

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, August 5, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Pam Harding from Faith Center gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, and Erick Beck

Absent: Trustees James Kidd and Terri Bailey

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Village Administrator Tim Savage
Community Development Director James Richter II
Finance and HR Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Sgt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from July 15, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Wilson. Motion carried by voice vote.

Treasurer Bradley Robison presented the Treasurer's Report indicating that the Village received \$43,455.36 in Motor Fuel Tax Funds, and \$322,024.34 in Build Machesney Road Funds. Further, as of July 29, 2019, the total of all funds was \$16,346,193.42. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell reminded the community that nominations for the August Yards of Distinction are due by August 16. The final awards of the summer will be announced at the August 19, 2019 Board Meeting.

Clerk Mitchell further reported that the Village received indication of upcoming changes for Spectrum customers resulting in reduction in rates for unreturned equipment beginning around September 10, 2019. If there are questions, please contact Charter Communications at 317-734-0775.

Further, she reminded everyone there is a closed session at the end of tonight's agenda to review Closed Session Minutes.

Trustee Schmidt presented the warrant in the amount of \$801,381.83 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 4 ayes (Trustees Seipts, Schmidt, Wilson, and Beck), 0 nays, 2 absent (Trustees Kidd and Bailey)

ADMINISTRATIVE REPORTS

Mayor Steve Johnson *reported that the Village received a grant from IHDA and through those funds held a lottery to select homes to repair in the Village. The purpose of this grant is to assist low income home owners with necessary repairs on their residences. There were 59 residents that applied for the program. On July 31, he drew 25 names at random. Qualifying residents will be contacted. He thanked staffers Penny and Laura for their assistance with the drawing. Through these grant monies, the Village has been able to help over 100 residents make improvements on their homes.*

He also reported that the last Movie Night Out will be held this Wednesday, August 7, at 8:00 p.m. The movie is "Mary Poppins Returns." He asked that families bring their blankets and lawn chairs to enjoy this time that includes free water from North Park Fire and Harlem-Roscoe Fire, popcorn provided by Meijer Grocery and treats provided by TLC. This is a free event.

1. Minutes Approved
2. Treasurer's Report
3. Communications
Yards of Distinction
Spectrum reductions
- Closed Session
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report

Attorney Tom Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

Finance and HR Manager Michelle Johannsen *provided the Quarterly Investment Report. She indicated that included with the Board Packet, is the Quarterly Investment Report as of July 29, 2019. Total interest earned over the last quarter was \$78,786 an increase of almost \$23,000. This was due primarily to two CD's that matured. Interest rates have leveled at just over 2% and Village accounts are well positioned at this time.*

She mentioned a few changes that have occurred over the past quarter:

- *The \$550,000 CD at Associated Bank matured in May and was reinvested with an additional \$100,000 added to it at 2.4% interest.*
- *The \$250,000 CD at Blackhawk Bank matured in June and was reinvested at 2.29% with Blackhawk Bank.*
- *The checking account at Rock Valley Credit Union will be closed to avoid dormant account fees. There is a minimal balance remaining and we currently have no investments with them. The money will be moved into the General Fund at Blackhawk Bank.*
- *A new investment account was opened with Illinois Funds to take advantage of their higher interest rates and funds being readily available. \$1.5 million of CIP Funds and \$500,000 of Road Fund monies were initially transferred and additional funds will be transferred in the near future.*
- *The \$655,000 CD at Associated Bank will mature in August and will not be reinvested since the CIP Funds will be needed for construction of the Public Works Building. The funds will be transferred to the Illinois Funds Account until needed for pay requests.*

Community Development Director James Richter II *had no report this evening.*

Public Works Superintendent Chad Hunter *had no report this evening.*

Village Engineer Chris Dopkins *provided updates on current projects:*

*The **Burden Road** curbing is done. The contractor is prepping for pavement which should be ready by week's end. He anticipates paving by early next week. At that point the paving should be substantially complete.*

*The **Gregory Road** and the Public Works site are hand-in-hand right now. Following up on his report from last meeting, they were having trouble disk drying the ground to get compaction because of wet conditions. Ultimately, they ended up doing what is called a "cement stabilization" where cement is pug milled into the dirt, compacted and left to set up. That worked very well but at a much higher cost. Between the Gregory Road site and the Public Works site, there is probably \$50-55,000 worth of stabilization that went into that. As a result, we have a very good base to build on now.*

The contractor is finishing up work on Gregory Road now and will be pouring some curb and gutter that will go across the Public Works site tomorrow and then prep everything else for paving and get the rest of the stone down. By mid to late next week, that project will be ready for paving as well.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Supt.
12. Village Engineer

Public Works Building - The contractor is going to begin the site-work next week. They will start underground utilities along with storm sewer and drywells up there. We are awaiting the final structural drawings from the contractor that is needed to get the foundations moving. We have to go back and check the structural drawings against the foundation drawings for the building to make sure the foundation is adequate. They are expecting those around the 16th.

Resurfacing – The work has started on Victory Lane. The contractor has been in with removals and replacement of sidewalks, curb and gutter sections. Milling happened over the weekend. Fabric is scheduled for Wednesday and paving is scheduled for Thursday. Hoping to have the pavement marking done before school starts next Wednesday.

The contractor is also going to begin milling other streets around the Village Wednesday and Thursday of this week. Markings will go down tomorrow. Paving will be one and a half to two weeks behind the milling. There will be some areas that will not get milled out right now specifically high traffic areas near the southeastern corner of the Village. The contractor is also doing removals of concrete curb and sidewalks up in Darby Close. They will move to Eagles View after that and then Machesney North.

Demolition – All the demos are complete except for one.

Trustee Wilson asked about the Marquette Student Drop Off Area and its reconstruction. Chris reported it was removed today along with a section of sidewalk that was falling apart.

Mayor Johnson introduced and welcomed our new Public Safety Supervisor, Sgt. Tammie Stanley. Sgt. Stanley reported that for July there were 49 warrant attempts, 13 were served. We had 235 traffic citations and 305 written warnings, five parking citations and seven DUI's. There were 36 accidents. She reported she has talked to everyone on all four shifts and feels the numbers will be going up next month.

13. Pub Safety Supervisor

COMMITTEE AND TRUSTEE REPORTS

14. Committee Reports

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report this evening.

15. District #1 Report

District #2 Trustee Schmidt, Administration and Finance Chair reported that the A&F Committee met this evening and recommended approval of two resolutions, one is on the August 19 Board Agenda and one that is on tonight's Agenda.

16. District #2 Report

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair left no report this evening.

17. District #3 Report

District #4 Trustee Wilson, Planning and Economic Development Chair, reported that the Planning and Economic Development Committee met this evening and approved two ordinances and one resolution that were approved and will go to the August 19 Board Meeting.

18. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, left no report this evening.

19. District #5 Report

District #6 Trustee Beck, Public Improvement and Safety Chair, had no report this evening.

20. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

21. Consent Agenda

Village Administrator Tim Savage, presented the items as follows:

- A. Ordinance 27-19, Authorizing a Variance for Maximum Length of Time to Act on a Special Use Permit for Open Sales Lot, 7626 N. Second Street for Final Reading
- B. Resolution 52-R-19, Authorizing the 2019 Pavement Maintenance Budgeted Amount
- C. Resolution 56-R-19, Awarding the Contract for Stonehedge Storm Sewer Improvements to N-Trak Group, LLC

Ord. 27-19/Final/Passed
Res. 52-R-19/Passed
Res. 56-R-19/Passed

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Schmidt, Wilson, Beck and Mayor Johnson), 0 nays, 2 absent (Trustees Kidd and Bailey)

UNFINISHED BUSINESS: None

22. Unfinished Business - None

NEW BUSINESS: None

23. New Business - None

PUBLIC COMMENT:

24. Public Comment

Rev. Pam Harding, Ventura Blvd., addressed the Board regarding her concerns about gaming in the Community and the passage of the recreational marijuana law and possible future impacts on the Community. She indicated her desire to protect our families and the children from these gateway activities that can lead to a lifetime of addiction.

Rev. Pam Harding

Mr. Frank Vitelli, Waterview Road, addressed the Board regarding his concerns about the Menta Academy premises and the supervision of the students.

Mr. Frank Vitelli

CLOSED SESSION: Mayor Johnson called for a motion to go into Closed Session for the purpose of 5 ILCS 120/2.06(d), Review Closed Session Minutes. Motion was made by Trustee Schmidt and seconded by Trustee Seipts to go into closed session. The motion was approved by voice vote.

25. Closed Session

The Board went into Closed Session at 6:25 p.m. and returned to Open Session at 6:30 p.m.

26. Open Session

Mayor Johnson called the open meeting back to order at 6:31 p.m.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, and Erick Beck

Absent: Trustee Kidd and Trustee Bailey

Also Present: Clerk Lori Mitchell, Attorney Tom Green, and Administrator Tim Savage

Attorney Green noted there was no action taken during the closed session and all information discussed in closed session is confidential.

Trustee Seipts moved to adjourn; seconded by Trustee Beck. Motion approved by voice vote. Meeting adjourned at 6:33 p.m.

27. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.