Johnson called for a motion to appoint Livia Bane to fill the vacancy on the Public Improvements and Safety Committee. Motion was made by Trustee Bailey and seconded by Trustee Schmidt. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Mayor Johnson wished Clerk Lori Mitchell a belated Happy Birthday. He also reported about activities he attended during the last two weeks, including the National Day of Prayer Leadership Luncheon.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Finance and HR Manager Michelle Johannsen reported that included with tonight's Board Packet was the Quarterly Investment Report as of April 22, 2019.

Total interest earned over the past quarter was \$55,085, similar to the prior quarter. Interest rates have continued to rise and are currently at the 2.4% mark; up from 2% a few months ago.

Tim and Michelle met with Blackhawk Bank to complete an annual review of the Village accounts and discussed the changes in the interest rate environment. We will be switching the interest rates on the three money market accounts to now be tied to the federal funds index rate less 30 basis points. So, if the fed fund rate was 2.5%, the Village would receive 2.2% interest on the current balance. Whenever the fed funds adjust their rates, the Village interest rate will be adjusted accordingly, which avoids a month or more of lag time that currently occurs.

In addition, the Village will be opening an IL Funds account and transferring some excess funds to take advantage of their higher interest rates currently at 2.44%. She provided an opportunity for questions. There were no questions.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter provided an update on the Bauer and Victory traffic signals. He reported the contractor started the project last spring. They were able to get all the intersection and underground improvements done. To complete the installation, they are now at a point where they are waiting for the mast arms to be delivered. Due to no fault of the contractor, the County or the Village, there have been major delays both in the design and the delivery of the mast arms by Millerbernd who is the manufacturer. We were able to get those resolved late last fall. The lead time on the mast arm delivery is 30-34 weeks. We had an update on April 10. As of now our delivery date is June 14. Once they are delivered, the contractor will schedule the installation.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Director
11. Pub Works Supt

Village Engineer Chris Dopkins advised that the Village is soliciting public bids for the Burden Road Improvements which is between Forest Hills Road and Illinois 251 East Service Drive. Those bids are due and will be opened on the 14th of May. Additionally, we are soliciting public bids for the Gregory Drive Improvements. Those bids will open on the 16th of May. Both will be routed to the Public Improvements and Safety Committee and the Board of Trustees for award at the meeting on May 20, 2019. Finally, regarding the progress on the roundabout at the Town Center. The blocks are being replaced by the manufacturer as part of a warranty issue. Unfortunately, there has been a delay due to several rain days, He reported that weather permitting, there is possibly one more day of construction at that site. He also noted that with the installation, there will be evidence of quite a bit of stone sitting on top of the block. He said that this is the mechanism they use to help correctly seat the blocks and prevent them from moving around and seating themselves deeper than desired. So, with the stones sitting on top of the pavement, traffic will integrate those stones into the voids in the block. That process will probably take three to four days for the stone to seat itself in the block.

Student Liaison Hannah Herrera left no report in her absence this evening.

Public Safety Supervisor, Lt. Pete Dal Pra, had no report this evening.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Chairperson reported the A&F Committee met this evening and recommended approval of Warrants, two ordinances and one resolution that will be on the Board Agenda on May 20 with positive recommendations along with one resolution that is on tonight's Board Agenda with a positive recommendation.

Trustee Seipts further reported that he attended the Special Olympics Opening Ceremonies on Saturday. He thanked Lt. Dal Pra and the officers along with Trustee Aaron Wilson. Tr. Seipts expressed his excitement in seeing the smiles on the faces of the kids and their enthusiasm in participating in this special event. He was excited to report that his grandson will be going down state in the bocce ball competition and he got a silver medal in the fifty-yard dash.

District #2 Trustee Schmidt, Public Improvement and Safety Chairperson had no report this evening.

District #3 Trustee Kidd, Public Improvement and Safety Vice-Chairperson had no report this evening.

District #4 Trustee Wilson, Administrative and Finance Vice-Chairperson, thanked everyone who served and chaired committees this last year. Further, he wished good luck to the next chairpersons who will be assuming their new role in the near future.

He also reported that over the weekend, the B-17, Flying Fortress, was at the Chicago-Rockford International Airport and he had an opportunity to fly on the aircraft. It was an integral part of World War II. He reported there was a gentleman (reported to be from either Machesney Park or Loves Park) there who served on those aircraft. Further, Trustee Wilson reported about the statistics of the servicemen who were on these aircraft, that 44% of them did not make it home, 6% were POW's, and this man went on 18 missions.

Tr. Wilson said he would not be at the next Board Meeting because he will be on one of ten buses loaded with over 200 Vets and Rosies on their Vets Roll Trip to Washington DC. He asked that on the 19th of May, very early on that Sunday Morning come over to IL-75 or I-90 and line the roadways as the Vets roll out of town. In addition, on Wednesday night, May 22, be along the roadways near the Beloit Eclipse Center to welcome them home.

12. Village Engineer

13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

In addition, he shared an idea he had received from former Trustee Kate Tammen about a banner program to recognize current serving Village military.

District #5 Trustee Bailey, Planning and Economic Development Chairperson, reported that the PED Committee met this evening and recommended approval of two ordinances and one resolution that will be on the May 20 Board Agenda. Further, she thanked the residents of District 5 for allowing her to serve another four years as their trustee.

District #6 Trustee Beck, Planning and Economic Development Vice-Chairperson, congratulated the Harlem Girls Track Team for placing first place in Conference. A young lady he knows placed first place in shot put.

He noted that Motorcycle Awareness is foremost in the minds of his family as his son was severely injured in a motorcycle accident several years ago. He asked the community to look both ways when pulling out into traffic and spare a life.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage presented the items as follows:

- A. Ordinance 07-19, Special Use Permit for Outdoor Storage in Industrial Light District at 1152 Turret Drive, Second Reading
- B. Ordinance 09-19, Text Amendment to Zoning Code, Article 13, Section Z-59, entitled "Recycling Facilities," Second Reading
- C. Ordinance 10-19, Special Use Permit for Recycling Facility in Commercial General District at 8409 N. Second Street, Second Reading
- D. Ordinance 11-19, Variances from Recycling Facility Use Criteria, at 8409 N. Second Street, Second Reading
- E. Ordinance 13-19, Zoning Map Amendment from Residential (R1) to Commercial General (CG), 7250 Perryville Road, Second Reading
- F. Ordinance 19-19, Text Amendment to Zoning Code, Article 13, Section Z-59 entitled, "Schools and Educational Institutions," Second Reading
- G. Resolution 24-R-19, Driveway Variance at 10427 Danica Court
- H. Resolution 25-R-19, Authorize Police Contract for FY 2019-2020
- I. Resolution 26-R-19, Authorize Bidding of Public Works Building and the 2019 Pavement Maintenance Projects
- J. Resolution 27-R-19, Authorize Execution of a Reciprocal Agreement with Illinois Department of Revenue

Mayor Johnson asked if there were items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Seipts and seconded by Trustee Schmidt. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent, 1 present (Trustee Kidd)

UNFINISHED BUSINESS

NEW BUSINESS

Mayor Johnson called for a motion to approve Ordinance 26-19, Amending Chapter 19 to Continue Municipal Electricity and Gas Utility Tax, First Reading. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. **Staff Report: Attorney Tom Green reported that as directed during the Budget Process,**

20. District #5 Report

21. District #6 Report

22. Consent Agenda

Passed/
Ord 07-19/2nd/Passed
Ord 09-19/2nd/Passed
Ord 10-19/2nd/Passed
Ord 11-19/2nd/Passed
Ord 13-19/2nd/Passed
Ord 19-19/2nd/Passed
Resolution 24-R-19/Passed
Resolution 25-R-19/Passed
Resolution 26-R-19/Passed
Resolution 27-R-19/Passed

23. Unfinished Business

24. New Business
Ord 26-19/1st Rdg/Pass

this Ordinance will remove the automatic termination date for the Electric and Gas Utility Tax and provide that it may end by further action at the discretion of the Board. In addition, 100% of the proceeds from and after December 31, 2019, will be used for maintenance, reconstruction and related infrastructure on existing roads within the Village. The Village would keep in place the Utility Tax Rebate Program. The Ordinance also provides that annually, during the budget approval process, the Administration will provide a report of revenue and expenditures regarding utility tax proceeds to be presented at a meeting of the Board of Trustees. Discussion: Trustee Kidd indicated he will be voting no on this Ordinance and stated he thinks it is important to have a sunset clause or a termination date. Trustee Seipts indicated he would be voting yes and reported he had met with residents in his District and only one individual was not in favor of continuing this tax. The other residents in the meeting were in favor of this tax because it is going to the improvement of our roadways. Trustee Beck stated that it was at his suggestion to add the termination clause to the original Utility Tax Ordinance in an effort for residents to clearly see that the money was going to help the roads. He said this has been proven accurate and with the annual reporting clause in place, he feels confident in voting yes for the Ordinance. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 1 nay (Trustee Kidd), 0 absent.

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Beck moved to adjourn; seconded by Trustee Schmidt. Motion approved by voice vote. Meeting adjourned at 6:32 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

25. Public Comment

26. Closed Session

27. Adjourn