

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, July 6, 2020

The meeting was called to order at 6:19 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee Joe Seipts gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Acting Village Administrator/Comm. Dev. Dir. James Richter II
Finance and Human Resources Manager Michelle Johannsen
Village Engineer Chris Dopkins
Public Safety Supervisor, Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from June 15, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms presented the Treasurer's Report as of June 26, 2020, which reflected a total of all funds to be \$14,391,403.08. A motion was made by Trustee Wilson and seconded by Trustee Beck to accept the Treasurer's Report. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Clerk Mitchell reported that the Village Yards of Distinction Program winners for July will be announced at the July 20 Board Meeting. If residents have nominations, please call Village Hall at 815-877-5432 or email Clerk Mitchell at lorim@machesneypark.org by July 17.

Clerk Mitchell indicated that there were no public comments submitted prior to the Board Meeting that relate to Agenda Items. Viewers were provided an opportunity to call in at this time with comments related to Board Agenda Items. There were no calls or comments received.

Trustee Wilson presented the warrant in the amount of \$885,864.73 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Steve Johnson provided an update on the Phase 4 of the Governor's Restore Illinois Program.

Attorney Tom Green had no report this evening.

Finance and HR Manager Michelle Johannsen reported that DCEO has released initial guidance on the Local CURE Program (Local Coronavirus Urgent Remediation Emergency Support Program). This program is federally funded from the Coronavirus Relief Fund with funds allocated to IL through the CARES Act. Municipalities are allocated funding based on a per capita formula for reimbursement of eligible costs. DCEO will be sending a certification form with a not to exceed value for the Village to claim expenses; the initial allotment to the Village is \$969,405.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Finance/HR Manager

The Village will have until November 1 to incur and seek reimbursements of eligible costs. To date we have under \$5K of expenses related to COVID that would be eligible for reimbursement.

Acting Village Administrator/Community Development Director James Richter II reported that at the time the budget was prepared, COVID-19 was just beginning and the enactment of the stay-at-home orders were implemented as we were beginning the Budget Process. The Public Hearing had already been published and the Board had approved the first reading of the Budget at that time. With the impact of the pandemic and requirements that were changing daily, especially the stay-at-home orders and that impact, it was too early at that time to start making projections on what would happen with the Budget. The staff has now sat down and looked at the Budget and have agreed to temporarily suspend any unnecessary spending at this time. We will wait until sales tax revenue come in for April. When that is available, we will share that information either by a special meeting or other meetings to discuss options. He shared this information in an effort to inform the Board this is being monitored and is fresh on the minds of Staff.

Public Works Superintendent Chad Hunter left no report this evening..

Village Engineer Chris Dopkins gave a summary of road projects in the Village as follows:

- 1) **Mitchell Road Improvements** – There is still a conflict with ComEd that is unresolved. This should be fixed in about two weeks.
- 2) **Stonehedge Project** – Has made it to the point of substantial completion. There are a few punch list items that the contractor will take care of over the next week or two, but they are basically done.
- 3) **Public Works Building** – This project continues to move along. They have completed the paving of the parking lot and this week, the contractor will undertake the restoration and landscaping improvements.
- 4) **Pine Al Improvements** – Has made it to the point of final completion. They are processing the final pay application. There was rain right after the completion and it is good to note that there was no flooding for the first time in a long time.
- 5) **Puri-173 Project Road Improvement** that is on the northwest corner of I-90 and 173. The site is very wet and very challenging to get work done on. When road stone was put down last year, unfortunately things were just not dry enough out there to get it to pass the testing necessary to build the curbing and to build the pavement structure. He reported that they have been coordinating with the contractor and last week they went out and did some testing on the stone and he said it did pass. The contractor is lining up to get the curb in Wednesday or Thursday of this week and pave as soon as possible thereafter.

Public Safety Supervisor, Lt. Tammie Stanley reported that for the month of June there were 19 arrests, 8 warrants served, 82 traffic citations (3 DUIs), and 570 citizen contacts. She also noted that they are slowly getting back to pre-COVID operations with many people getting back to work and out there shopping. Accidents are back up to pre-COVID, and all the rest are getting there. The Machesney Park Sheriff's Office is also back open now.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, reported that the A&F Committee met this evening and recommended approval of two resolutions that will go to the July 20 Board Meeting..

9. Acting Village Adm.

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

16. District #2 Report

17. District #3 Report

18. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chair, reported that the PED Committee met this evening and they have eight ordinances that will be on the July 20 Board Agenda with positive recommendations. There is one resolution that is on tonight's Consent Agenda with a positive recommendation.

19. District #5 Report

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, reported that former Machesney Park residents Curtis and Betty Tarpley, Harlem Class of 58, both passed away in Texas last week from the Coronavirus. Please keep their family in your thoughts and prayers.

20. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

21. Consent Agenda

Acting Village Administrator James Richter II, presented the items on tonight's Consent Agenda as follows:

- A. Ordinance 20-20, Granting a Variance for Accessory Building Setback, 213 Wilshire Blvd., Final Reading
- B. Ordinance 22-20, Granting a Text Amendment to Chapter 9 to Reduce the Number of Class "A" Liquor from nine to eight, Final Reading
- C. Resolution 36-R-20, Amending the Lease Agreement with Maximum Performance to Allow Axe Throwing as an Additional Use at 8702 N. Second Street
- D. Resolution 38-R-20, Authorizing a Boundary Agreement with the City of Rockford

Ord 20-20/Fin/Pass
Ord 20-20/Fin/Pass
Res 36-R-20/Pass
Res 38-R-20/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items on the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

22. Unfinished Business

NEW BUSINESS: Mayor Johnson called for a motion to approve Ordinance 33-20, Increasing the Number of BB Licenses and Approve a BB License for 1419 West Lane Road, Unit F, First Reading Motion was made by Trustee Seipts and seconded by Trustee Kidd. Staff Report: Acting Village Administrator James Richter II reported that as summarized in the Liquor Commission Meeting tonight, Ordinance 33-20 is to approve a text amendment increasing the number of BB Liquor Licenses and approve a BB License for 1419 West Lane Road, Unit F, a multi-tenant building at the southwest corner of Alpine and Rt 173, behind Mod Pizza. The BB License is a Betting Boutique license for small establishments that have betting terminals. Staff finds that if all applicable zoning, building, health and fire codes are met, the Class BB License would substantially comply with Village regulations. The applicant has communicated asking to expedite the process to offset the state's backlog of applications and possible delays in the project. AVA Richter noted this is a reasonable request. He said that this item was on the Liquor Commission tonight and received a positive recommendation; and is being presented at Board for first reading. However, the applicant has also requested the Board waive the rules and bring this back for final reading tonight as well. Discussion: Trustee Kidd said he would vote yes for this request. Trustee Beck reiterated what he said at Liquor Commission, that having a Betting Boutique just to generate more revenue is the wrong way to go. Tr. Seipts commented that he supports this item because of the storefronts that have closed because of the COVID-19 and sees a need for additional revenue in the Village. Tr. Wilson noted that he will also vote positive for this item. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, and Mayor Johnson), 2 nays (Trustees Bailey and Beck), 0 absent

23. New Business

Ord 33-20/1st/Pass

Motion by Trustee Kidd and seconded by Trustee Seipts to suspend the rules to bring this Ordinance back for second reading. The motion was approved by roll call vote: 4 ayes (Trustees Seipts, Schmidt, Kidd, and Wilson), 2 nays (Trustees Bailey and Beck), 0 absent

Waive/Pass

Mayor Johnson called for a motion to bring Ordinance 33-20 back for final reading, Increasing the Number of BB Licenses and Approve a BB License for 1419 West Lane Road, Unit F. Motion was made by Trustee Kidd and seconded by Trustee Seipts. Discussion: Trustee Beck commented that he thinks this sets a bad precedent for the Liquor License process and he will be voting no. Trustee Seipts commented that he thinks this is not just about getting the Liquor License, but to allow them to have time to put the money into the property for upgrades. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, and Mayor Johnson), 2 nays (Trustees Bailey and Beck), 0 absent

Ord 33-20/Fin/Pass

PUBLIC COMMENT: There were no other written public comments received prior to the meeting and the public was given the opportunity to call-in during the meeting. There were no call-ins for public comment.

24. Public Comment

CLOSED SESSION: Trustee Kidd made a motion to go into Closed Session for 5 ILCS 120/2(c)(1), regarding performance of personnel. The motion failed for lack of second.

25. Closed Session

Trustee Kidd asked to speak under Public Comment. Mayor Johnson granted the request.

Trustee Kidd commented that he is not here to bash Tim Savage, but he was told in a meeting that VA Savage encouraged staff not to respond to phone calls from James Kidd and he finds that conduct unbecoming. He also indicated there was some development in Roscoe by a developer that has property in Machesney Park and that VA Savage had indicated that he was unaware of any interest in that the Machesney Park development. He was untruthful to the Village Trustees about this. Tr. Kidd also referenced discussion that might have occurred with an elected official outside the Board Meeting venue. He again felt it unbecoming of the Village Administrator.

Trustee Kidd Comments

Trustee Bailey moved to adjourn; seconded by Trustee Schmidt. Motion approved by voice vote. Meeting adjourned at 6:47 p.m.

26. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.