

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, September 3, 2019

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Heath Tibbets from First Baptist Church in Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Community Development Director James Richter II
Finance and Human Resources Manager Michelle Johannsen
Village Administrator Tim Savage
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Student Liaison Hannah Herrera
Public Safety Supervisor Sgt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from August 19, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion carried by voice vote.

Treasurer Bradley Robison presented the Treasurer's Report as of August 28, 2019, indicating MFT Funds received was \$54,316.76, Build Machesney Road Funds received was \$328,324.01, and the total of all funds was \$16,303,690.78. A copy of the treasurer's report is available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell reported that the Village has received notice from Charter Communications regarding upcoming changes regarding programming and fees. Copies of the information is available on the back table or by calling Charter.

Trustee Aaron Wilson read a Proclamation being presented by Mayor Johnson to Xavier Whitford for National Suicide Prevention Awareness month. Mrs. Whitford thanked the Village for its support of this important cause.

Trustee Schmidt presented the warrant in the amount of \$461,963.23 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Steve Johnson entered the name of Jay Alms as his nomination for reappointment to a five year term ending 2024 as a Commissioner on the Planning and Zoning Commission. The Board will vote on this nomination at its September 16, 2019, Board Meeting.

He reminded the residents that Garbage Pick-up will be Saturday this week due to the Labor Day holiday.

Further, Mayor Johnson reported that he was pleased to announce that the Village has been named as one of the top 100 safest cities in Illinois by Background Check.org. He also congratulated Roscoe and Freeport who also received this distinction.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Finance and HR Manager Michelle Johannsen had no report this evening.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager

Community Development Director James Richter II reported that Tom & Jerry's on Route #173 has a new owner. His name is Bob Grotke and James indicated Mr. Grotke anticipates no changes forthcoming. He welcomed Bob to the community.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins provided updates on current projects:

Public Works Building - The site work is underway. The shop drawings for the buildings are under review right now. We are planning to start digging foundations toward the end of next week.

Resurfacing - The resurfacing prep work is all done. They plan to have the paving done by Friday.

Stonehedge Improvements - One of the very first things that the contractor wanted to do was to do some exploratory digs to look for utilities. They found one ComEd line that was much deeper than expected and that would cause a problem. A thank you to ComEd, as they will be on-site this Thursday to relocate the line. We will be starting site work this week or early next week.

Harlem High School Student Liaison Hannah Herrera reported that students have resumed school after a great summer break. Lots of clubs and sports have begun. She indicated that this past Friday was the first home football game against Hononegah. It was a really tight game, Huskies fought hard, but unfortunately, we lost. The first boys soccer game was against Byron at Harlem and they won 1-0. Student Council has been working hard preparing decorations and planning activities for the Homecoming Dance which is in October. Students are getting excited about all the Homecoming festivities that are to come. Lastly, she indicated that the next football game is at Jefferson this Friday and she encouraged everyone to come out and cheer on the Huskies.

Public Safety Supervisor, Sgt. Tammie Stanley reported statistics for August 2019. She indicated there were 39 arrests and 285 traffic citations which is the second highest month of the year. There were 11 DUI's, three of which were from the same officer during the day time, which is quite uncommon. There were also 954 citizen contacts.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Chair reported that the A&F Committee met this evening and recommended approval of two resolutions, one will go to the September 16, 2019, Board Meeting and one is on tonight's Consent Agenda.

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair reported that in the audience tonight is Mrs. Moore who will be addressing the Board regarding a recommendation to change the zoning code regarding parking of travel trailers and other utility vehicles.

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

District #6 Trustee Beck, Public Improvement and Safety Chair, had no report this evening.

10. Comm. Dev Dir
11. Public Works Supt.
12. Village Engineer
13. Student Liaison
14. Pub Safety Supervisor
15. Committee Reports
16. District #1 Report
17. District #2 Report
18. District #3 Report
19. District #4 Report
20. District #5 Report
21. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items as follows:

- A. Ordinance 38-19, Granting a Variance from Commercial Wall Sign Area Regulations in the Commercial General District for 1005 West Lane Road, Final Reading
- B. Ordinance 39-19, Granting a Special Use Permit for Outside Storage in the General Industrial District for 9900 N. Alpine Road, Final Reading
- C. Ordinance 40-19, Amending the Municipal Code of the Village of Machesney Park, Illinois, Imposing a 3% Municipal Cannabis Retailers' Occupation Tax, First Reading
- D. Resolution 58-R-19, Awarding Contract for Snow and Ice Control Services (Area A) to Trickie Enterprises
- E. Resolution 59-R-19, Awarding Contract for Snow and Ice Control Services (Area B) to Foss Landscaping
- F. Resolution 60-R-19, Authorizing a Driveway Variance for 9752 Zinnia Drive
- G. Resolution 62-R-19, Awarding Contract for Mildred Road Improvements to Northern Illinois Service Company, Inc.

Mayor Johnson asked if there were any items a Trustee would like removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Seipts and seconded by Trustee Wilson. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Mrs. Renee Moore from Pine Al Drive addressed the Board recommending changes to the Zoning Code Z-47, #4. She presented two photographs one of her travel trailer that is parked in her driveway, which according to the Zoning Code, is illegal. The second photograph was of a utility trailer parked in a nearby neighbor's driveway, which according to the Zoning Code, is legally parked. She would like to ask the Board and administration to check into changing this code, which according to the notation, it was approved in 1987.

CLOSED SESSION: Trustee Kidd requested the Board go into Closed Session to discuss Personnel.

Mayor Johnson called for a motion to go into Closed Session for the purpose of 5 ILCS 120/2(c)(1), Personnel. Motion was made by Trustee Kidd and seconded by Trustee Seipts to go into closed session. The motion was approved by voice vote.

The Board went into Closed Session at 6:20 p.m. and returned to Open Session at 6:24 p.m.

Mayor Johnson called the open meeting back to order at 6:25 p.m.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Also Present: Clerk Lori Mitchell, Attorney Tom Green, and Administrator Tim Savage

22. Consent Agenda

Ord. 38-19/2nd/Passed
Ord. 39-19/2nd Passed
Ord. 40-19/1st/Passed
Res. 58-R-19/Passed
Res. 59-R-19/Passed
Res. 60-R-19/Passed
Res. 62-R-19/Passed

23. Unfinished Business - None

24. New Business - None

25. Public Comment – Mrs. Moore – Pine Al Drive

26. Closed Session

Attorney Green noted there was no action taken during the closed session and all information discussed in closed session is confidential.

Trustee Schmidt moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote. Meeting adjourned at 6:26 p.m.

27. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.