

**VILLAGE OF MACHESNEY PARK**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
**Journal of Proceedings ~ Regular Meeting, October 7, 2019**

The meeting was called to order at 6:03 p.m. by Mayor Steve Johnson. Youth Pastor Corey Whitford from Riverside Community Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, and James Kidd

Absent: Trustees Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell  
Village Attorney Tom Green  
Village Treasurer Bradley Robison  
Community Development Director James Richter II  
Finance and Human Resources Manager Michelle Johannsen  
Village Administrator Tim Savage  
Public Works Superintendent Chad Hunter  
HHS Student Liaison Hannah Herrera  
Public Safety Supervisor Sgt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from September 16, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Seipts. Motion carried by voice vote.

*Treasurer Bradley Robison presented the Treasurer's indicating the report showed what the Village received in MFT Funds of \$78,143.49 and Build Machesney Road funds of \$342,052.16, with the total of all funds as of September 30, 2019, to be \$16,317,390.67. Copies of the report are available at the back of the room. A motion was made by Trustee Seipts and seconded by Trustee Schmidt to accept the Treasurer's Report. Motion carried by voice vote.*

Clerk Mitchell had no report this evening.

Trustee Schmidt presented the warrant in the amount of \$594,310.27 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 4 ayes (Trustees Seipts, Schmidt, Kidd, and Mayor Johnson), 0 nays, 3 absent (Trustees Wilson, Bailey and Beck)

**ADMINISTRATIVE REPORTS**

**Mayor Steve Johnson called for a motion to Accept and Place on File, the Ad Hoc Policing Committee Resolution.** Motion was made by Trustee Seipts and second by Trustee Schmidt. Motion approved on roll call vote.

*Further, Mayor Johnson reported about the sessions he attended at the IML Conference in Chicago recently. He indicated he was appreciative of the opportunity to attend this conference and network with other municipalities throughout the state.*

*He also reported about the open house at Menta Academy and his excitement for two new businesses opening in the Village: Five Below and the Dollar Tree.*

**Attorney Tom Green** had no report this evening.

**Village Administrator Tim Savage** had no report this evening.

**Finance and HR Manager Michelle Johannsen** reported that FEMA has opened their grant application cycle and the Village will be submitting two grant applications covering 83 properties by October 31, 2019. IEMA will review and submit to FEMA no later than January for consideration and we may hear by July whether or not we will be awarded funding. Unlike the grants we have been awarded in the past, these are competitive grants. However, the funding is

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager

still to be used for the acquisition and demolition of flood-prone properties.

The president did declare the state a disaster from the March flooding and therefore funding should be made available throughout the state for acquisition/demolition. However, the funding has not yet been released and we are being told by IEMA, currently, that it could be 3-9 months before we are able to apply for that funding. We will continue to remain in communication with them and provide updates as they become available.

An update letter is being mailed to those residents on the waiting list and we have provided a copy at your desks.

**Community Development Director James Richter II provided updates on some construction and business development projects currently underway:**

Construction continues on Quest 7's new manufacturing facility as well as Spider Company's redevelopment of the former Menards. Both projects are going well and there have not been any significant issues during construction.

Pig Minds Brewing was working on the roof of their new addition today and things are moving along smoothly.

Twisted Tulip events center on Burden Road is moving in the right direction and construction is underway. Their barn themed small events center will be an awesome addition to Machesney Park and will provide a great place to hold weddings, parties and other small to moderate-sized events.

As the Mayor mentioned we had two retailers recently open that filled key spots in our Route 173 Corridor and I was just over at Old Navy's new location and they are finishing up on their space with a goal of being open by the end of the month.

**Public Works Superintendent Chad Hunter** had no report this evening.

**Village Engineer Chris Dopkins** left no report this evening.

**Harlem High School Student Liaison Hannah Herrera** reported that the last few weeks at Harlem High School have been pretty busy. She indicated that last Tuesday night was the Tennis Team's Senior night. They had their meet against Christian Life and they won. That was exciting.

Other activities are in full swing. The Link Crew have been preparing their anti-bullying presentation and they will be presenting those to the Health Classes during the upcoming weeks.

The Harlem United Nations Club has taken off. Students are learning the proper way to model United Nations etiquette for their upcoming conference at St. Ignatius High School.

Last Friday, the Harlem Football Team played Boylan and unfortunately suffered a loss. However, morale is not low and students are very hopeful for the Homecoming Game this coming Friday against Belvidere North.

This past weekend was float building and all classes had to plow through the rain, but are excited with their floats. The float winners will be announced on Friday. So with this week being Homecoming Week, there are events each day. Today was Class Color Day and the Powder Puff Games are tonight. The Sophomores are playing the Freshmen at 6pm and the Juniors play the Seniors at 7pm, which explained her attire. Students are excited for the Homecoming Dance this Saturday night and Student Council is excited to show off all the beautiful decorations they created in preparation for the Dance.

10. Comm. Dev Dir

11. Public Works Supt.

12. Village Engineer

13. Student Liaison

**Public Safety Supervisor, Sgt. Tammie Stanley** reported that there were 64 arrests during the month of September, 14 warrants served, 253 traffic citations issued and 523 community contacts made.

COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair** had no report this evening.

**District #2 Trustee Schmidt, Administration and Finance Chair** reported that the A&F Committee met this evening and recommended approval of one ordinance and three resolutions. The ordinance and two resolutions are scheduled for the October 21 Board Meeting and one resolution is on tonight's Consent Agenda.

**District #3 Trustee Kidd, Planning and Economic Development Vice-Chair** reported that the Planning and Economic Development Committee met this evening and recommended approval of three ordinances that will go to the October 21 Board Meeting with positive recommendations. The Committee also approved the SOP for a Military Banner Recognition Program.

Further, he stated that if the Liquor Commission meets, that it not be on October 21<sup>st</sup> or November 4<sup>th</sup> because he will be out of town.

**District #4 Trustee Wilson, Planning and Economic Development Chair,** left no report this evening.

**District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair,** left no report this evening.

**District #6 Trustee Beck, Public Improvements and Safety Chair,** left no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, indicated that since Item D, Resolution 67-R-19, Authorizing the Purchase of Two Replacement Police Vehicles, requires a Super Majority vote, this item is being pulled from the Consent Agenda tonight and will be placed on the agenda for October 21, 2019.

He presented the remaining items as follows:

- A. Resolution 63-R-19, Authorizing a Driveway Variance at 9900 N. Alpine Road
- B. Resolution 64-R-19, Authorizing a Driveway Variance at 638 Candy Lane
- C. Resolution 65-R-19, Awarding the Contract for Village Hall Cleaning Service to Advanced Cleaning

Mayor Johnson asked if there were any other items to be removed from the Consent Agenda to be considered separately. There were no other items removed from the Consent Agenda. The Consent Agenda was accepted as amended.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. The motion was approved by roll call vote: 4 ayes (Trustees Seipts, Schmidt, Kidd and Mayor Johnson), 0 nays, 3 absent (Trustees Wilson, Bailey and Beck)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

21. District #6 Report

22. Consent Agenda

Res. 67-R-19/Postponed to October 21, 2019 meeting

Res. 63-R-19/Passed  
Res. 64-R-19/Passed  
Res. 65-R-19/Passed

23. Unfinished Business - None

24. New Business - None

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Seipts moved to adjourn; seconded by Trustee Schmidt. Motion approved by voice vote. Meeting adjourned at 6:18 p.m.

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

25. Public Comment - None

26. Closed Session - None

27. Adjourn