

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, June 17, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Jared Kemp from North Park Church of Christ gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, Terri Bailey and Erick Beck
Absent: Trustee James Kidd

Present: Village Clerk Lori Mitchell
Village Treasurer Bradley Robison
Village Attorney Tom Green
Village Administrator Tim Savage
Community Development Director James Richter II
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from June 3, 2019, were approved per typewritten copies submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion carried by voice vote.

Village Treasurer Bradley Robison presented the Treasurer's Report indicating that as of June 10, 2019, the total of all funds was \$13,444,806.90. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell announced the June Yards of Distinction. They are:
District #1, David & Pamela Lamb, 5373 Eagle Valley
District #2, Tom & Connie Cwynar, 1120 Darwin Drive
District #3, Andrew Hopper, 9424 Wright Avenue
District #4, Joshua & Erica Hilden, 8697 Jeffery Way
District #5, Ashlyn & Carrie Fernandes, 139 Winona Drive
District #6, Bill & Regina Harrolle, 7806 Scott Lane
Business Yard of Distinction – Machine Tool Builders, 7723 Burden Road

Trustee Schmidt presented the warrant in the amount of \$675,941.72 and moved for its authorization; seconded by Trustee Beck. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

ADMINISTRATIVE REPORTS

Mayor Johnson reported the first movie of the summer was a success and it was shown here at Village Hall on June 5. This Wednesday, June 19, the community is invited to attend the second Movie Night Out. It will be "Small Foot." He invited the residents to come to Village Hall at 8pm and bring their chairs and blankets, and enjoy the evening with free popcorn provided by North Park Fire Department and water being provided by Meijer.

He further reported that he attended a regional ribbon cutting at Cream City Scale on June 7. Further, the Mayor's Ad Hoc Committee for Police Services met with the consultants on June 12. The committee members responded to questions posed by the consultants. This will help in determining the direction of the recommendation for police services in the Village.

Attorney Tom Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

Finance and HR Manager Michelle Johannsen *left no report in her absence.*

1. Minutes Approved
2. Treasurer's Report
3. Communications
Yards of Distinction
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager

Community Development Director James Richter II reported regarding activities in his department. He indicated that so far this year, the Village has issued 347 commercial and residential building permits. Further, around 151 Tall Grass and Weed Notices have been issued since May 10. With all the rain we have had this year, it has kept our Code Enforcement Official very busy. He said the department will be providing the residents with more metrics on some of the Community Development items as well as others (permit numbers and code enforcement cases, etc.) as soon as the new software that has been ordered is in place. This software is a budgeted item that has been planned for tracking and it will be very helpful for the Village.

He also reported that TLC is making great progress on their assisted living building. He indicated he walked through it last Friday and drywall was being installed throughout.

He noted that Kelly-Williamson Mobil on North Second Street has constructed a small commercial kitchen in their facility. It appears that they are selling pizzas and other food items in an effort to compete with Casey's.

Dir. Richter has also received notification that the Village received a \$5,000 Open Lands Grant from Commonwealth Edison to be used for our parks and open space areas evaluation of flood properties. The grant will pay for about half of the study the Village is doing.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported the contractors have begun work on Gregory Drive. The bulk of the excavation is done and they are beginning installation of the sanitary sewer. On Wednesday of this week, they will begin to install some of the water main. Steele Drive will be closed at the intersection of Gregory for the water main installation. That closure is planned for Wednesday morning and if things go as planned, it will be reopened by 2:00 p.m. If the work on Gregory Drive is going as expected this week, construction will begin next week on Burden Road.

Public Safety Supervisor, Lt. Pete Dal Pra provided a report for the month of May. The Sheriff's Department in Machesney Park made 939 community contacts, 481 traffic stops, issued 236 citations that included 11 DUI's and tagged 28 inoperable vehicles. In addition, Lt. Dal Pra commended Deputies Ventre and Coolidge for apprehending two individuals who appear to be responsible for a number of car burglaries in the Village.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair reported that he attended the State Special Olympics competition on June 8. He reported it was very moving and he was pleased that his grandson received a Gold Medal in the Pair Bocce Ball competition and a Silver Medal in the Team Bocce Ball competition.

District #2 Trustee Schmidt, Administration and Finance Chair reported the A&F Committee met this evening and approved the warrant along with one ordinance that will go to the July 1 Board Meeting with a positive recommendation and one resolution which is on tonight's Board Agenda with a positive recommendation.

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair left no report in his absence.

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening.

10. Comm. Dev Dir

11. Public Works Supt.

12. Village Engineer

13. Pub Safety Supervisor

14. Committee Reports

15. District #1 Report

16. District #2 Report

17. District #3 Report

18. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

District #6 Trustee Beck, Public Improvement and Safety Chair, reported the Public Improvement and Safety Committee met this evening and recommended approval of three resolutions that are on tonight's agenda with a positive recommendation.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items as follows:

- A. Ordinance 24-19, Granting a Zoning Map Amendment from the Single Family R1 District to a Two-Family Residential R2 District, 8782 Victory Lane, Final Reading
- B. Ordinance 25-19, Granting a Special Use Permit for Residential Planned Unit Development, 8782 Victory Lane, Final Reading
- C. Ordinance 30-19, Granting a Zoning Map Amendment from the Two-Family Residential R2 District to the Multi-Family Residential R3 District, 618 Windsor Road, First Reading
- D. Ordinance 31-19, Granting a Variance from Lot Size, Lot Coverage, and Front Yard Setback Regulations in the Multi-Family Residential R3 District, 618 Windsor Road, First Reading
- E. Ordinance 32-19, Granting a Special Use Permit for Self-Storage in the Commercial General (CG) District, 71XX Mitchell Road, First Reading
- F. Ordinance 33-19, Granting a Variance from Self-Storage Use Criteria, Section Z-59(21) for Fencing, 71XX Mitchell Road, First Reading
- G. Ordinance 34-19, Granting a Variance from Commercial Design Building Material Standards in the Commercial General (CG) District, 71XX Mitchell Road, First Reading
- H. Resolution 35-R-19, Approving an Application for a Class "R" Liquor License, for Forest Hills Diner, 11189 Forest Hills Road
- I. Resolution 36-R-19, Approving an Application for a Class "P" Liquor License, for Forest Hills Diner, 11189 Forest Hills Road
- J. Resolution 39-R-19, Approving a Redevelopment Agreement Between the Spider Company Inc., and the Village of Machesney Park for 10253 N. 2nd Street (the old Menard's building)
- K. Resolution 40-R-19, Awarding the Contract for the 2019 Building Demolition Hazard Mitigation and Abandoned Property Program to N-Trak Group, LLC for a cost of \$95,567.85.
- L. Resolution 41-R-19, Awarding the Contract for the 2019 Village-wide Pavement Maintenance Program to Rock Road Companies, Inc., for a cost of \$769,247.52. The Village Engineer is also authorized to spend additional dollars for alternate roads at a cost not to exceed \$300,347.06.
- M. Resolution 42-R-19, Awarding the Contract for the Construction of a Public Works Facility to Larson and Larson Builders, Inc., for a cost of \$1,469,588.
- N. Resolution 44-R-19, Approving a Proposal to Complete Demolition, Framing, Drywall Work and Other Related Tenant Improvements at 8702 N. 2nd Street, Unit D, for the Menta Academy to the Rockwell Group not to exceed \$53,108.00.

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Seipts. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Kidd)

UNFINISHED BUSINESS – None

19. District #5 Report

20. District #6 Report

21. Consent Agenda

Ord 24-19/Final/Passed

Ord 25-19/Final/Passed

Ord 30-19/1st/Passed

Ord 31-19/1st/Passed

Ord 32-19/1st/Passed

Ord 33-19/1st/Passed

Ord 34-19/1st/Passed

Res 35-R-19/Passed

Res 36-R-19/Passed

Res 39-R-19/Passed

Res 40-R-19/Passed

Res 41-R-19/Passed

Res 42-R-19/Passed

Res 44-R-19/Passed

22. Unfinished Business -
None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote. Meeting adjourned at 6:16 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

- 23. New Business - None
- 24. Public Comment - None
- 25. Closed Session - None
- 27. Adjourn