

**VILLAGE OF MACHESNEY PARK**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, June 3, 2019**

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Heath Tibbets from First Baptist Church of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell  
Village Treasurer Bradley Robison  
Village Attorney Tom Green  
Village Administrator Tim Savage  
Finance and Human Resources Manager Michelle Johannsen  
Community Development Director James Richter II  
Village Engineer Chris Dopkins  
Public Safety Supervisor Deputy Luke Wagner

The Journal of Proceedings for the Regular Board Meeting from May 20, 2019, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Kidd. Motion carried by voice vote.

*Village Treasurer Bradley Robison presented the Treasurer's Report indicating that the Village received \$52,014.02 in Motor Fuel Tax Funds, \$238,352.37 in Build Machesney Road Funds and as of May 28, 2019, the total of all funds was \$14,286,941.12. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Schmidt to accept the Treasurer's Report. Motion carried by voice vote.*

Clerk Mitchell reminded residents and Trustees that the deadline for nominating Yards of Distinction for June is June 14. Winners will be announced at the June 17 Board Meeting.

Trustee Schmidt presented the warrant in the amount of \$518,613.96 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

**ADMINISTRATIVE REPORTS**

*Mayor Johnson reported he walked in the rain for the Young at Heart Parade, but it was enjoyable. He also reminded residents and friends to attend the summer's first Family Movie Night on Wednesday, June 5 here at Village Hall. Free popcorn will be provided by North Park Fire Department and free water will be provided by Meijer. He will have the grounds sprayed for mosquitos and encouraged everyone to bring blankets and chairs to enjoy the evening.*

Attorney Tom Green had no report this evening.

*Village Administrator Tim Savage reported the Rock River continues to remain high during the last few weeks because of the rain locally and the rain up north. The river level was holding at just over eight feet and the Sheriff's Police established a no-wake zone. It has leveled out at about nine feet, but with the dryer weather, it should start to recede to under the eight foot level.*

*In addition, VA Savage indicated that the Ad Hoc Committee for Police Services is expected to be called within the next week. The consultant serving that Committee has some preliminary findings and information to present.*

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir

Public Works Superintendent Chad Hunter *left no report this evening in his absence.*

Village Engineer Chris Dopkins *reported the contractors have been gearing up to begin the construction on Burden Road and Gregory Drive. He noted that they did begin Gregory Drive today and it appears that they will begin Burden Road at the end of next week once some of the underground improvements on Gregory Drive are taken care of. They are going to coordinate back and forth between both projects.*

*Additionally, there are currently two projects out for public bid letting, the 2019 Resurfacing Project and the Public Works Building. He expects to award the contracts on June 17.*

Winnebago County Sheriff's Deputy Luke Wagner *had no report this evening.*

#### COMMITTEE AND TRUSTEE REPORTS

*District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report.*

*District #2 Trustee Schmidt, Administration and Finance Chair reported the A&F Committee met this evening and approved the warrant along with one resolution which will go to the June 17 Board Meeting with a positive recommendation.*

*District #3 Trustee Kidd, Planning and Economic Development Vice-Chair had no report this evening.*

*District #4 Trustee Wilson, Planning and Economic Development Chair, reported the Planning and Economic Development Committee met this evening and recommended approval for seven ordinances, two are on tonight's agenda and five will be on the June 17 Board Agenda.*

*District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.*

*District #6 Trustee Beck, Public Improvements and Chair, had no report this evening.*

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

*Finance and Human Resource Manager, Michelle Johannsen, presented the items as follows:*

- A. Ordinance 22-19, Granting a Special Use Permit for a School in the Commercial General District, at 8702 N. Second Street, Unit D, Final Reading
- B. Ordinance 23-19, Granting a Zoning Map Amendment from the Commercial General District to the Light Industrial District at 10253 N. Second Street, Final Reading
- C. Ordinance 35-19, Amending the Village Code of Ordinances, Chapter 7, Establishing Authorized Signers to Sign Checks and Maintain Village Bank Accounts, Final Reading
- D. Ordinance 36-19, Approving the Purchase of 26 Liberty Blvd., for \$10,000, Final Reading
- E. Ordinance 24-19, Granting a Zoning Map Amendment from the Single Family Residential R1 District to a Two-Family Residential R2 District at 8782 Victory Lane, First Reading
- F. Ordinance 25-19, Granting a Special Use Permit for Residential Planned Unit Development, 8782 Victory Lane, First Reading
- G. Resolution 30-R-19, Authorizing a Driveway Variance for 6409 Corina's Curve
- H. Resolution 37-R-19, Authorizing a Redevelopment Agreement with Robust Entertainment for a Trampoline Park at 8710 N. Second Street

- 11. Public Works Supt.
- 12. Village Engineer
- 13. Pub Safety Supervisor
- 14. Committee Reports
- 15. District #1 Report
- 16. District #2 Report
- 17. District #3 Report
- 18. District #4 Report
- 19. District #5 Report
- 20. District #6 Report
- 21. Consent Agenda
  
- Ord 22-19/Final/Passed
- Ord 23-19/ Final/Passed
- Ord 35-19/ Final/Passed
- Ord 36-19/ Final/Passed
- Ord 24-19/1<sup>st</sup>/Passed
- Ord 25-19/1<sup>st</sup>/Passed
- Res 30-R-19 Passed
- Res 37-R-19/Passed

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Bailey. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS - None

NEW BUSINESS: None

PUBLIC COMMENT:

Mrs. Nancy Edwardson, Crystal Drive, addressed the Board regarding her concern about contaminated water in her area. She brought a sample of her water. She said the water came out of the tap, but had been boiled. She indicated she had been visited by Mr. Donahue from North Park Water who denied that the water was contaminated.

Mr. Frank Vitelli, Waterview Road, addressed the Board and said he understands what Nancy said, but indicated his family has had no difficulty with the water and that it is clear. He said he thinks Nancy's difficulty might be the piping system. There might be rust in the piping.

CLOSED SESSION: None

Trustee Schmidt moved to adjourn; seconded by Trustee Beck. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

22. Unfinished Business - None

23. New Business - None

24. Public Comment

Nancy Edwardson

Frank Vitelli

25. Closed Session - None

27. Adjourn