

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, July 15, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Youth Pastor Corey Whitford from Riverside Community Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Village Administrator Tim Savage
Community Development Director James Richter II
Finance and HR Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Lt. Pete Dal Pra

The Journal of Proceedings for the Regular Board Meeting from July 1, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Bradley Robison presented the Treasurer's Report indicating that as of July 8, 2019, the total of all funds was \$14,000,472.19. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell congratulated the winners of the July Yards of Distinction. They are:

District #1, The Winqvist Residence, 11541 Dorothea Avenue
District #2, The Johnson Residence, 1164 Darwin Drive
District #3, The Buss Residence, 4510 Pine-Al Drive
District #4, The VanVleck Residence, 6493 Corina's Curve
District #5, The Bry Residence, 8323 Eddington Drive
District #6, The Cassatta Residence, 114 Sycamore Lane
Business Yard of Distinction – LCU Properties/Landscape Unlimited, 10546 N. 2nd Street

Further, she announced to the Trustees that there will be a closed session at the August 5, 2019 Board Meeting to review Closed Session Minutes. She is available this week and the week of July 29 if any trustee would like to stop by her office to review minutes.

Trustee Schmidt presented the warrant in the amount of \$191,190.81 and moved for its authorization; seconded by Trustee Beck. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Steve Johnson *extended his condolences on behalf of the Village to Trustee Aaron Wilson and his family on the death of his grandmother.*

He reported the Victory and Bauer lights are being installed after a lengthy delay.

He also reported about the nice turnout of viewers who came to Village Hall grounds to view the third Movie Night Out. The fourth Movie Night Out will be held this Wednesday, July 17, at 8:15 p.m. The movie is "Zoo." He asked that families bring their blankets and lawn chairs to enjoy this time that includes free water and popcorn.

Attorney Tom Green *had no report this evening.*

1. Minutes Approved

2. Treasurer's Report

3. Communications

Yards of Distinction

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

Village Administrator Tim Savage reported there was a meeting today of the 911 Coalition Committee discussing the Winnebago County State's Attorney response to the request to continue the cooperative agreement to fund and operate the 911 Center at the County. They will be reaching out to the County to schedule a meeting with their representatives within the next two weeks and work off of the draft contract that the County has supplied.

8. Village Administrator

Finance and HR Manager Michelle Johannsen had no report this evening.

9. Finance/HR Manager

Community Development Director James Richter II had no report this evening.

10. Comm. Dev Dir

Public Works Superintendent Chad Hunter updated the Board on the Bauer and Victory signals. Once the materials were received, the install has progressed quickly. He received word today that they are planning startup and inspections either later this week or early next week.

11. Public Works Supt.

Village Engineer Chris Dopkins provided updates on current projects. The Burden Road improvements are going along rather well. The underground was complete with the exception of one hydrant that will be installed on Wednesday. Core-out was completed today and curb will start to be constructed later this week. They will probably begin to pour next week. Most likely by the end of the month it can be paved and restoration down.

12. Village Engineer

The Gregory Drive and the Public Works site, all of the underground improvements were completed some time ago. There have been some issues out there with the site soils. They have not been able to get them to dry out in an effort to pass compaction testing and density testing. They are starting to evaluate alternatives for soil amendments so they can get underway with the Public Works Building.

Public Works Building pre-construction meeting occurred last week. The contractor presented his schedule which indicates Public Works should be in the building in early February or so. Shop drawings and samples are well underway and being reviewed. Contractor desires to take the site on or around August 5 and start work. The plan is to have the site prepared for them by that time.

The pre-construction meeting for the resurfacing contract is scheduled for later this week. We want to have the Victory Lane project completed prior to school starting in August, so that project will drive the overall schedule. He distributed a map of the projects which includes about 7.5 to 7.6 miles of resurfacing. He reported they will also be cleaning up a problem in the Machesney North Subdivision.

Finally, the 2019 demolition project is nearing an on-time completion. He thanked Chad Hunter for his assistance in getting the Nicor disconnects done.

Public Safety Supervisor, Lt. Pete Dal Pra reported that for June 2019, the Machesney Park Sheriff's Police made 965 Community Contacts, had 361 Traffic Stops with eight of those resulting in DUI. Deputies also tagged 26 Inoperable Vehicles.

13. Pub Safety Supervisor

COMMITTEE AND TRUSTEE REPORTS

14. Committee Reports

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report this evening.

15. District #1 Report

District #2 Trustee Schmidt, Administration and Finance Chair reported that A&F Committee met this evening and recommended approval of two resolutions that are on tonight's Agenda with a positive recommendation.

16. District #2 Report

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair congratulated Cody Buzzicross, United States Marine, from Machesney Park, who has been accepted to go to Istanbul, Turkey for Embassy duty.

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

District #6 Trustee Beck, Public Improvement and Safety Chair, reported the Public Improvement and Safety Committee met this evening and recommended approval of one Resolution which will be on the August 5, 2019, Board Agenda.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items as follows:

- A. Ordinance 37-19, Approve the Purchase of Two Vacant Lots (9709 Shore Court and PIN 07-25-253-002), Final Reading
- B. Ordinance 27-19, Authorizing a Variance for Length of Special Use Permit for Open Sales Lot, 7626 N. Second Street, First Reading
- C. Resolution 43-R-19, Final Plat, Hennig 251 Subdivision
- D. Resolution 46-R-19, Service Agreement with CitizenServe Permit Software
- E. Resolution 48-R-19, Authorize Rockford Mass Transit District Intergovernmental Agreement
- F. Resolution 49-R-19, Authorize Electronic Citation Program IGA with Winnebago County Circuit Clerk
- G. Resolution 50-R-19, Transferring Class "BB" Liquor License, 7007 N. Second Street, Bettie's Place Inc.
- H. Resolution 51-R-19, Transferring Class "BB" Liquor License, 10125 N. Second Street, Bet-EZ Inc.
- I. Resolution 53-R-19, Authorizing the Acceptance of a \$5,000 ComEd Green Region Open Lands Grant
- J. Resolution 54-R-19, Supporting the Siting of a Casino in the City of Rockford Along the I-90 Corridor

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. Trustee Kidd asked for the removal of Item E. Resolution 48-R-19, Authorizing Rockford Mass Transit District IGA.

The Consent Agenda was accepted as amended.

Mayor Johnson called for a motion to approve all remaining items under the Consent Agenda. The motion was made by Trustee Schmidt and seconded by Trustee Bailey. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS:

Mayor Johnson called for a motion to approve Resolution 48-R-19, Authorize Rockford Mass Transit District Intergovernmental Agreement. The motion was made by Trustee Seipts and seconded by Trustee Schmidt. **Staff Report: Village Administrator Tim Savage indicated this is the annual agreement between the Village of Machesney Park and the Rockford Mass Transit District for bus service. He noted there was one significant change which eliminates the yearly**

17. District #3 Report

18. District #4 Report

19. District #5 Report

20. District #6 Report

21. Consent Agenda

Ord 37-19/Final/Passed
Ord. 27-19/1st Rdg/Passed
Res 43-R-19/Hennig/Passed
Res 46-R-19/CitServ/Passed
Res 49-R-19/EICit/Passed
Res 50-R-19/Betties/Passed
Res 51-R-19/Bet-EZ/Passed
Res 53-R-19/CE Gr/Passed
Res 54-R-19/Casino/Passed

Moved Item E to Unfinished Business

22. Unfinished Business -

Resolution 48-R-19/Passed

renewal of the agreement and establishes an ongoing agreement. In lieu of an annual approval of the agreement they would just have to provide a notice of termination. **Discussion: Trustee Kidd** indicated his concern with homeless people riding the bus free of charge and possibly loitering in Village business establishments.

The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent, 1 present (Trustee Kidd)

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Wilson moved to adjourn; seconded by Trustee Seipts. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

- 23. New Business - None
- 24. Public Comment - None
- 25. Closed Session - None
- 27. Adjourn