

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, August 19, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Rodney Lenzendorf from First Born Ministries in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Community Development Director James Richter II
Village Administrator Tim Savage
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Supervisor Sgt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from August 5, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Jake. Motion carried by voice vote.

1. Minutes Approved

Treasurer Bradley Robison presented the Treasurer's Report indicating that the total of all funds as of August 12, 2019, was \$16,311,628.66. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that because of Labor Day, the next committee and board meetings will be Tuesday, September 3, 2019 here at Village Hall. Clerk Mitchell also noted that after the Meeting on September 3, the Village will host a Get-to-Know-You gathering for Sgt. Stanley and the Village Board.

3. Communications

Further, she announced the winners of the August Yards of Distinction for August. She thanked everyone who participated in this summer's program and encouraged all residents to continue with the great job of maintaining beautiful lawns. The August winners are:

Yards of Distinction

District #1 – The Shull Residence, 5296 Redtail Drive
District #2 – The Correnti/Olson, 12436 Ventura Blvd.
District #3 – The Taskey Residence, 9202 Wright Avenue
District #4 – The Montoya Residence, 1604 Hackberry Lane
District #5 – The Smallwood Residence, 1070 Knightsbridge Drive
District #6 – The Smith Residence, 612 Wayne Drive
Business Yard of Distinction – Parkway Products, LLC, 1189 Anvil Road

Trustee Schmidt presented the warrant in the amount of \$640,094.46 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrant/Approved

ADMINISTRATIVE REPORTS

5. Administrative Reports

Mayor Steve Johnson reported the last Village Movie Night was held on August 7. He thanked North Park Fire Department and Harlem-Roscoe Fire Department for the donation of popcorn for the event and having fire trucks onsite for the kids to check out, Winnebago County Sheriff for having deputies and squads available for the young kids to see and enjoy, Meijer for free bottled water, and TLC for snacks. He also told a very moving story about a father who thanked him and shared that this is the only opportunity for his four children to go to the movies because they can't afford going to the theater and pay the price for his whole family. Mayor Johnson also asked residents to be aware that school has started and asked everyone to be careful as they drive throughout the Village.

6. Mayor's Report

Attorney Tom Green *had no report this evening.*

Village Administrator Tim Savage *had no report this evening.*

Finance and HR Manager Michelle Johannsen *left no report in her absence this evening.*

Community Development Director James Richter II *reported that the construction at Menta Academy is complete. They are currently installing fixtures and he expressed how very pleased he is with the results. He also noted they will be hosting an open house in the near future.*

He reported that Freddie's Frozen Custard and Steakburgers has officially purchased the Outlot in front of Lowe's from the Village. The Village has reviewed and issued their building permit and Freddie's is planning for construction in 2020.

He also reported that construction has begun on Quest 7's 24,000 square foot manufacturing facility immediately behind Target on N. Alpine Road. They will be moving their Wisconsin manufacturing operations and employees to that property. They manufacture packaging knives, blades and cutting tools for corrugated cardboard. This is exciting news for Machesney Park.

Public Works Superintendent Chad Hunter *had no report this evening.*

Village Engineer Chris Dopkins *provided updates on current projects:*

*The **Burden Road** paving is done. The restoration is ongoing and he expects the project to wrap up this week. He said the contractor did a great job and the area really came together nicely.*

*The **Gregory Road** paving is done and restoration is ongoing on that project. Shouldering was done today and as part of the project, Steele Drive was also paved.*

Public Works Building - *The contractor has installed the driveway for access onto the site and the two contractors are in the process of turning over the project for construction to begin. The shop drawing process is ongoing and they did receive the structural drawings and calculations. We will finish the foundation design and get moving on this project.*

Resurfacing – *The resurfacing has been busy. The Service Drive and Victory are done and striped with some restoration remaining. We have also paved some areas in the southeastern portion of the Village. Concrete work is mostly done in all areas except for Machesney North and that is where the contractor is working right now. They are working on curbing and sidewalk in the southern part of the subdivision. The contractor is putting in the storm laterals on the north side to deal with the sump pump discharges. He indicated he has received a couple calls from residents thanking him for putting in those laterals because they have had issues with the drainage up there.*

Stonehedge Storm Sewer – *The pre-con is done and the shop drawings are ongoing. They will be doing some exploratory digs this week to verify utility locations. The project will start next week and Wednesday night, there will be a resident meeting right here in this room at Village Hall.*

Mildred Road Improvements – *That is currently out to bid and we will award a contract at the September 3 meeting and get this project done this year.*

Demolition – *All the demos are complete except for one. They are still waiting on the paperwork on this one to get it done.*

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Comm. Dev Dir

11. Public Works Supt.
12. Village Engineer

Trustee Wilson said the Victory and Bauer signals are great. He asked the engineer if there is viability for some of the other signals throughout the Village having the flashing yellow left turn signals. Eng. Dopkins said he would look into that because there is some electronics involved that might come into play.

Public Safety Supervisor, Sgt. Tammie Stanley reported that she found out this afternoon that the 51 car burglaries that occurred in Machesney Park recently, have been solved. Three juveniles from Rockford have been implicated. A press release should be coming out tomorrow on this.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair thanked Public Works Superintendent Chad Hunter and Public Works for clearing away the cattails and grasses in the area coming off of Summer Hawk. They trimmed it all back and it is now safe to turn since they eliminated the safety hazard.

District #2 Trustee Schmidt, Administration and Finance Chair reported that the A&F Committee met this evening and recommended approval of one ordinance and two resolutions that will go to the September 3, 2019, Board Meeting.

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair invited everyone to attend the Orange and Black Night for Fall Sports Kickoff at Harlem High School on Friday Night.

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

District #6 Trustee Beck, Public Improvement and Safety Chair, had no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items as follows:

- A. Ordinance 38-19, Granting a Variance from Commercial Wall Sign Area Regulations in the Commercial General District for 1005 West Lane Road, First Reading
- B. Ordinance 39-19, Granting a Special Use Permit for Outside Storage in the General Industrial District for 9900 N. Alpine Road, First Reading
- C. Resolution 45-R-19, Approving the Final Plat 6 of Wexford Place
- D. Resolution 55-R-19, Authorizing the Execution of an Intergovernmental Cooperation Agreement between Harlem School District No. 122 and the Village of Machesney Park, to Provide School Resource Officers to the Harlem School District
- E. Resolution 57-R-19, Authorizing the Release of Closed Session Minutes from January 7, 2019

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda.

The Consent Agenda was accepted as presented.

13. Pub Safety Supervisor

14. Committee Reports

15. District #1 Report

16. District #2 Report

17. District #3 Report

18. District #4 Report

19. District #5 Report

20. District #6 Report

21. Consent Agenda

Ord. 38-19/1st/Passed
Ord. 39/19/1st/Passed
Res. 45-R-19/Passed
Res. 55-R-19/Passed
Res. 57-R-19/Passed

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Kidd. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Schmidt moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

22. Unfinished Business - None
23. New Business - None
24. Public Comment - None
25. Closed Session - None
26. Adjourn