

**VILLAGE OF MACHESNEY PARK**  
**HELD IN THE FRANK G. BAUER MUNICIPAL HALL**  
*Journal of Proceedings ~ Regular Meeting, October 21, 2019*

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Pastor Jared Kemp from North Park Church of Christ gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Village Clerk Lori Mitchell  
Village Attorney Tom Green  
Village Treasurer Bradley Robison  
Community Development Director James Richter II  
Village Administrator Tim Savage  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
HHS Student Liaison Hannah Herrera  
Public Safety Supervisor Sgt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from October 7, 2019, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Schmidt. Motion carried by voice vote.

1. Minutes Approved

Treasurer Bradley Robison presented the Treasurer's indicating the total of all funds as of October 15, 2019, to be \$16,620,258.31. Copies of the report are available at the back of the room. A motion was made by Trustee Seipts and seconded by Trustee Kidd to accept the Treasurer's Report. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported she attended the Municipal Clerks of Illinois Academy in Springfield last week. The Academy featured sessions on New Laws, Conflicts and Trends to Watch, Legalized Cannabis, What Does This Mean for My City, US Census Bureau's Presentation on the 2020 Census, Winning with People, Using People Principles that Work, and How to Quickly Make the Most of Whatever Life Throws at You! All these educational opportunities were coordinated through Eastern Illinois University and provided ample time for Networking with Municipal Clerks from throughout Illinois.

3. Communications

Further, she congratulated Student Liaison Hannah Herrera for being selected to the Homecoming Court.

Trustee Schmidt presented the warrant in the amount of \$316,489.07 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

4. Warrant/Approved

**ADMINISTRATIVE REPORTS**

**Mayor Steve Johnson** reported that on Thursday, October 17, he attended a groundbreaking for Hennig Inc., for the \$17M addition to their company. The 125,000 SF facility when completed will house packaging operations for backup power generators.

5. Administrative Reports

On October 17, he also attended the Parks Chamber of Commerce Annual Dinner. He congratulated Jon and Traci Epps from Minuteman Press for receiving the first annual Arthur W. Anderson Award for Community Service.

6. Mayor's Report

On Saturday, October 26, the Village will host its fourth annual Touch a Truck and Trunk or Treat event from 11 a.m. until 1 p.m. in front of Machesney Town Center. There will be school buses, garbage trucks, dump trucks, police cars, fire trucks and more. Weather permitting there will be a K-9 demonstration. This is a free event, so dress the kids in their Halloween costumes and join in the fun.

**Attorney Tom Green** had no report this evening.

7. Attorney's Report

**Village Administrator Tim Savage** reported as follows:

- 1) *Over three years ago the Village developed plans and constructed the boat launch which is known as Stone's Landing Boat Launch. We spent close to \$400,000 on it, in part we were enabled to do that through a grant from the Illinois Department of Natural Resources for \$200,000. At that time, the state fell into an impasse situation and we have been waiting for that check for quite a while now. The good news is that we have received notification from IDNR that those funds have been released and we should be receiving a check for the \$200,000 in 60-90 days.*
- 2) *He elaborated on what the Mayor had mentioned about the Hennig, Inc., expansion. He said it was a very successful groundbreaking. It was well attended by press, state and local elected officials. He said it really speaks to the long-term nature of economic development efforts, going all the way back to 2011 when through Attorney Tom Green's guidance, the Village created three Industrial Jobs Recovery Law TIF's enabling us to provide benefits to organizations like this, and to corporations when they want to expand. It is a long-term, team effort for the past trustees, mayors and this board and most recently with the establishment of the Enterprise Zone which is one more tool to utilize through the state which enables us to help businesses like this grow. With those things in place, it is all about positioning and the Village has gotten itself into a good position with shovel-ready sites by taking advantage of the state programs that are out there that enable us to pass those benefits on. This manufacturing space of over 100,000 SF and nearly 100 jobs have come to the community as a result.*
- 3) *VA Savage also reported that James Richter and he attended the ICSC Retail Deal Making Conference in Chicago. It was a two-day event that was well attended and well worth the effort. He indicated they had a number of good conversations and it is all about keeping our name out there, making those contacts and keeping up good relations with our developers and retailers.*

**Finance and HR Manager Michelle Johannsen** left no report this evening.

**Community Development Director James Richter II** provided the following updates:

- 1) *Old Navy will be having their Grand Opening on Saturday, November 2 at a time that is forthcoming. He noted the Trustees will be notified by email when the details are available. He indicated they might have a soft opening a day or two prior to the Grand Opening to get their employees acclimated.*
- 2) *The Machesney Park Home Depot is coordinating home improvement projects on four area Veteran's homes on November 15 from 8 a.m. until 5 p.m. They are planning to have over 100 volunteers working on these projects. One of the homes is in Machesney Park at 128 Northway Park Blvd. Home Depot has asked him to invite the Board to attend either as an active participant or to support those working on the project. If there are questions, Dir. Richter can connect you with the Machesney Park Home Depot Store Manager who is the coordinator for this event.*
- 3) *Dir. Richter also provided a mock-up sample of the upcoming Military Banner Program design. This was reviewed by the Planning and Economic Development Committee a few weeks ago. There is information on the Village Website about the Program. There will be 18 banner spots on the Bauer Memorial Bridge that will be available for any sponsor who would like to file an application and pay to have a banner put up in honor of an Active Duty Military person. This rendering is a design put together by staff member Jean Davison. We think it looks good, the design is bold and the name stands out and there is a spot at the bottom for the sponsor's name. As soon as applications begin to come in we will have the banners printed locally and be installed. If you wish to send information to anyone about this program, the home page of the website has the application form and it will be in the newsletter as well.*
- 4) *Dir. Richer also elaborated on the ICSC Chicago Deal Making Event. He indicated there were over 2,400 attendees registered to attend, and ICSC shared that there were about 4,000 in attendance. The attendees included developers, shopping center owners, municipalities and retailers. The Village has long been attending this event. He said that VA Savage and he have been members of ICSC for many years. He noted that we have leased booth space at this event for the past few years and used the opportunity to promote Machesney Park, who we are, what we have going on along the I73 Corridor and other areas. They had conversations with over one-half dozen retailers who are not already in the Village and obtained leads from other retailers in the*

8. Village Administrator

9. Finance/HR Manager

10. Comm. Dev Dir

northern Illinois markets. Overall, it is a great venue to get the pulse of retail and where that is going as well as to promote our community. He expressed gratitude for the opportunity to attend that event.

**Public Works Superintendent Chad Hunter** had no report this evening.

**Village Engineer Chris provided an update on projects in the Village as follows:**

- 1) **Mildred Road Improvements:** The storm sewer is complete. The curb and gutter is complete with one small exception. The contractor will finish sidewalk and restoration this week. There is also a culvert pipe at the intersection of Cameo and Heron that we found that was in very poor condition. That will be removed and replaced this week. Next week the mills will come in and remove the pavement, reshape the stone and add stone where needed. and as of right now, pavement is tentatively scheduled for November 1-4.
- 2) **Public Works Building:** The footing walls were poured today. The steel building is scheduled to arrive next Tuesday, October 29. There is a possibility of the building beginning to get erected by the end of next week or early the week following. There is a lot of site work that will be going on this week while we wait for the concrete to cure enough to enable the contractor to set the building.
- 3) **Stonehedge Storm Sewer:** The storm sewer is nearly complete. It has taken a bit longer due to the gas mains being about a foot and one-half in a different position than what we expected them. It has really slowed things down especially going down Elm Avenue. The contractor has done a very nice job finessing the storm sewer in and around the gas mains. They have two small runs yet to complete. They have also started to pour back the concrete sidewalk and will be pouring back curb and sidewalk this week along with miscellaneous removals getting everything ready for resurfacing.
- 4) **Resurfacing Program:** The Resurfacing Program is wrapped up except for a few punch list items to take care of. We will be working on the final pay request and that will be forthcoming.

**Harlem High School Student Liaison Hannah Herrera** reported that students enjoyed a three day week as the first quarter was coming to a close. On Friday, Harlem football won against Auburn. Seniors will be having Senior Night this week on Friday at home for the football game. She further reported that winter clubs have begun with the Math Team to begin this Friday and our Academic Team will be starting next week. She also indicated that Boys' Varsity Soccer won their Sectionals this past Saturday and they will advance to Regionals. That game will be on Wednesday at 7pm at Harlem. This past Saturday students really enjoyed themselves at Homecoming. Everyone was safe and it went well and without a hiccup.

**Public Safety Supervisor, Sgt. Tammie Stanley** reported that Winnebago County Sheriff's Office is collecting items for Breast Cancer Awareness Month. She indicated there are different locations for collections posted on their Facebook Page if anyone would like to share that or drop some items off.

#### COMMITTEE AND TRUSTEE REPORTS

**District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair** reported he had attended the Hennig Groundbreaking Ceremony on Thursday, October 17. He said that when he talked with the owners and upper management, they had relayed how much they appreciated James Richter, Tim Savage and Michelle Johannsen for assisting them with their project. He also talked to the contractors that are doing the work and they had nothing but praise for Laura LaRosa for getting permits and inspections ready. He wanted to share with the community what a great staff we have.

**District #2 Trustee Schmidt, Administration and Finance Chair** reported that the A&F Committee met this evening and recommended approval of the Warrant.

11. Public Works Supt.

12. Village Engineer

13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair had no report this evening.

18. District #3 Report

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening.

19. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

20. District #5 Report

District #6 Trustee Beck, Public Improvements and Safety Chair, reported the Public Improvements and Safety Committee met this evening and approved a Standard Operating Procedure for Coyote Management Plan.

21. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

22. Consent Agenda

Village Administrator Tim Savage, presented the items on tonight's Consent Agenda as follows:

- A. Ordinance 41-19, Granting a Variance from Open Sales Lot Requirements at 6801 N. Second Street, First Reading
- B. Ordinance 42-19, Granting a Special Use Permit for Open Sales Lot at 6801 N. Second Street, First Reading
- C. Ordinance 44-19, Disposal of Certain Personal Property, First Reading
- D. Resolution 67-R-19, Authorizing Purchase of Two Replacement Police Vehicles
- E. Resolution 68-R-19, Authorizing a Redevelopment Agreement with Hennig Inc., at 9900 N. Alpine Road within the South Willow Creek IJRL TIF
- F. Resolution 69-R-19, Authorizing a Third Amendment to the Redevelopment Agreement with Dyn Picken, LLC
- G. Resolution 70-R-19, Transferring a Class "R" Liquor License at 1510 West Lane Road, Chili's Grill and Bar

Ord 41-19/1<sup>st</sup>/Pass  
Ord 42-19/1<sup>st</sup>/Pass  
Ord 44-19/1<sup>st</sup>/Pass  
Res 67-R-19/Pass  
Res 68-R-19/Pass  
Res 69-R-19/Pass  
Res 70-R-19/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

23. Unfinished Business - None

NEW BUSINESS: None

24. New Business - None

PUBLIC COMMENT:

The following individuals addressed the Board about their concerns with the handling of the Cronie's incident and in Mr. Tim Bent Sr. relinquishing his Liquor License and closing his place of business:

- 1) Michael Hershner, Fairview AV, Rockford, IL
- 2) Jeff Warden, Langley Road, Machesney Park, IL
- 3) Devin Engebretson, Prairie AV, Beloit, WI
- 4) Kevin Giannopoulos, N. Second ST, Rockford, IL
- 5) Aaron Elston, Eagle Drive

25. Public Comment

Michael Hershner  
Jeff Warden  
Devin Engebretson  
Kevin Giannopoulos  
Aaron Elston

CLOSED SESSION: None

26. Closed Session - None

Trustee Seipts moved to adjourn; seconded by Trustee Schmidt. Motion approved by voice vote.  
Meeting adjourned at 6:18 p.m.

27. Adjourn

APPROVED:

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Lori J. Mitchell, MMC  
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.